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Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro
sbobulalacaooormin@gmail.com/09988546853

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
11TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO
HELD ON NOVEMBER 28, 2022 AT THE SANGGUNIANG BAYAN
SESSION HALL

PRESENT:

- | | |
|--------------------------------|--|
| Hon. Ramon G. Magbanua | Municipal Vice Mayor/Presiding Officer |
| Hon. Ederlino C. Aceron | Sangguniang Bayan Member |
| Hon. Edezer F. Aceron | Sangguniang Bayan Member |
| Hon. Jess V. Sapungan | Sangguniang Bayan Member |
| Hon. Felix John C. Templanza | Sangguniang Bayan Member |
| Hon. Kieven E. Cantos | Sangguniang Bayan Member |
| Hon. Elpidio N. Contreras, Jr. | Sangguniang Bayan Member |
| Hon. Guillermo G. Salas, Jr | Sangguniang Bayan Member |
| Hon. Joejie R. Narciso | Sangguniang Bayan Member |
| Hon. Enrico C. Villas | Pangulo, Liga ng mga Barangay |
| Hon. Kim Jonh Elco E. Cantos | SK Federation President |

ABSENT: NONE

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MUNICIPAL APPROPRIATION ORDINANCE NO. 22-11-24

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE
LOCAL GOVERNMENT UNIT OF THE MUNICIPALITY OF BULALACAO,
ORIENTAL MINDORO FOR FISCAL YEAR 2023 IN THE TOTAL AMOUNT
OF TWO HUNDRED TWENTY SEVEN MILLION NINE HUNDRED FORTY
ONE THOUSAND THREE HUNDRED EIGHTY FOUR PESOS
(PHP227,941,384.00), COVERING VARIOUS EXPENDITURES FOR THE
OPERATION OF THE LOCAL GOVERNMENT UNIT OF BULALACAO,
ORIENTAL MINDORO FOR FISCAL YEAR 2023 AND APPROPRIATING
THE NECESSARY FUNDS FOR SUCH PURPOSE

Sponsor:

Sangguniang Bayan Member EDEZER F. ACERON
Chairperson, Committee on Finance, Budget and Appropriation

"WHEREAS, Section 318 of Republic Act No. 7160 otherwise known
as the Local Government Code of 1991 states that "The Local Chief
Executive shall submit the executive budget to the sanggunian concerned
not later than the sixteenth [16th] of October of the current fiscal year. Failure
to submit such budget on the date prescribed herein shall subject the local
chief executive to such criminal and administrative penalties as provided for
under this Code and other applicable laws";

"WHEREAS, Section 319 of the same law states that "On or before
the end of current fiscal year, the sanggunian concerned shall enact, through
an ordinance the annual budget of the local government unit for the ensuing
fiscal year on the basis of the estimates of income and expenditures
submitted by the Local Chief Executive";

HON. RAMON G. MAGBANUA
HON. EDERLINO C. ACERON
HON. EDEZER F. ACERON
HON. JESS V. SAPUNGAN
HON. FELIX JOHN C. TEMPLANZA
HON. KIEVEN E. CANTOS
HON. ELPIDIO N. CONTRERAS, JR.
HON. GUILLERMO G. SALAS, JR.
HON. JOEJIE R. NARCISO
HON. ENRIKO C. VILLAS
HON. KIM JONH ELCO E. CANTOS
HON. PERLITA L. PAZ

"WHEREAS, the Executive Budget for fiscal year 2023 of the Local Government Unit of Bulalacao, Oriental Mindoro was submitted to this Sanggunian on October 14, 2022, was included in the calendar of business during the regular session of the Sanggunian on October 17, 2022, and was henceforth referred to the Committee on Finance, Budget and Appropriation for appropriate study and recommendations;

"WHEREAS, after thorough deliberation during committee hearings and consultation with the Local Finance Committee, department heads, and concerned employees, the Sangguniang Bayan of Bulalacao approved this appropriation ordinance in second reading on November 21, 2022 and in third reading on November 28, 2022; **Now, therefore, be it**

RESOLVED AS IT IS HEREBY RESOLVED, to authorize the Municipal Annual Budget for Fiscal Year 2023 of the Local Government Unit of Bulalacao, Oriental Mindoro;

Section 1. Authority. The Annual Budget of the Local Government Unit of Bulalacao, Oriental Mindoro (LGU of Bulalacao) for fiscal year 2023 in the total amount of two hundred twenty seven million nine hundred forty one thousand three hundred eighty four pesos (PhP227,941,384.00) covering various expenditures for the operation of the municipal government for fiscal year 2023 is hereby authorized.

