



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro

EXCERPTS FROM THE MINUTES OF THE SPECIAL SESSION OF THE 10TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON OCTOBER 28, 2019 AT THE SANGGUNIANG BAYAN SESSION HALL

PRESENT:

Hon. Ramon G. Magbanua	Municipal Vice Mayor /Presiding Officer
Hon. Dexter R. Gonzales	Sangguniang Bayan Member
Hon. Dennes M. Faner	Sangguniang Bayan Member
Hon. Edezer F. Aceron	Sangguniang Bayan Member
Hon. German S. Acosta	Sangguniang Bayan Member
Hon. Kieven E. Cantos	Sangguniang Bayan Member
Hon. Jess V. Sapungan	Sangguniang Bayan Member
Hon. Elpidio N. Contreras, Jr.	Sangguniang Bayan Member
Hon. Edwin C. Aceron	Sangguniang Bayan Member
Hon. Enrico C. Villas	Pangulo, Liga ng mga Barangay
Hon. Tulay M. Caring	IPM Representative
Hon. Kim Jonh Elco E. Cantos	SK Federation President

ABSENT: None

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RESOLUTION NO. 19-10-211

AUTHORIZING THE MUNICIPAL MAYOR TO REPRESENT THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA) REPRESENTED BY ITS ADMINISTRATOR, BERNARD P. OLALIA FOR THE IMPLEMENTATION OF VARIOUS PROGRAMS AND SERVICES OF THE LATTER AT THIS MUNICIPALITY

RESOLVED AS IT IS HEREBY RESOLVED To: Authorize Mayor Ernilo C. Villas to represent the Local Government Unit of Bulalacao, Oriental Mindoro to enter into a Memorandum of Agreement with the Philippines Overseas Employment Administration (POEA) represented by its Administrator, Bernard P. Olalia for the implementation of various programs and services of the latter at this Municipality;

RESOLVED FURTHER, That: Any change or alteration in the draft Memorandum of Agreement originally presented shall have no effect and therefore null and void;

RESOLVED FINALLY, That: Any legal encumbrance that may arise in the execution and actual application of this Memorandum of Agreement shall be the sole responsibility of the heads of implementing Offices or Units;

ON MOTION of SB Member Dexter R. Gonzales duly seconded by all members present, foregoing was...

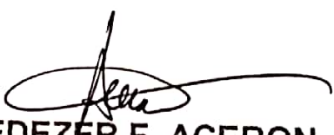
APPROVED": October 28,2019. Bulalacao, Oriental Mindoro.



HON. DEXTER R. GONZALES
SB Member



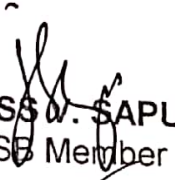
HON. DENNES M. FANER
SB Member



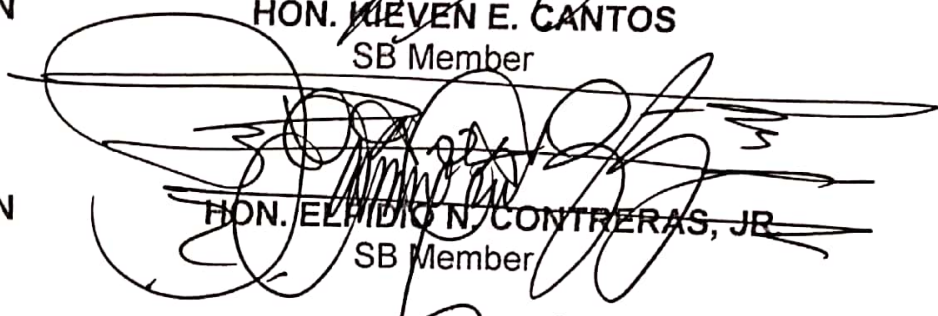
HON. EDEZER F. ACERON
SB Member



HON. KIEVEN E. CANTOS
SB Member



HON. JESS W. SAPUNGAN
SB Member



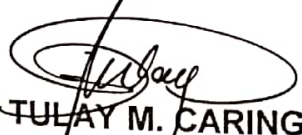
HON. ELPIDIO N. CONTRERAS, JR.
SB Member



