



OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 10TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON JUNE 22, 2020 AT THE SANGGUNIANG BAYAN SESSION HALL

PRESENT:

- Hon. Ramon G. Magbanua Municipal Vice Mayor/Presiding Officer
Hon. Dexter R. Gonzales Sangguniang Bayan Member
Hon. Dennes M. Faner Sangguniang Bayan Member
Hon. German S. Acosta Sangguniang Bayan Member
Hon. Kieven E. Cantos Sangguniang Bayan Member
Hon. Elpidio N. Contreras, Jr. Sangguniang Bayan Member
Hon. Edwin C. Aceron Sangguniang Bayan Member
Hon. Enrico C. Villas Pangulo, Liga ng mga Barangay
Hon. Kim Jonh Elco E. Cantos SK Federation President
Hon. Tulay M. Caring IPM Representative

Handwritten signatures and names of present members: HON. KIM JONH ELCO E. CANTOS, HON. TULAY M. CARING, HON. KIEVEN E. CANTOS

ABSENT:

- Hon. Edezer F. Aceron Sangguniang Bayan Member-O.B.
Hon. Jess V. Sapungan Sangguniang Bayan Member-O.B.

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MUNICIPAL ORDINANCE NO. 20-06-270

AN ORDINANCE INSTITUTIONALIZING THE MUNICIPAL IDENTIFICATION SYSTEM IN BULALACAO, ORIENTAL MINDORO

Sponsor and Author: Sangguniang Bayan Member DEXTER R. GONZALES
Sponsor: Sangguniang Bayan Member EDEZER F. ACERON
Co-Sponsors: Sangguniang Bayan Member DENNES M. FANER, Sangguniang Bayan Member GERMAN S. ACOSTA

Handwritten signatures and names of absent members: HON. ENRICO C. VILLAS, HON. GERMAN S. ACOSTA, HON. DENNES M. FANER, HON. EDWIN C. ACERON, HON. DEXTER R. GONZALES, HON. EDEZER F. ACERON, HON. RAMON G. MAGBANUA, HON. ELPIDIO N. CONTRERAS, JR., HON. ERMITIO C. VILLAS

WHEREAS, Republic Act No. 7160 or the Local Government Code of 1991 mandates that "Every local government unit shall have the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare."

WHEREAS, the Municipal Identification System shall facilitate the delivery of basic services, help in the promotion and maintenance of peace and order, and provide an information data bank for efficient and effective performance of the mandated responsibilities of the Local Government Unit of Bulalacao;

WHEREAS, the system shall facilitate identification of Bulalacaonors and therefore shall hasten and simplify processes and transactions in private and public sectors;

NOW THEREFORE, be it ordained by the Sangguniang Bayan of Bulalacao, Oriental Mindoro, that:

Section 1. Short Title. This Ordinance shall be also known as the "Municipal Identification System Ordinance of Bulalacao".

Section 2. Declaration of Policy. It is the policy of the Local Government Unit of Bulalacao (LGU of Bulalacao) to ensure that its constituents are properly and easily identified to facilitate lawful processes and transactions.

Section 3. Coverage. The Municipal Identification System (MIS) shall cover all permanent and transient residents of this municipality. For the purpose of this Ordinance, a resident shall refer to an actual inhabitant of Bulalacao for a period of at least six (6) months prior to the application, as certified by the Punong Barangay thru a certificate of residency. All residents, aged fifteen (15) years and above, shall secure a municipal identification card in voluntary basis.

Section 4. Requirements and Processing. A resident applying for a municipal identification card (municipal ID card) shall submit to the Special Concerns Unit or its equivalent in the Office of the Municipal Mayor the duly filled-out information sheet, certificate of residency issued by the concerned punong barangay, and certified machine copy of any of the following: birth certificate secured from the Municipal Civil Registry Office or Philippine Statistics Authority (for permanent residents), birth certificate issued by the Philippine Statistics Authority (for transient residents), passport, voter's ID, postal ID, or any valid ID issued by the government and bearing the date of birth.

After the validation of requirements, the applicant shall pay to Municipal Treasury Office the municipal ID card processing fee in the amount of one hundred pesos (PhP 100.00). Card generation shall only commence upon presentation of the official receipt of payment. The card shall be issued to the applicant within a period to be determined by the Office of the Municipal Mayor but must not exceed two (2) hours after the receipt of information sheet and other requirements. It may be released to a duly authorized representative upon presentation of authorization and valid identification card of such representative.