The budget documents as named hereunder are incorporated herein and made as integral parts of this Ordinance:

1. Executive Budget
 - a. Local Expenditures Program
 - b. Budget of Expenditures and Sources of Financing
2. Approved Local Budget Preparation Forms Including Personnel Schedule
 - a. Annual Investment Program
 - i. Date submitted to the Sangguniang Bayan - July 14, 2022
 - ii. Date approved by the Sangguniang Bayan - July 25, 2022
 - iii. Date submitted to the Sangguniang Panlalawigan - Sept. 14, 2022

Section 2. Sources of Funds. The following receipts of income certified to be reasonably collected by the Local Finance Committee (LFC) are hereby declared as sources of funds to cover the general administration and operations of the LGU of Bulalacao from January 01 to December 31, 2023:

Internal Sources	
Tax Revenue	PhP 3,805,000.00
Non-tax Revenue	PhP 6,195,000.00
Total Internal Sources	PhP 10,000,000.00
External Sources	
Internal Revenue Allotment	PhP 217,941,384.00
Total Income Receipts	PhP 227,941,384.00

HON. ERINIL C. VILLAS
 HON. EDUARDO C. AVERON
 HON. JESS V. SAPUNGAN
 HON. JOHN C. TEMPLANZA
 HON. KIEVA E. CANTOS
 HON. ENRICO C. VILLAS
 HON. JOEJIE R. NARCISO
 HON. GUILLERMO G. SALAS, JR.
 HON. FELIPPIO N. CONTRERAS, JR.
 HON. RAYMONG MAGBANUA
 HON. JUAN E. CO E. CANTOS
 PELESA PAZ

01. Rehabilitation of Storm Drainage Canal	100,000.00
02. Clearing and Dredging of water ways	100,000.00
03. Tree Planting of watershed and mangrove forest	20,000.00
04. MDRRM Council Meetings/Special Meetings	40,000.00
05. Attendance to PDRRM Monthly/Emergency Council Meeting	10,000.00
06. Monthly meeting of MDRRMO staff, responders and volunteers	40,000.00
07. Skills training on WASAR/MOSAR/High Angle/USAR/Fire Fighting Rescue Training	80,000.00
08. First Aid/Basic Life Support and Disaster Response Enhance Skills	150,000.00
09. Drill and Simulation Exercise/Flood/Landslide/Earthquake and other calamities	90,000.00
10. Oplan Semana Santa	20,000.00
11. Oplan Kaluluwa	20,000.00
12. Christmas/New Year Holiday	20,000.00
13. Public Safety in School/Provincial Activities	20,000.00
14. Brigada Eskwela	20,000.00
15. Incidents Commands System (ICS II) Training (Planning Course)	100,000.00
16. PDRRMO/MDRRMO/RDRRMO summit and success case replication	20,000.00
17. GIS Insurance and Registration of Rescue Vehicles	60,000.00
18. Purchase of Medical Supplies	200,000.00
19. Annual Assembly of responders (Annual Evaluation and Skills)	50,000.00
20. Post Disaster Assessment Need Analysis (PDANA)	100,000.00
21. Preposition of supplies for nutrition and emergency	50,000.00
22. Preposition of hygiene kits and toiletries for male and female	50,000.00
23. Acquisition and preposition of relief goods (Food Commodities)	600,000.00
24. Acquisition and Preposition of non-goods, items, supplies	100,000.00
25. Disaster related, emergencies activities	30,000.00
26. Insurance for rescue volunteers	50,000.00
27. Assistance to disaster affected LGUs	200,000.00
28. DRRM-Health	200,000.00
29. Repair and Maintenance of OpCen equipments	60,000.00
30. Purchase of rescue equipments	500,000.00
31. Purchase of fuel and lubricants (Rescue vehicle and motorcycle and motorized banca)	600,000.00
32. Repair and maintenance of rescue vehicle, motorcycle and motorized banca	150,000.00
33. Purchase of spareparts/accessories of rescue vehicles, motorized banca and motorcycle	150,000.00
34. Purchase of PPE and rescue equipments (Staff, Responder and Traffic)	120,000.00
35. Purchase of equipment/fixtures of quarantine facilities	50,000.00
36. Purchase OpCen Equipments/Fixtures	100,000.00
37. Purchase of Multi-Purpose Rescue Truck/Rescue Trailer Truck	507,948.44
38. Purchase and Installation of Radio Base and Repeater	100,000.00
39. Purchase of Rescue Speed Boat	1,000,000.00
40. Renewal of NTC License of radios and responders	50,000.00
41. Disaster related trainings and seminar	50,000.00
42. Construction and improvement of regional evacuation center	2,000,000.00