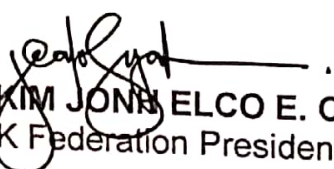
HON. EDWIN C. ACERON
SB Member



HON. ENRICO C. VILLAS
Pangulo, Liga ng mga Barangay

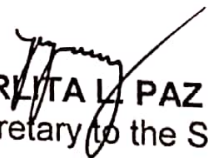


HON. TULAY M. CARING
IPM Representative



HON. KIM JOHN ELCO E. CANTOS
SK Federation President

CERTIFIED TRUE AND CORRECT:



PERLA L. PAZ
Secretary to the Sanggunian

ATTESTED:



HON. GERMAN S. ACOSTA
Sangguniang Bayan Member/
Temporary Presiding Officer

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement entered into by and among:

The **PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION**, a government agency created under the laws and regulations of the Republic of the Philippines, with office address at the Blas F. Ople Bldg., EDSA corner Ortigas Avenue, Mandaluyong City, represented by its Administrator, **BERNARD P. OLALIA**, herein referred to as the **POEA**;

The **OVERSEAS WORKERS WELFARE ADMINISTRATION**, a government agency created under the laws and regulations of the Republic of the Philippines, with office address at the 7th St. corner F.B. Harrison St. Pasay City, represented by its Administrator, **HANS LEO J. CACDAC**, herein referred to as the **OWWA**;

The **DEPARTMENT OF LABOR AND EMPLOYMENT - IV-B**, a government agency, with office address at 3rd Floor, Confil Building, Roxas Drive cor. Sampaguita St., Lumangbayan, Calapan City, Oriental Mindoro, represented by its Regional Director, **JOEL M. GONZALES**, herein referred to as the **DOLE-IV-B**;

The **TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - IV-B**, a government agency created under the laws and regulations of the Republic of the Philippines, with office address at Brgy. Tawiran Calapan City, Oriental Mindoro, represented by its Regional Director, **GAMALIEL B. VICENTE, JR.**, herein referred to as the **TESDA-IV-B**;

The **MUNICIPALITY OF BULALACAO (SAN PEDRO)**, a local government unit, formed and existing under Philippine laws, with address at Municipal Hall, Bulalacao (San Pedro), represented by its Mayor, **Honorable ERNILO C. VILLAS**, herein referred to as the **LGU**;

WITNESSETH:

WHEREAS, many Filipinos leave every day for overseas employment in search of job opportunities, and consequently alleviating the economic status of their families back home and contributing to the economic stability of the country;

WHEREAS, the low level or lack of awareness on overseas employment, particularly the programs and services that concerned government agencies and local government units provide to the public increases the vulnerability of the public, migrants and their family members;

WHEREAS, recruitment malpractices such as illegal recruitment and trafficking in persons affect labor mobility and prey on the vulnerability of the public and migrant workers, and have become a serious and general concern of government;

WHEREAS, the government has continuously strengthened its information campaign on its national policies, and programs and services for the public and

migrant workers, specifically on welfare services, anti-illegal recruitment and anti-trafficking in persons, skills training, reintegration, and public information and education;

WHEREAS, the convergence of programs of different agencies of DOLE pursuant to Administrative Order No. 157, Series of 2013, is a strategy to enhance the empowerment and protection of the public and migrant workers and to optimize the limited resources of government;

WHEREAS, Republic Act No. 8042, as amended by Republic Act No. 10022, mandates local government units, in partnership with the concerned government agencies, to take a proactive stance in disseminating information to their constituents on all aspects of overseas employment;

NOW, THEREFORE, for and in consideration of the foregoing premises, the Parties have agreed:

ARTICLE I

Scope of Cooperation

In consideration of their respective mandates and in the spirit of cooperation to promote the rights and welfare of the public, migrant workers and their families, the Parties agree to cooperate on -

- (a) Capability Building of LGU partners and local stakeholders;
- (b) Public information and worker education on overseas employment;
- (c) Establishment of OFW Help Desks;
- (d) Illegal Recruitment-Free Local Government Units campaign; and
- (e) Data collection and management on OFWs and their families.
- (f) Employment and Livelihood Programs

ARTICLE II

Roles and Responsibilities of the Parties

A. Capability Building for LGU and Local Stakeholders

1. The Parties shall undertake the following training programs for the LGU and local stakeholders:
 - A. DOLE
 - a. Labor Education for Graduating Students (LEGS), integrating modules on overseas employment policies and prevention of illegal recruitment;
 - b. Training programs for PESO Managers, as may be necessary, such as the Basic Employment Service Training (BEST), Labor Market Information (LMI); Skills Registry System (SRS), Enhanced PhilJobNet Training, and Basic and Advance Management Skills Training; and

- c. Orientation on all programs and services of the National Reintegration Center for OFWs in the regional level.

