

ORDINANCE NO. 069

REQUIRING ALL MUNICIPAL PERSONNELS WHOSE PLACE OF ASSIGNMENT IS OUTSIDE THE MUNICIPAL BUILDING TO MAKE DAILY ACCOMPLISHMENT REPORT AND SUBMIT THE SAME TO THE SANGGUNIANG BAYAN EVERY 15th DAY OF THE MONTH

Introduced by: Hon. Senen C. Familara

WHEREAS, pursuant to RA7160, the Sangguniang Bayan is empowered to determine the powers and duties of officials and employees of the municipality;

WHEREAS, the same law further empowers the Sangguniang Bayan to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipals;

WHEREAS, it is the opinion of this body that proper monitoring mechanism regarding the conduct and performance of the municipal personnels whose place of assignment is outside the municipal building be adopted; Now therefore:

BE IT ORDAINED by the Sangguniang Bayan of Bulalacao, Oriental Mindoro:

SECTION 1. All municipal personnels whose place of assignment is outside of the municipal building shall accomplish daily accomplishment report, duly certified by the immediate supervisor, stating therein the specific activities made in the performance of their work during official working hours and shall submit the same to the Sangguniang Bayan every 15th day of the month

SECTION 2. The employees referred herein shall include the following, to wit:

- a. Cemetery caretaker
- b. Plumber
- c. Streetsweepers
- d. Drivers
- e. Meat Inspector
- f. Motorboat caretaker
- g. Revenue Collectors
- h. Contractual employees
- i. MHO personnels

SECTION 3. If for any reason, working outside (of the building) is not possible, the employee is required to stay at the office go where he belongs;

SECTION 4. The Human Resource Officer shall be responsible for the implementation of this ordinance;

SECTION 5. First violation hereof shall be punished by reprimand and all subsequent violation thereafter shall be punished by suspension without compensation for fifteen (15) working days;

SECTION 6. Ordinances inconsistent hereof are hereby repealed, modified accordingly;

SECTION 7. This ordinance shall take effect immediately.

ENACTED this 2nd dat of May 1994.

CERTIFIED TRUE AND CORRECT:


SIXTO O. BARRIENTOS
Sec. to the Sanggunian