



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON OCTOBER 15, 2015 AT THE SANGGUNIANG BAYAN SESSION HALL

PRESENT:

Hon. Teresita S. Bantugan	-	Presiding Officer
Hon. German S. Acosta	-	Sang. Bayan Member
Hon. Gideon B. Abuel	-	-do-
Hon. Emelita A. Osorio	-	-do-
Hon. Edwin C. Acheron	-	-do-
Hon. Senen C. Familara	-	-do-
Hon. Dexter R. Gonzales	-	-do-
Hon. Dennes M. Faner	-	-do-
Hon. Ramon G. Magbanua	-	-do-
Hon. Enrico C. Villas	-	Pangulo, Liga ng mga Brgy.
Hon. Tulay M. Caring	-	IPs Representative

ABSENT: NONE

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ORDINANCE NO. 15-10-156

AN ORDINANCE ESTABLISHING THE OUTSTANDING EMPLOYEES AWARDS SYSTEM AS PART AND PARCEL OF HUMAN RESOURCE DEVELOPMENT PROGRAM OF THE MUNICIPAL GOVERNMENT OF BULALACAO, ORIENTAL MINDORO AND PROVIDING FUNDS THEREFOR

SPONSOR: Honorable Gideon B. Abuel
CHAIRMAN: Committee on Ordinances and Legal Matters
CO-SPONSOR: Honorable Dexter R. Gonzales

"WHEREAS, a well-motivated workforce surely creates a responsive and responsible working community, build up a healthy clientele relationship and gains an increase output;

"WHEREAS, the Municipal Government, being the primary branch of government mandated to provide adequate, effective and efficient services to its constituents hires and maintain employees to perform such government enormous task and responsibilities;

"WHEREAS, there is a need to motivate further the employees of the Municipal Government of Bulalacao, Oriental Mindoro to ensure high level of capabilities and develop a tradition of excellence in the performance or delivery of essential governmental functions and basic services necessary in the realization of the socio-economic progress;

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"WHEREAS, to motivate all the employees of the Municipal Government of Bulalacao, Oriental Mindoro it is necessary to recognize all the exemplary performances through the provision of awards and other incentives;

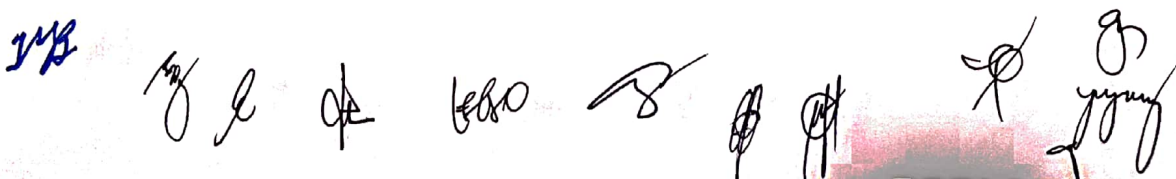
NOW THEREFORE, BE IT ORDAINED as it is hereby ordained by the Sangguniang Bayan of Bulalacao, Oriental Mindoro that:

SECTION 1. TITLE. This Ordinance shall be known as **"An Ordinance Establishing the Outstanding Employees Awards System as Part and Parcel of Human Resource Development Program of the Municipal Government of Bulalacao, Oriental Mindoro and Providing Funds Therefor"**.

SEC. 2. Public Office is a Public Trust; hence, it is the policy of the Municipal Government of Bulalacao, Oriental Mindoro to promote a high level of ethics in public service, as provided in Section 2 of RA 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees. Further, the Municipal Government's Official and Employees shall at all times be accountable to the people and shall discharge their duties with utmost responsibility, integrity, competence and loyalty, act with patriotism and justice, lead modest lives, and uphold public interest over personal interest. While it is true that the municipal government employees are expected to abide the above-cited provision of law, recognizing their exemplary service to the municipal government through the provision of awards and other incentives is indispensable.

SEC. 3. For the purpose of this Ordinance, the following term shall mean:

- a) **Employees** - it refers to all employees under the MGBOM, whether in permanent, temporary, co-terminous, contractual and casual status regardless of his/her position.
- b) **Outstanding Employees Award** – herein referred to as the Awards, means a mark of distinction given to four (4) deserving and qualified employees under the Municipal Government of Bulalacao, Oriental Mindoro. The Awards includes the granting of monetary incentives in the amount of Twenty Thousand Pesos (PHP20,000.00), Plaque of Recognition and a gold-gilded Medallion each especially designed for the purpose to the awardees.
- c) **Posthumous Award** – an award given to an employee who on the call of his/her duties have willingly sacrifice his/her own lives.
- d) **Immediate Family Members** – refers to the parents or if there is none his/her brothers/sisters if the recipient's civil status is single and to his/her wife/husband or to the children if the same is married.
- e) **MGBOM** - it refers to the Municipal Government of Bulalacao, Oriental Mindoro.



SEC. 4. There is hereby established the Outstanding Employees Awards System to be given by the Municipal Government of Bulalacao, Oriental Mindoro to its deserving and qualified employees. The Award is designed to encourage creativity, innovativeness, efficiency, integrity and productivity in the public service by recognizing and rewarding Municipal Employees for their exemplary contribution or accomplishment in the conduct of their duties and responsibilities which resulted to the efficiency, economy or other improvement in the municipal government operation or for other extra-ordinary acts or services in the public.