B. POEA

- a. Capability Enhancement Training (CET) for local government officials, Public Employment Services Office (PESO) Managers, barangay officials, migrants' associations and other local stakeholders on overseas employment laws and regulations, government programs and services for OFWs, and conduct of Pre-Employment Orientation (PEOS); and
- b. Anti-Illegal Recruitment and Trafficking in Persons Training for law enforcers.

C. OWWA

- a. Orientation on OWWA programs and services, including modules on migration and family.
- b. Need-based training programs such as Entrepreneurship Development Training (EDT); counseling; para-legal; financial literacy; development of OFW case intake, referrals, linkages and networking; and GAD and gender-based violence.

D. TESDA

- a. Orientation on TESDA programs and services available for OFWs and their families.

2. The DOLE, POEA, OWWA, and TESDA shall invite the LGU to participate in training programs that they may jointly undertake on the following:

- a. Overview of the overseas employment program;
- b. Para-legal training covering substantive laws such as Republic Act No. 8042, as amended (Migrant Workers and Overseas Filipinos Act of 1995), Republic Act No. 9208, as amended (The Expanded Anti-Trafficking Act of 2012) and Republic Act No. 9262 (Violence Against Women and Their Children Act), and relevant provisions of the Family Law; procedural laws, including legal options for OFWs; and counseling techniques;
- c. Preparation of project proposals and documentation of good practices;
- d. Communication and inter-personal skills, public speaking, facilitating meetings and discussions, and making and delivering presentations; and
- e. System to facilitate referrals for services, including creation of referral networks.

3. The LGU shall:

- a. Extend invitation to local training participants and ensure the participation of key local officials and employees on relevant training programs that DOLE, POEA, OWWA, and TESDA may jointly or individually undertake;
- b. Provide, as far as practicable, venue for the conduct of trainings, as well as extend the services of its employees as may be needed;
- c. Provide LED TVs in conspicuous places airing the AIR campaign videos, advisories of POEA and other information, education and communication materials on overseas employment; and
- d. Post the soft copy of the AIR campaign videos, advisories of POEA and other information, education and communication materials on overseas employment to the official website and social media accounts.

B. Public Information and Worker Education

1. The POEA shall coordinate with the LGU in the conduct of PEOS and other related information campaigns such as PEOS on Wheels and AIR-TIP Campaign. It shall likewise regularly furnish the LGU with updated lists of licensed agencies and entities, including those whose licenses have been cancelled.
2. The DOLE, POEA, OWWA, and TESDA shall provide the LGU with relevant information materials such as brochures, pamphlets, flyers, posters, audio-visual materials, e-learning materials, public service announcements and other similar materials on their respective programs for use by the LGU in the conduct of its own information campaign.
3. The LGU shall regularly conduct information campaign in communities about overseas employment and its potentials and risks, government programs and services, the legal channels on applying for overseas employment, the requirements and procedures, and other necessary information. It shall endeavor to integrate in its local programs and services continued information campaign for its constituents.
4. POEA shall furnish the LGU the soft copy of the AIR campaign videos, advisories of POEA and other information, education and communication materials on overseas employment for the posting in the LGU's official website and social media accounts.

C. Establishment of OFW Help Desk

1. The LGU shall establish OFW Help Desk that will provide current information to their constituents on government programs and services for migrant workers and all the processes and aspects of overseas employment. It shall likewise act on concerns brought to its attention and refer the same to appropriate government agency. Such desk may either be staffed by the Public Employment Services Office (PESO) or any other person as may be designated by the Local Chief Executive who has been trained on public employment services, including overseas employment program.
2. The DOLE, POEA, OWWA, and TESDA shall assist the LGU in establishing the desk by training key staff and personnel and sharing information materials. They shall act with dispatch on the requests and referrals of the LGU.