Additional requirements for the issuance of a municipal ID card may be asked and the fee may be changed only thru a municipal ordinance.

Submission of requirements and payment of fee may be done thru electronic means. The assigned unit under the Office of the Municipal Mayor shall introduce innovations so that MIS shall keep upbreast with environment-friendly, modern, and convenient ways of doing things.

Section 5. Card Information and Features. The municipal ID card shall contain the following information:

1. Logo and name of the municipality
2. Given, middle, and last names
3. Photo
4. Citizenship
5. Gender
6. Blood type
7. Address
8. Date of birth
9. Name and contact number of contact person in case of emergency
10. Voter's ID number
11. Validity period
12. Identification number
13. Signature of the bearer
14. Signature of the municipal mayor

HON. NIM JONILCO E. CANTOS
PERUTA I. PAZ

HON. KIEVE E. CANTOS
HON. TUDAY M. CAPIANG

HON. GERMAN B. AUSTRIA
HON. ENRICO C. VILLAS

HON. DENNIS M. MANER
HON. EDWIN C. ACERON

HON. REXTER GONZALES
HON. ELPIDIO N. DONTREPAS, JR.

HON. JAMON E. MANGBANUA
HON. ERNIE C. VILLAS

Within three (3) years after the enactment of this Ordinance, efforts shall be made so that the municipal ID card shall contain a bar code. The LGU of Bulalacao shall enjoy the services a bar code reader or bar code readers by then so that the residency, validity, and other information can be verified easily by just a swipe.

The size of the municipal ID card shall be 3.37 inches by 2.127 inches. The Office of the Municipal Mayor shall have a prescribed format for the municipal ID card.

Section 6. Information Sheet. There shall be a prescribed information sheet devised by the Office of the Municipal Mayor. It shall contain all the information enumerated in the preceding section and the following data: names of father and mother, number of children, name and address of employer, email address, and official receipt number of municipal ID card processing fee with date of payment and amount. The applicant shall fill out the information sheet and certify the veracity of the given information. An applicant who shall provide any false entry shall be held criminally liable under existing laws. All information shall be managed, kept, and used only by the LGU of Bulalacao.

Section 7. One Municipal ID Card Policy. Every eligible Bulalacaonon shall possess only one municipal ID card without prejudice to holding of a barangay ID card and shall be assigned with a unique, permanent, and non-transferable ID card number. A card secured thru renewal or replacement shall bear the same number.

Section 8. Validity and Use. All government and non-government offices, establishments, institutions, organizations, and agencies within the jurisdiction of Bulalacao, Oriental Mindoro shall have to recognize all issued municipal ID cards, the validity of which shall be for a period of three (3) years from the date of issuance. All residents of this municipality, aged 15 years old and above, shall have to present the municipal ID card in order to facilitate transactions within and delivery of services by the LGU of Bulalacao.

Section 9. MIS Data Bank. The Office of the Municipal Mayor shall establish the MIS Data Bank which shall serve as the repository of information in connection with the implementation of this Ordinance. The LGU of Bulalacao shall provide the necessary software, hardware, supplies, materials, and equipment for the establishment, operation, and maintenance of the MIS Data Bank and for processing, printing, and release of municipal ID cards.

Section 10. Use of Information. The concerned officers, employees, and workers in the Office of the Municipal Mayor shall ensure that all entries submitted by applicants and entered into the MIS Data Bank are kept confidential and accessible solely for official purposes. The information collected thru MIS or contained in municipal ID card shall not be used for any purpose other than identification.

This Ordinance, the Municipal Identification System, and the municipal ID card shall not in any way be used to violate provisions of the Data Privacy Act of 2012 or Republic Act No. 10173.

Section 11. Penalty Clause. Any person who shall obtain more than one (1) municipal ID card shall be penalized with a fine of not less than one thousand pesos (Php 1,000.00) but not more than two thousand five hundred pesos (Php 2,500.00) or imprisonment for a period to be determined by the court.

HON. XIM JONITH E. CANTOS
PERALTA V. PAZ

HON. KIMBERLY E. CANTOS
HON. JULY M. CARING

HON. GERMAN S. COSTA
HON. ENRICO C. VILLAS

HON. DENNIS W. FANER
HON. EDWIN C. ACERON

HON. DEXTER A. GONZALES
HON. FELIBERTO S. CONTRERAS, JR.

