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Republic of the Philippines  
Province of Oriental Mindoro  
MUNICIPALITY OF BULALACAO

**OFFICE OF THE SANGGUNIANG BAYAN**

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro  
sbobulalacaormin@gmail.com/09988546853

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF  
THE 11<sup>TH</sup> SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL  
MINDORO HELD ON SEPTEMBER 5, 2022 AT THE  
SANGGUNIANG BAYAN SESSION HALL

**PRESENT:**

|                               |  |
|-------------------------------|--|
| Hon. Ramon G. Magbanua        | Municipal Vice Mayor/Presiding Officer |
| Hon. Ederlino C. Aceron       | Sangguniang Bayan Member               |
| Hon. Edezer F. Aceron         | Sangguniang Bayan Member               |
| Hon. Jess V. Sapungan         | Sangguniang Bayan Member               |
| Hon. Felix John C. Templanza  | Sangguniang Bayan Member               |
| Hon. Kieven E. Cantos         | Sangguniang Bayan Member               |
| Hon. Elpidio N. Contreras, Jr | Sangguniang Bayan Member               |
| Hon. Guillermo G. Salas, Jr.  | Sangguniang Bayan Member               |
| Hon. Joejie R. Narciso        | Sangguniang Bayan Member               |
| Hon. Enrico C. Villas         | Pangulo, Liga ng mga Barangay          |

**ABSENT:**

|                              |                               |
|------------------------------|-------------------------------|
| Hon. Tulay M. Caring         | IPM Representative-Leave      |
| Hon. Kim Jonh Elco E. Cantos | SK Federation President-Leave |

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**MUNICIPAL ORDINANCE NO. 22-09-330**

**AN ORDINANCE RE-TITLING AND TRANSFERRING CERTAIN  
PLANTILLA POSITIONS IN THE LOCAL GOVERNMENT UNIT OF  
BULALACAO, ORIENTAL MINDORO**

**Sponsor:**

**Sangguniang Bayan Member EDEZER F. ACERON**  
Chairperson, Committee on Rules, Privileges, Ordinances and Legal Matters

**BE IT ORDAINED** by the Sangguniang Bayan of Bulalacao,  
Oriental Mindoro:

**SECTION 1.** Statement of Policy. It is the policy of the Local  
Government Unit of Bulalacao to uphold and observe Section 76 of  
Republic Act No. 7160, otherwise known as the Local Government  
Code of 1991 which provides that every local government unit shall  
design and implement its own organizational structure and staffing  
pattern taking into consideration its service requirements and financial  
capabilities, subject to the minimum standards and guidelines  
prescribed by the Civil Service Commission.

**SECTION 2.** Re-titling and transfer of positions. The following  
plantilla positions are hereby re-titled and transferred as follows:

HON. KIEVEN E. CANTOS  
HON. FELIX JOHN C. TEMPLANZA  
HON. JESS V. SAPUNGAN  
HON. JOEJIE R. NARCISO  
HON. GUILLERMO G. SALAS JR.  
HON. EDERLINO C. ACERON  
HON. EDEZER F. ACERON  
HON. RAMON G. MAGBANUA  
HON. EDERLINO C. ACERON  
HON. ELPIDIO N. CONTRERAS JR.  
HON. ENRICO C. VILLAS

PELITA PAZ  
HON. ENRICO C. VILLAS

| Position                            | Plantilla Item No. | Salary Grade | Office                        |    | Position                  | Salary Grade | Office                   |
|-------------------------------------|--------------------|--------------|-------------------------------|----|---------------------------|--------------|--------------------------|
| Senior Administrative Assistant III | 2                  | 15           | Office of the Municipal Mayor | To | Administrative Officer IV | 15           | Sangguniang Bayan Office |
| Administrative Assistant V          | 50                 | 11           | Sangguniang Bayan Office      | To | Administrative Officer II | 11           | Sangguniang Bayan Office |

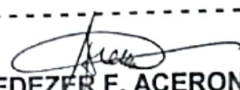
**SECTION 3.** Funding Requirement. The corresponding fund for the position of Senior Administrative Assistant III in the Office of the Municipal Mayor which was appropriated for this position through Municipal Appropriation Ordinance No. 21-12-33, the Annual Budget of the Municipality of Bulalacao, Oriental Mindoro for Fiscal Year 2022 is hereby re-appropriated to the Office of the Sangguniang Bayan.

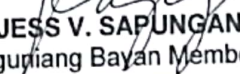
**SECTION 4.** The Human Resource Management Officer shall make the necessary adjustments in the Plantilla of positions and shall ensure that all related policies are followed and observed accordingly.

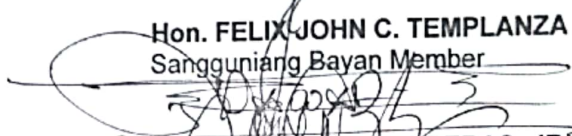
**SECTION 5.** This ordinance shall take effect immediately upon approval.

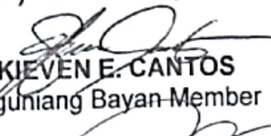
**ENACTED** this 5<sup>th</sup> day of September 2022 Bulalacao, Oriental Mindoro.

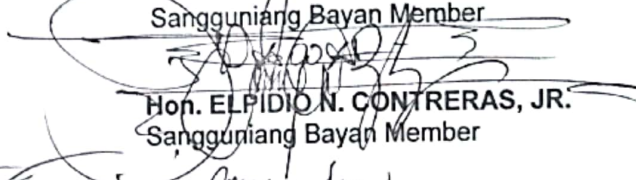
  
Hon. **EDERLINO C. ACERON**  
Sangguniang Bayan Member

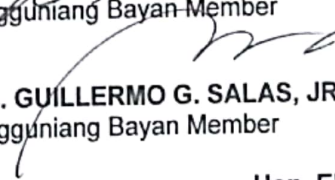
  
Hon. **EDEZER F. ACERON**  
Sangguniang Bayan Member

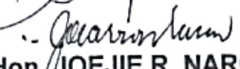
  
Hon. **JESS V. SAPUNGAN**  
Sangguniang Bayan Member

  
Hon. **FELIX JOHN C. TEMPLANZA**  
Sangguniang Bayan Member

  
Hon. **KIEVEN E. CANTOS**  
Sangguniang Bayan Member


  
Hon. **ELPIDIO N. CONTRERAS, JR.**  
Sangguniang Bayan Member

  
Hon. **GUILLERMO G. SALAS, JR.**  
Sangguniang Bayan Member

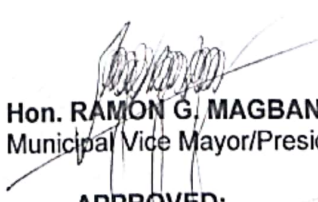
  
Hon. **JOEJIE R. NARCISO**  
Sangguniang Bayan Member

Hon. **ENRICO C. VILLAS**  
Pangulo, Liga ng mga Barangay

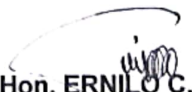
**CERTIFIED TRUE AND CORRECT:**

  
**PERITA L. PAZ**  
Secretary to the Sanggunian

**ATTESTED:**

  
Hon. **RAMON G. MAGBANUA**  
Municipal Vice Mayor/Presiding Officer

**APPROVED:**

  
Hon. **ERNILO C. VILLAS**  
Municipal Mayor  
Date Signed: Oct 10, 2022