D. Illegal Recruitment Free LGU

1. *The LGU shall undertake information campaign against illegal recruitment through the Pre-Employment Orientation Seminars (PEOS) and Anti-Illegal Recruitment and Trafficking in Persons Seminars (AIR-TIP).*
2. The LGU shall report to law enforcement authorities illegal recruitment activities occurring within its jurisdiction. It may request POEA or the DOLE Regional Office the conduct of investigation against, or closure of, any licensed or unlicensed recruitment establishment/entity alleged to be engaged in illegal recruitment and trafficking in persons.
3. DOLE shall coordinate with relevant law enforcement agencies for the conduct of surveillance, entrapment, and arrest operations; assist relevant law enforcement agencies in the rescue and/or repatriation operations; provide assistance in the determination of the nature of the case to be filed and in filing the same; and assist in the preparation of sworn statement.

E. Data banking on OFWs

1. The LGU, pursuant to the provisions of R.A. No. 8042, as amended by R. A. No. 10022, shall establish and maintain a database pertaining to a master list of OFWs residing in their respective localities, classified according to occupation, job category, and civil status, gender, by country or state of destination including visa classification, name, address, and contact number of the employer.

It shall use the data and information that could be generated from the database for its policy formulation and program development to alleviate the conditions of OFWs and arrest illegal recruitment in their locality.

2. The other Parties shall extend the necessary technical assistance to the LGU in establishing and sustaining the database, including the development of online and offline databasing system.

F. Employment and Livelihood Programs

1. The POEA shall furnish regularly updated list of POEA-Government Placement Branch vacancies for dissemination to constituencies together with travel updates and advisories;
2. The DOLE shall make the "Tulong Panghanapbuhay sa Ating Disadvantaged/Displaced Workers (TUPAD) Program" under its Integrated Livelihood and Emergency Employment Program available to the constituencies of the LGU.
3. The OWWA shall ensure access of constituencies to OFW Funds and Loans.

ARTICLE III IMPLEMENTATION MECHANISM

To facilitate the implementation of and follow-up to this Agreement, the Parties have agreed to:

1. Constitute, within thirty (30) days from signing of this MOA, a Technical Working Group (TWG) composed of not more than three (3) representatives from the LGU and one (1) representative from each of the other Parties. The TWG shall develop and finalize a work plan and monitor its implementation. It shall periodically meet or as it may deem necessary in the place and on the date agreed upon by the Parties.
2. The LGU shall submit its report to the DOLE Regional Office of its activities and accomplishment on a semestral basis or as may be requested based on the agreed format.
3. The DOLE Regional Office shall consolidate all reports of LGUs within its area of jurisdiction, highlighting accomplishments, good practices, and issues and challenges in the implementation of the Agreement including recommendations, and submit said report to the Oversight Committee on the DOLE Convergence Program created under DOLE Administrative Order No. 157, series of 2013.
4. The Oversight Committee shall assess all reports and recommend measures to the Secretary of Labor and Employment to enhance partnerships with the LGUs.

**ARTICLE IV
ENTRY INTO FORCE AND AMENDMENT**

1. This Memorandum of Agreement shall enter into force upon the signing of the Parties.
2. Any amendment to or revision of this Memorandum of Agreement shall be in writing and shall be done only upon the mutual consent of the Parties.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures
this _____,

**PHILIPPINE OVERSEAS
EMPLOYMENT
ADMINISTRATION**

**OVERSEAS WORKERS WELFARE
ADMINISTRATION**

BERNARD P. OLALIA
Administrator

HANS LEO J. CACDAC
Administrator

DOLE-IV-B

TESDA-IV-B

JOEL M. GONZALES
Regional Director

GAMALIEL B. VICENTE, JR.
Regional Director

MUNICIPALITY OF BULALACAO (SAN PEDRO)

HON. ERNILO C. VILLAS
Mayor

SIGNED IN THE PRESENCE OF:

(POEA)

(OWWA)

(DOLE - IV-B)

(TESDA - IV-B)

(Municipality of Bulalacao (San Pedro))

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Province/City/Municipality of _____) S.S.

BEFORE ME, a Notary Public for and in _____, on this
____ day of _____, _____ personally appeared –

Name	Identification Document	Date and Place of Issue
BERNARD P. OLALIA		
HANS LEO J. CACDAC		
JOEL M. GONZALES		
GAMALIEL B. VICENTE, JR.		
HON. ERNILO C. VILLAS		

all are known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed.

This instrument refers to a Memorandum of Agreement consisting of eight (8) pages including this where the Acknowledgement is written, signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____