



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro
sbobulalacaoormin@gmail.com/09988546853

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EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF
THE 12TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL
MINDORO HELD ON OCTOBER 13, 2025 AT SANGGUNIANG BAYAN
SESSION HALL

PRESENT:

Hon. German S. Acosta	Municipal Vice Mayor/Presiding Officer
Hon. Guillermo G. Salas, Jr.	Sangguniang Bayan Member
Hon. Moses M. Osorio, Sr.	Sangguniang Bayan Member
Hon. Ramon G. Magbanua	Sangguniang Bayan Member
Hon. Joejie R. Narciso	Sangguniang Bayan Member
Hon. Romeo O. Fallaria	Sangguniang Bayan Member
Hon. Roger M. Evangelio, Sr.	Sangguniang Bayan Member
Hon. Nestor L. Eguillon	Sangguniang Bayan Member
Hon. Aceron U. Calinog, Jr.	Sangguniang Bayan Member
Hon. Enrico C. Villas	IPM Representative
Hon. Francis Dave C. Cantos	Pangulo, Liga ng mga Barangay
	SK Federation President

ABSENT:

Hon. Jerus Jade B. Reyes Sangguniang Bayan Member-Leave

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RESOLUTION NO. 25-10-386

RESOLUTION RATIFYING THE CONTRACT OF SERVICE ENTERED
INTO BY AND BETWEEN THE LOCAL GOVERNMENT UNIT OF
BULALACAO, ORIENTAL MINDORO REPRESENTED BY THE
MUNICIPAL MAYOR, HONORABLE LUMELITO M. CABAGAY WITH
RONNIE E. ROCHA AND FRANCIS JAMES F. BURUANGA
ENGAGING THEIR SERVICES AS WELDING INSTRUCTORS AT
THE BULALACAO TECHNICAL AND VOCATIONAL COLLEGE
STARTING AUGUST 18, 2025 UNTIL DECEMBER 31, 2025 AND
SUCH OTHER TERMS AND CONDITIONS AS MAY BE AGREED
UPON BY BOTH PARTIES

Sponsor:

Sangguniang Bayan Member ROMEO O. FALLARIA
Chairperson, Committee on Rules, Privileges, Ordinances and Legal Matters

RESOLVED AS IT IS HEREBY RESOLVED, To: Ratify the
Contract of Service entered into by and between the Local Government
Unit of Bulalacao, Oriental Mindoro represented by the Municipal
Mayor, Honorable Lumelito M. Cabagay with Ronnie E. Rocha and
Francis James F. Buruanga engaging their services as welding
instructors at the Bulalacao Technical and Vocational College starting
August 18, 2025 until December 31, 2025 and such other terms and
conditions as may be agreed upon by both parties;

HON. ROMEO O. FALLARIA
PERALTA, JAZ

HON. JOEJIE R. NARCISO
HON. ACERON U. CALINOG, JR.

HON. RAMON G. MAGBANUA
HON. FRANCIS DAVE C. CANTOS

HON. MOSES M. OSORIO, SR.
HON. ENRICO C. VILLAS

HON. GERMAN S. ACOSTA
HON. NESTOR L. EGUILLO

HON. GUILLERMO G. SALAS, JR.
HON. ROGER M. EVANGELIO, SR.

HON. ROGER M. EVANGELIO, SR.
HON. ROGER M. EVANGELIO, SR.

RESOLVED FURTHER, That: Any change or alteration in the Contract of Service originally presented shall have no effect and therefore null and void;

RESOLVED FINALLY, That: Any legal encumbrance that may arise in the execution and actual application of this Contract of Service shall be the sole responsibility of the heads of Implementing Offices or Units;

ON MOTION of SB Member Romeo O. Fallaria duly seconded by all members present, foregoing was...

APPROVED": October 13, 2025, Bulalacao, Oriental Mindoro.

Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member

Hon. MOSES M. OSORIO, SR.
Sangguniang Bayan Member

Hon. RAMON G. MAGBANUA
Sangguniang Bayan Member

Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member

Hon. ROMEO O. FALLARIA
Sangguniang Bayan Member

Hon. ROGER M. EVANGELIO, SR.
Sangguniang Bayan Member

Hon. NESTOR L. EGUILLO
Sangguniang Bayan Member

Hon. ACERON J. CALINOG, JR.
IPM Representative

Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Brgy.