Sub-total` PhP 7,977,948.44

Total 5% Calamity Fund PhP11,397,069.20

Utilization of Municipal Disaster Risk Reduction and Management Fund shall be in accordance with MDRRMC-DBM-DILG-JMC 2013-1 dated March 23, 2013 while utilization of 20% Development Fund shall conform to DILG-DBM JMC No. 2017-1 dated February 22, 2017.

HON. RAMON G. MABANUA
HON. EDERINO C. ACERON
HON. EDYZER F. ACERON
HON. JES V. SAPUNGAN
HON. ENRICO C. VILLAS
HON. ENRICO C. VILLAS
HON. JOHN C. TEMPLANZA
HON. NARCISO
HON. GILBERTO G. SALAS, JR.
HON. ELIDIO N. CONTRERAS, JR.
HON. ANA JOHNSON E. CANTOS
HON. PERMITS L. PAZ

GENERAL PROVISIONS

Receipts and Income

Section 4. Fees and Charges. All fees and charges and other receipts or revenues authorized to be imposed and collected by municipal government offices or units in the exercise of their functions shall accrue to the general fund as part of the general income of the LGU of Bulalacao, except those that are specifically authorized to be recorded as income or receipts of special fund or trust fund.

Section 5. Trust Receipts or Grants for Specific Purposes. All trust receipts or grants for specific purposes shall be recorded as trust liability accounts to be deposited in separate bank accounts and shall be utilized and administered in accordance with the conditions under related ordinances or under the memorandum of agreement or contract or purposes of such, subject to existing accounting and auditing rules and regulations; provided, that the interest earned from such deposits shall accrue to the general fund when applicable.

Section 6. Performance Bonds and Deposits. Performance bonds and deposits filed or posted by private persons or entities shall be deposited in the Municipal Treasury Office and shall be considered as trust liability accounts. Upon faithful performance of the undertaking or termination of the obligation for which the bond or deposit was required, any amount due shall be returned to the concerned party, to be withdrawn in accordance with accounting and auditing rules and regulations; provided that any interest accruing on the deposit accounts and any forfeited amounts shall be recorded as income under the general fund. This provision shall apply to cash bonds, such as bidder's bond, guaranty bonds and all bonds and deposits required by law, rules and regulations.

Section 7. Seminar and Conference Fees. Offices which conduct training and seminar programs in relation to their mandated functions are authorized to collect training, seminar, or registration fees from government and/or private agency participants, at such standard rates as the Department of Budget and Management and Civil Service Commission shall deem appropriate. The payment with corresponding official receipts shall be utilized to defray expenses for such activities, subject to pertinent budgeting, accounting and auditing rules and regulations; provided, that any excess therefrom shall be kept as savings by Municipal Treasurer and shall accrue to the General Fund.

Section 8. Grants/Donations from Other Government Agencies. Receipts from grants and/or donations shall be considered as trust liability accounts of the Municipal Government and shall be implemented or disbursed in accordance with the specific purposes, or terms and condition of agreement or contract, appropriate local ordinances, and pertinent accounting and auditing rules and regulations.