SEC. 5. The Executive Committee shall be composed of the following:

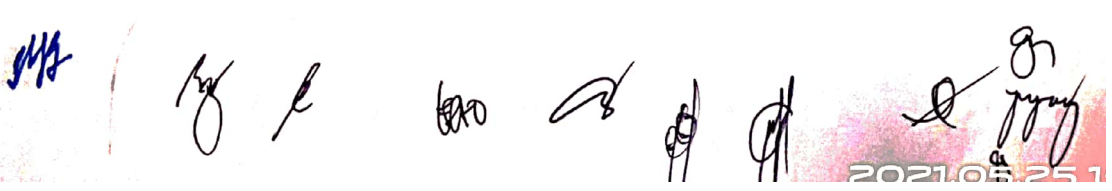
1. Municipal Mayor as the Chairperson
2. Vice Mayor as the Vice-Chairperson
3. Chairperson of the Sangguniang Bayan Committee on Labor, Employment and Human Rights Development
4. DILG/MLGOO, Bulalacao, Oriental Mindoro
5. Human Resource Management Officer
6. Members of PRAISE
7. Two (2) Representatives from BUMEA
8. Two (2) Prominent Bulalacaonons who are not in government service.

SEC. 6. The Executive Committee shall have the following functions:

1. Prescribe the procedure in the evaluation and selection of the nominees for the awards.
2. Receive, review and process nominations.
3. Select and confer the awards to the deserving and qualified nominees through a majority vote of all the members of the committee.

SEC. 7. In order to carry out the provisions of this Ordinance, the following procedures shall be observed:

1. The Municipal Human Resources and Management Office is tasked to formulate implementing guidelines and other necessary procedures including the criteria to be used in the search and selection of the Awardees subject for the concurrence of the Sangguniang Bayan.



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2. The Executive Committee shall select among those listed on the roll of nominees four (4) qualified and deserving municipal employees as the recipients of the Awards.
3. Nomination of the deserving employees shall be done in writing by any of the municipal employees stating therein the reason for such nomination.
4. The minimum length of the service in the Municipal Government of Bulalacao order for an employee to be qualified for the award shall be at least two (2) years; however, new municipal employee at the call of his/her duties sacrifices his/her own life and/or exemplify any act of heroism or exhibited a remarkable honesty in the conduct of his/her duties and responsibilities is entitled for the award regardless of his/her length of service, provided that he/she meets other criteria set by the Executive Committee.
5. Each of the Awardees shall receive Twenty Thousand Pesos (PhP20,000.00) cash incentives, Plaque of Recognition and gold-gilded Medallion especially designed for the purpose.
6. In case of the posthumous award, his/her valid immediate family members shall receive the Awards; the Plaque of Recognition and the cash incentives.
7. Awarding ceremony shall coincide with the celebration of the Founding Anniversary of the Municipality of Bulalacao, Oriental Mindoro.
8. The Municipal Human Resource Management Officer shall designate two (2) regular employees from his office to act as the Secretariat of the Executive Committee who shall keep the record of the same, receive the names of the nominees for the award and perform other functions and duties delegated by the Committee.

SEC. 8. Appropriations – The amount of One Hundred Thousand Pesos (PhP100,000.00) shall be allocated annually in the General Fund Annual Budget to be utilized for the effective implementation of the provision of the ordinance. The Executive Committee is empowered to look for other financial source for this purpose. Further, the disbursement of this fund is subject to the accounting and auditing procedures and policies.

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SEC. 9. If any provision of this Ordinance is declared invalid, the remainder of the Ordinance shall not be affected thereby.

SEC. 10. Effectivity Clause. This Ordinance shall take effect immediately upon its approval.

ENACTED this 15th day of October, 2015, Bulalacao, Oriental Mindoro.


HON. GERMAN S. ACOSTA
SB Member


HON. GIDEON B. ABUEL
SB Member


HON. EMELITA A. OSORIO
SB Member


HON. EDWIN C. ACERON
SB Member

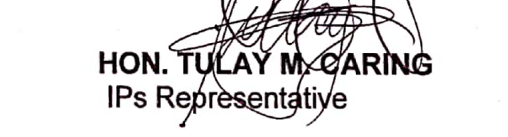

HON. SENEN C. FAMILARA
SB Member


HON. DEXTER R. GONZALES
SB Member

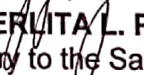

HON. DENNES M. FANER
SB Member


HON. RAMON G. MAGBANUA
SB Member



HON. ENRICO C. VILLAS
Pangulo, Liga ng mga Brgy.


HON. TULAY M. CARING
IPs Representative

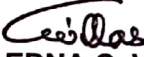
CERTIFIED TRUE AND CORRECT:


PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


HON. TERESITA S. BANTUGAN
Municipal Vice Mayor/Presiding Officer

APPROVED:


HON. EDNA C. VILLAS
Municipal Mayor
Date Signed: 11-5-15