Hon. FRANCIS DAVE C. CANTOS
SK Federation President

CERTIFIED TRUE AND CORRECT:

PERITA L. PAZ
Secretary to the Sanggunian

ATTESTED:

Hon. GERMAN S. ACOSTA
Municipal Vice Mayor/ Presiding Officer
Date Signed: 10/10/2025

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service entered into by and between the **LOCAL GOVERNMENT UNIT OF BULALACAO**, duly organized and existing under and by virtue of Philippine laws, herein represented by its Municipal Mayor, **Hon. LUMELITO M. CABAGAY**, legal age, Filipino, with office address at Poblacion, Bulalacao, Oriental Mindoro herein referred to as the 'First Party';

-and-

FRANCIS JAMES F. BURUANGA, a qualified Welding Instructor, of legal age, Filipino, married and residing at Campaasan, Bulalacao, Oriental Mindoro referred to as the "Second Party".

WITNESSETH:

WHEREAS, the First Party is in need of the services of additional workforce to support the operation of Bulalacao Technical and Vocational College (BTVC) in the locality for the benefit of its constituents;

WHEREAS, the Second Party is willing and capable to render his services as Welding Instructor as needed by the First Party in which he possesses the education, experience, and skills required to perform the job described herein based on the Terms of Reference of the First Party;

NOW, THEREFORE, for and in consideration of the foregoing premises, the First Party hereby engages the services of the Second Party, subject to the following terms and conditions:

1. As a Welding Instructor, the Second Party is expected and agrees to perform the following functions subject to supervision of the First Party;
 - a) Before the start of school, fulfill planning duties that include developing lesson plans, scheduling classes and outlines of instructional programs;
 - b) Teach the basics through book work and teach hands-on skills in the classroom's workshop;
 - c) Direct and supervise students' use of tools and equipment;
 - d) Ensure that all equipment adheres to the institution's and state's safety regulations;
 - e) Teach students of the necessary vocational skills as expected in the curriculum;
 - f) Observe and evaluate students' work to determine progress, provide feedback, and make suggestions for improvement.
 - g) Provide career guidance to students as where they wish to go after graduation;
 - h) Appraise a student's skills and determine the readiness to sit for certifications exams for example administration of oral, written, or performance tests to measure

- i) Prepare reports and maintain records such as student grades, attendance rolls, and training activity details;
- j) Participate in conferences, seminars, and training sessions to keep abreast of developments in the field and integrate relevant information into training programs;
- k) That the **Second Party** shall perform works from Mondays to Fridays for eight (8) hours daily or during Saturday, Sundays and holidays dependent on the exigency of the service.

2. That the **Second Party** cannot pre-terminate this contract without the approval of the **First Party**, otherwise, the Second Party shall be held liable for BREACH OF CONTRACT with all claims and benefits accruing forfeited in favor of the LGU;

3. That the **First Party** shall pay the Second Party a monthly rate of **Fifteen Thousand Pesos (Php15,000.00)** as wage for services rendered subject to a "No Work, No Pay" rule and other accounting and auditing rules and regulations;

4. That the wages of the **Second Party** corresponding to the last period of his contract shall not be released by the **First Party**, unless prior clearance is obtained, copy of which is submitted to the accounting office of the LGU;

5. That the **Second Party** shall not be entitled to any other benefits pertaining to a regular employee of the LGU, however, payments for services rendered during weekends and holidays shall be provided by the **First Party** in which authority prior to rendering overtime services must be secured first as well as reimbursements for travelling expenses only for official travels wherein work-related purposes are served chargeable to the fund of Office of the Municipal Mayor,

6. That the **First Party** reserves the right to terminate this Contract on the following grounds:

- a. Violation by the Second Party of the Terms and Conditions of this Contract;
- b. Non-availability of funds;
- c. Unsatisfactory performance of duties and responsibilities of the Second Party.

This agreement shall take effect on **August 18, 2025** until **December 31, 2025** at the Municipality of Bulalacao, Oriental Mindoro.

clh 

LOCAL GOVERNMENT UNIT OF BULALACAO
(FIRST PARTY)

Represented by:

Hon. LUMELITO M. CABAGAY
Municipal Mayor

FRANCIS JAMES F. BURUANGA
Second Party

Signed in the presence of:

CATHYRENE E. VISTA
Municipal Accountant/ BTVC Administrator

HERBERT C. CABAGAY
Administrative Officer V / HRMO

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Oriental Mindoro) S. S.
Municipality of Roxas, Or. Mindoro

BEFORE ME, Notary Public for and in the above jurisdiction, personally appeared the following:

NAME	Government Issued ID and Number	Date & Place Issued
LUMELITO M. CABAGAY	P38098906	04-18-2023 MANILA
FRANCIS JAMES F. BURUANGA	PIC 2179919	04/18/24 BUL. OR. MDO.