Section 9. Borrowing. The amortization of loan from the FMR-ARCP II MDFO (PhP1,594,280.23) Development Bank of the Philippines (PhP13,321,132.40), Landbank of the Philippines (PhP3,084,587.37) are appropriated in the FY 2023 Annual Budget and shall be utilized for the specific purposes and conditions set forth in loan contracts.

Section 10. Fund Augmentation. Additional realized income, fund surplus of the previous year operations, and unused or unappropriated balances of continuing and current year appropriations, shall be primarily used to augment fund for maintenance and operating expenses, capital outlay and personnel expenses in accordance with existing laws, and regulations, policies, and local ordinances and upon recommendation of the Local Finance Committee only after the mandatory or special appropriations have been completed or done.

HON. FELIX JOHN C. ZEMPLANZA
 HON. ENRICO C. VILLAS
 HON. JOSE V. SAPUNGAN
 HON. EDEZER F. ACERON
 HON. EDERLINO C. ACERON
 HON. RAYMON G. MARGANUA
 HON. KIEVLE CANTOS
 HON. NIM JONALECO E. CANTOS
 HON. JOE JIE R. NARCISO
 HON. GUILTERMO G. SALAS, JR.
 HON. EDILSON CONTRERAS, JR.
 HON. ENRICO C. VILLAS

PEREZ PAZ

EXPENDITURES

Personal Services

Section 11. Compensation Adjustment. Any allowable adjustment or increase in salaries and other compensations of personnel by virtue of Salary Standardization Law and/or any enabling law, circular, or issuance shall be given highest priority in appropriating additional or available sources thru supplemental budget or realignment.

The 4th tranche of monthly salary schedule for third class municipality based on RA 11466 an Act modifying the Salary Schedule for Civilian Government Personnel and Authorizing the Grant of additional benefits, and for other purposes. Adjustments are also made on salaries of medical personnel due to Budget Circular No. 2021 -2 dated August 25, 2021 6.0 Upgrading of Former Nurse II from SG 15 to SG 16.

Section 12. Step Increment and Other Benefits. The grant of step increment to all qualified officials and employees of the municipal government is hereby authorized and shall be done in accordance with CSC—DBM Joint Circular No. 1 s. 2012 dated September 3, 2012 for Appointive personnel and CSC—DBM Joint Circular No. 1 s. 2016 dated January 27, 2016 for Elective Officials.

Appropriation for other personnel benefits not appropriated in this Budget shall be taken from personal services savings and other lawful sources thru augmentation and shall be disbursed in accordance with existing local ordinances and implementing circulars which the Department of Budget and Management may issue or have already issued.

Granting of overtime and night pay shall confirm with CSC-DBM JC 2, s. 2015 dated November 25, 2015.

Section 13. Representation and Transportation Allowances. Officials, heads of office, assistant office heads, and other entitled employees of equivalent rank, while in the actual performance of their respective functions, are granted monthly commutable representation and transportation allowances payable from the programmed appropriations provided for their respective offices not exceeding applicable rates prescribed by LBC No. 103 dated May 15, 2013. The corresponding transportation allowance herein authorized shall not be granted to officials or employees who are assigned or who use a government land vehicle for a minimum period prescribed by related policy.

Section 14. Uniform and Clothing Allowance. The applicable appropriation herein provided for every office shall be used for uniform and clothing allowance of all employees and officials at the maximum amount per annum allowed by law, which may be given in cash or in kind, upon recommendation of the Program on Awards and Incentives for Service Excellence (PRAISE) Committee subject to the approval of the Local Chief Executive. The granting of Uniform and Clothing Allowance shall comply with the provision of BC 2018-1 dated March 8, 2018. Each employee and official shall receive P6,000.00 uniform and clothing allowance as granted in Section 50 of the General Provisions of the General Appropriations Act of 2018.

Section 15. Magna Carta Benefits of Public Health Workers and Public Social Workers. Pursuant to Republic Act 7305, Magna Carta benefits in the form of hazard pay, subsistence allowance, and laundry allowance shall be granted to all-eligible public health workers in the LGU of Bulalacao. Meanwhile, pursuant to Republic Act 9433, Magna Carta benefit in the form of hazard pay shall be granted to all eligible public social workers in the same agency. Appropriation for these benefits is hereby included in 2023 Annual Budget. The PRAISE Committee shall certify to the eligibility of public health workers and public social workers to receive these benefits. Such benefits shall be granted only upon the approval of the LCE.