HON. FAYON C. MGBANUA
HON. ERMITO C. VILLAS

Any act of non-recognition or non-acceptance of municipal ID card in government and non-government transactions within this municipality shall be penalized with a fine of not less than one thousand pesos (PhP 1,000.00) but not more than two thousand five hundred pesos (PhP2,500.00) or imprisonment for a period to be determined by the court.

If the offense is committed by an office, establishment, institution, organization, agency, or other juridical entity duly organized in accordance with law and operating within the jurisdiction of this municipality, the highest ranking officer, chief executive officer, head, president, or general manager shall be held liable.

Any official, officer, employee, or worker of the LGU of Bulalacao who shall disregard or neglect the implementation of this Ordinance shall be administratively dealt with and such shall be a ground for a disciplinary action subject to pertinent provisions of applicable policies, rules, and laws. The violator shall suffer the penalty of suspension or dismissal from government service at the discretion of the disciplining authority; provided, due process shall have been duly observed.

Section 12. Fund and Administrative Provisions. The Municipal Budget Office shall ensure the appropriation under 2021 Annual Budget of at least one hundred thousand pesos (PhP 100,000.00) for the purchase of ID card maker or printer, materials and supplies, and other equipment necessary for the implementation of this Ordinance. Such budget and the needed human resource and maintenance and other operating requirements shall be included in the 2021 annual investment program under the Office of the Municipal Mayor.

Starting fiscal year 2022, income generated from the implementation of this Ordinance shall be held in trust account and shall be used to sustain the MIS and the issuance of municipal ID cards, provided it shall not be used to pay wages or salaries.

Disbursement shall only be allowed upon presentation of necessary documents as may be required by the Municipal Accounting Office.

The Municipal Information Office or the equivalent unit under the Office of the Municipal Mayor shall disseminate the contents of this Ordinance.

Section 13. Repealing Clause. Any ordinance inconsistent with the provisions of this Ordinance is hereby repealed or modified accordingly.


Section 14. Separability Clause. If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.

Section 15. Effectivity. This Ordinance shall take effect immediately after fifteen (15) days of posting in bulletin board at the entrance of the municipal hall and in at least two (2) other conspicuous places in the Local Government Unit of Bulalacao.

ENACTED this 22nd day of June 2020 Bulalacao, Oriental Mindoro.

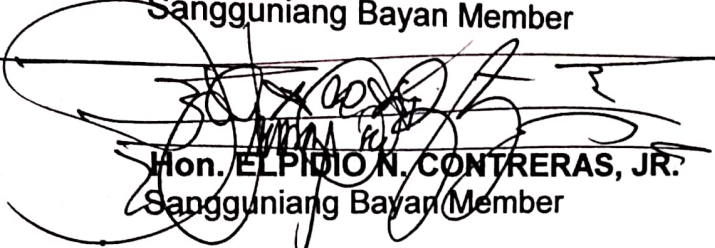
HON. NIM JOHN LICO E. CANTOS
HON. KIM JOHN L. PAZ
HON. KIM JOHN L. CANTOS
HON. TUJAY M. CARING
HON. GERMAN S. ACOSTA
HON. ENRICO C. VILLAS
HON. DENNIS M. MANER
HON. EDWIN C. ACERON
HON. BEXTER A. GONZALES
HON. ELPIDIO N. CONTRERAS, JR.
HON. RAMON C. MAGRANHA
HON. ERNILDO C. VILLAS


Hon. DEXTER R. GONZALES
Sangguniang Bayan Member



Hon. DENNES M. FANER
Sangguniang Bayan Member


Hon. GERMAN S. ACOSTA
Sangguniang Bayan Member


Hon. KIEVEN E. CANTOS
Sangguniang Bayan Member


Hon. ELPIDIO N. CONTRERAS, JR.
Sangguniang Bayan Member


Hon. EDWIN C. ACERON
Sangguniang Bayan Member


Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Barangay


Hon. KIM JONH ELCO E. CANTOS
SK Federation President


Hon. TULAY M. CARING
IPM-Representative

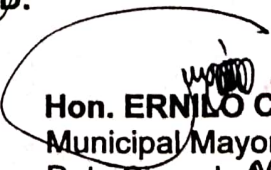
CERTIFIED TRUE AND CORRECT:


PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


Hon. RAMON G. MAGBANUA
Municipal Vice Mayor/Presiding Officer

APPROVED:


Hon. ERNILO C. VILLAS
Municipal Mayor

Date Signed: 08-24-2020