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consist of three (3) pages including this page wherein this Acknowledgement is

CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service entered into by and between the LOCAL GOVERNMENT UNIT OF BULALACAO, duly organized and existing under and by virtue of Philippine laws, herein represented by its Municipal Mayor, Hon. LUMELITO M. CABAGAY, legal age, Filipino, with office address at Poblacion, Bulalacao, Oriental Mindoro herein after referred to as the 'First Party';

-and-

RONIE E. ROCHA, a qualified Welding Instructor, of legal age, Filipino, married and residing at Maujao, Bulalacao, Oriental Mindoro referred to as the "Second Party".

WITNESSETH:

WHEREAS, the First Party is in need of the services of additional workforce to support the operation of Bulalacao Technical and Vocational College (BTVC) in the locality for the benefit of its constituents;

WHEREAS, the Second Party is willing and capable to render his services as Welding Instructor as needed by the First Party in which he possesses the education, experience, and skills required to perform the job described herein based on the Terms of Reference of the First Party;

NOW, THEREFORE, for and in consideration of the foregoing premises, the First Party hereby engages the services of the Second Party, subject to the following terms and conditions:

1. As a Welding Instructor, the Second Party is expected and agrees to perform the following functions subject to supervision of the First Party;
 - a) Before the start of school, fulfill planning duties that include developing lesson plans, scheduling classes and outlines of instructional programs;
 - b) Teach the basics through book work and teach hands-on skills in the classroom's workshop;
 - c) Direct and supervise students' use of tools and equipment;
 - d) Ensure that all equipment adheres to the institution's and state's safety regulations;
 - e) Teach students of the necessary vocational skills as expected in the curriculum;
 - f) Observe and evaluate students' work to determine progress, provide feedback, and make suggestions for improvement.
 - g) Provide career guidance to students as where they wish to go after graduation;
 - h) Appraise a student's skills and determine the readiness to sit for certifications exams for example administration of oral, written, or performance tests to measure progress to evaluate training effectiveness;

- i) Prepare reports and maintain records such as student grades, attendance rolls, and training activity details;
- j) Participate in conferences, seminars, and training sessions to keep abreast of developments in the field and integrate relevant information into training programs;
- k) Perform as Liaison Officer of BTVC;
- l) That the Second Party shall perform works from Mondays to Fridays for eight (8) hours daily or during Saturday, Sundays and holidays dependent on the exigency of the service.

2. That the Second Party cannot pre-terminate this contract without the approval of the First Party, otherwise, the Second Party shall be held liable for BREACH OF CONTRACT with all claims and benefits accruing forfeited in favor of the LGU;

3. That the First Party shall pay the Second Party a monthly rate of **Twenty Thousand Pesos (Php20,000.00)** as wage for services rendered subject to a "No Work, No Pay" rule and other accounting and auditing rules and regulations;

4. That the wages of the Second Party corresponding to the last period of his contract shall not be released by the First Party, unless prior clearance is obtained, copy of which is submitted to the accounting office of the LGU;

5. That the Second Party shall not be entitled to any other benefits pertaining to a regular employee of the LGU, however, payments for services rendered during weekends and holidays shall be provided by the First Party in which authority prior to rendering overtime services must be secured first as well as reimbursements for travelling expenses only for official travels wherein work-related purposes are served chargeable to the fund of Office of the Municipal Mayor,

6. That the First Party reserves the right to terminate this Contract on the following grounds:
a. Violation by the Second Party of the Terms and Conditions of this Contract;
b. Insufficiency of funds;
c. Unsatisfactory performance of duties and responsibilities of the Second Party.

This agreement shall take effect on **August 18, 2025** until **December 31, 2025** at the Municipality of Bulalacao, Oriental Mindoro.



LOCAL GOVERNMENT UNIT OF BULALACAO
(FIRST PARTY)

Represented by:

Hon. LUMELITO M. CABAGAY
Municipal Mayor


RONIE E. ROCHA
Second Party

Signed in the presence of:


CATHYRENE E. VISTA
Municipal Accountant/ BTVC Administrator


HERBERT C. CABAGAY
Administrative Officer V / HRMO

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Oriental Mindoro) S. S.
Municipality of Roxas, Or. Mindoro

BEFORE ME, Notary Public for and in the above jurisdiction, personally appeared the following:

NAME	Government Issued ID and Number	Date & Place Issued
LUMELITO M. CABAGAY	P389989 OC	04-18-23 / MANILA
RONIE E. ROCHA	717-156-179-000	1-21-2019 BULALACAO - OR-MINDO

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consist of three (3) pages including this page wherein this Acknowledgement is written, has been signed by the parties and their instrumental witnesses on each and every page thereof.

OCT 07 2025
WITNESS MY HAND AND SEAL, this _____ day of _____, 20____ at
Roxas, Or. Mindoro, Oriental Mindoro.


ATTY. ANGELI HARRIS J. CHING
NOTARY PUBLIC II
Pursuant to RA 9406

Doc. No. :
Page No. :
Book No. :