HON. PEYX JOHN C. TEMPLANZA
HON. KIELO E. CANTOS
HON. ENRICO C. VILLAS
HON. JOEIE R. NARCISO
HON. EDLZER F. ACERON
HON. GUILLERMO G. SALAS, JR.
HON. EDERLIND C. ACERON
HON. MARIAN G. MABANUA
HON. PEYX JOHN C. TEMPLANZA
HON. KIELO E. CANTOS
HON. ENRICO C. VILLAS
HON. JOEIE R. NARCISO
HON. EDLZER F. ACERON
HON. GUILLERMO G. SALAS, JR.
HON. EDERLIND C. ACERON
HON. MARIAN G. MABANUA

Section 16. Personnel Economic Relief Allowance (PERA). The Personnel Economic Relief Allowance (PERA) in the amount of two thousand pesos (PhP2,000.00) per month shall be granted to each official and employee occupying itemized plantilla position with salary grades 1 to 27 pursuant to BC 2009-3 dated August 18, 2009 and BC 2011-2 dated September 26, 2011.

Section 17. Terminal Leave Benefit. The amount of Two Million Five Hundred Eight Thousand Pesos (PhP2,050,000.00) is hereby appropriated for the terminal leave benefits of Cynthia M. Apilado, Floridie C. Gonzales, and Nelson S. Bantugan.

The grant of this benefit shall be guided by DBM-CSC Joint Circular No. 2016-2 dated March 29, 2016 and shall be based on the computation to be made by the Human Resource Management Officer as approved by the LCE.

Section 18. Position Abolished. The position of Sanitary Inspector I as mentioned below is hereby abolished.

Plantilla Position No.	Position Title	Office	SG/Step Increment	Salary
81	Sanitary Inspector I	Municipal Health Office	6/1	202,524.00

Section 19. Retitling and Transfer of Positions. The following positions are re-titled and transferred pursuant to Municipal Ordinance No. 22-09-330.

Position	Plantilla Item No.	Salary Grade	Office		Position	Salary Grade	Office
Senior Administrative Assistant III	2	15	Office of the Municipal Mayor	To	Administrative Officer IV	15	Sangguniang Bayan Office
Administrative Assistant V	50	11	Sangguniang Bayan Office	To	Administrative Officer II	11	Sangguniang Bayan Office

Section 20. Positions Transferred. The following positions are transferred to other offices as shown below and the corresponding funds are hereby re-appropriated to their new offices.

New Plantilla Position No.	Position Title	Old Office	New Office	SG/Step Increment	Salary
123	Administrative Aide I	MO	MEO	1/2	125,844.00
50	Administrative Aide IV	OMA	SBO	4/1	149,628.00
10	Administrative Aide II	OMA	MO	2/1	132,660.00
2	Administrative Officer V	OMA	MO	18/1	448,560.00
53	Administrative Assistant VI	OMA	SB SEC	12/3	285,480.00
65	Administrative Aide V	OMA	MBO	5/1	158,808.00
77	Process Server	OMA	MTO	5/2	159,323.00
68	Administrative Aide VI	MCDO	MACCO	6/3	171,108.00
75	Administrative Aide VI	MCDO	MTO	6/7	175,871.00
74	Revenue Collection Clerk II	MCDO	MTO	7/2	179,265.00
73	Revenue Collection Clerk II	MCDO	MTO	7/2	179,265.00

HON. PERLITA L. PAZ
 HON. KIEVIN E. CANTOS
 HON. RINA RINHICO E. CANTOS
 HON. FELIX JOHN C. TEMPLANZA
 HON. ENRICO C. VILLAS
 HON. JESSE V. SAPUNGAN
 HON. JOELIE R. NARCISO
 HON. EDERIE ABERON
 HON. GUILLERMO G. SALAS, JR.
 HON. EDERLINO C. ACERON
 HON. RAMON G. MARGANUA
 HON. ERNICO C. VILLAS
 HON. ELFINO S. CONTRERAS, JR.

113	Administrative Officer II	MCDO	MAO	11/2	260,335.00
4	Administrative Assistant V	MDRRMO	MO	11/2	260,335.00
9	Administrative Assistant IV (Bookbinder)	MDRRMO	MO	10/1	222,492.00
57	Planning Officer I	MDRRMO	MPDO	11/2	260,221.50
25	Administrative Aide VI	MCDO	OMA	6/1	168,990.00
54	Administrative Aide IV (Bookbinder II)	MDRRM	SB SEC.	4/1	149,628.00

Section 21. Position Created. No new position was created.

Section 22. Bonuses and Cash Gift. With appropriations in 2023 Annual Budget or augmentation through fund realignment or supplemental budget, all qualified employees and officials of the LGU of Bulalacao shall be granted with mid-year bonus, year-end bonus, productivity enhancement incentive, cash gift, and other bonuses in accordance with pertinent laws, policies, orders, or circulars.


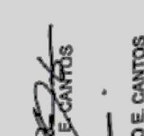
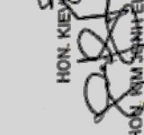
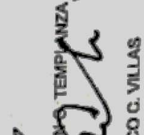


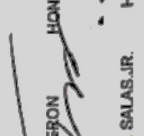
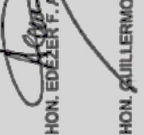
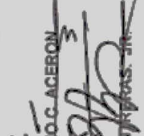

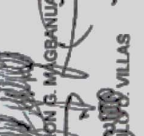



Maintenance and Other Operating Expenditures

Section 23. Travel Expense. Approved travel order for official travel outside Bulalacao or personnel locator slip for field works within the municipality shall be secured before leaving the place of work. Official travels outside the municipality shall be supported by invitation or notice indicating the required number of days. These documents shall be included always in requirements prior to disbursement of funds for travel expense as appropriated in the annual budget.

Section 24. Training and Seminar. Appropriations for these subjects shall cover expenses for trainings and seminars to be conducted by the LGU of Bulalacao and expenses to be incurred when officials and employees attend to such activities within and outside the municipality. As far as practicable, training, seminars, conference, or meeting shall be held in government facilities. In case of unavailability or impracticably, the same shall be held in an inexpensive but conducive area which is accessible to greater number of participants. Registration or participation fees to conventions, seminars, workshops, etc. shall be govern with the provisions of National Budget Circular no. 563 dated April 22, 2016.

Section 25. Office supplies. Procurement of office supplies based on quarterly release of appropriations must conform to R.A. 9184 and its Revised Implementing Rules and Regulations dated August 26, 2016.

Section 26. Emergency Purchase. Head of the agency through the heads of office may resort to emergency purchase of urgently needed supplies, materials and spare in order to address an emergency situation which may involve the loss of or danger to life and property. Procurement of those necessities chargeable to appropriation under the concerned office must not be delayed so as not to become detrimental to public service. Such emergency purchase, however, shall be immediately coordinated with the Bids and Awards Committee (BAC) and concerned personnel.


 HON. ENRICO C. VILLAS

 HON. FELIMON B. MACANUA

 HON. JESUS V. SAPUNGAN

 HON. EDEZER F. ACERON

 HON. EDERLINO C. ACERON

 HON. JOJIE R. NARCISO

 HON. GUILLERMO G. SALAS, JR.

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 HON. FELIMON B. MACANUA

 HON. ENRICO C. VILLAS

Section 27. Utilities. To ensure wise and efficient use of electricity, all air conditioning units shall be turned off from 12:00 noon to 1:00 in the afternoon. Meanwhile, lights, equipment, and gadgets not in use shall be always turned off or switched off. All heads of office shall ensure that all appliances, equipment, lights, computers, gadgets, and any electric – consuming things in their respective offices and area of supervision and influence are turned or switched off at the close of office hours.

Water and energy conservation shall be always observed and practiced.

Section 28. Communication and Internet Allowances. All officials and heads of office, and incumbents of certain positions and designations are entitled to receive monthly communication and internet allowances subject to the provisions of Municipal Ordinance Nos. 22-07-324 enacted by the Sangguniang Bayan of Bulalacao.

Section 29. Meals and Snacks. The cost of meals and snacks consumed during official functions participated in by national and local dignitaries, LGU personnel, representatives from non-government and people's organizations, sectorial representatives, and other stakeholders shall be charged to representation expense account. The procurement of such shall comply with the provisions of R.A. 9184 and its Revised Implementing Rules and Regulations dated August 26, 2016.

Section 30. Other Maintenance and Operating Expenses. Appropriation for other maintenance and operating expenses shall include only costs of services which cannot be classified under any other account name. It shall in no case be utilized of used for payment of salaries of other remunerations of personnel. Likewise, the same shall be subject to Section 335 of R.A. 7160.

Section 31. Monthly Allowance for Certain Personnel of National Government Agencies And Provincial Government Of Oriental Mindoro. Pursuant to certain enacted municipal ordinances, incumbents of the following positions in different national government agencies and in Bulalacao Community Hospital being operated and maintained by the Provincial Government of Oriental Mindoro, shall be granted with monthly allowance chargeable to appropriation for other maintenance and expenses under the Office of the Municipal Mayor, to wit:

Agency / Position	Monthly Allowance
Bureau of Fire Protection Station Chief	5,000.00
Bulalacao Municipal Police Station Chief	5,000.00
Municipal Local Governance Operation Officer	5,000.00
Department of Health - Doctors to the Barrio	15,000.00
Associate Provincial Prosecutor	15,000.00
Public Attorney (3)	7,500.00
Acting Presiding Judge	10,000.00
Presiding Judge (RTC)	10,000.00
Deputy Provincial Prosecutor (2)	10,000.00
Clerk of Court RTC	7,500.00

Section 32. Rent Expense. Appropriation for rent expense shall include payment for monthly maintenance of water sources to the following land owners or administrators:

HON. RAYMUN G. MANGBANUA
 HON. EDERLINO C. ACERON
 HON. EDZEL P. ACERON
 HON. JESUS V. SAPINGRAY
 HON. ENRICO C. VILLAS
 HON. JOEJIE R. NARCISO
 HON. WILMORAL ELCOE CANTOS
 HON. FLORENTE JOHN TEMPLANZA
 HON. KIESEN E. CANTOS
 HON. ERMILO C. VILLAS
 HON. GUILLERMO G. SALAS, JR.
 HON. EDJON CONTRERAS, JR.
 PERLITA PAZ

Name	Location	Amount
1. Arjay Evora	Sitio Talisay, Campaasan	Php 3,000.00
2. Benjie Salas (2 sources)	Sitio Tulali, Poblacion	6,000.00
3. Hermie Alarcon	Sitio Tuktukon, Poblacion	3,000.00
4. Carmelina F. Magada	Sitio Coro-Coro, San Francisco	2,500.00

Section 33. Donations. The appropriations for donations shall not be applied to religious or private purposes or utilized to payment of salaries and other remunerations. The LGU of Bulalacao shall comply with proper signatories as mandated by Sections 465 of the Government Code of 1991, and Sections 39 and 43 of the Commission on Audit Circular No. 92-382.

Capital Outlay

Section 34. Capital Outlay. Acquisition of office equipment, information technology equipment, furniture and fixtures, and motor vehicles shall be based on the consolidated Annual Equipment Procurement Plan of the LGU of Bulalacao. Purchase of motor vehicles must adhere with the provisions of Administrative Order No. 14 s.2018 dated December 10, 2018.

Special Purpose Appropriations

Section 35. The appropriation provided for all the items included in the Special Purpose Appropriation such as the awards and indemnities, debt services, budgetary reserve and programs/projects/activities under 20% Development Fund shall be disburse for the specific purposes they are intended for and in accordance with the existing rules and regulations. In case of development program, disbursements shall be guided by the approved AIP and program of works. Gender and Development Programs initially approved by the DILG are then separated as GAD Fund, some programs are still attributed to GAD to comply with the 5% GAD Fund requirement.

Budget Execution

Section 36. Execution/Implementation Forms. The budget shall be implemented using the prescribed execution forms:

- Annual Investment Program. This form shall integrate the location, quarterly target, manpower complement and allocations to be prepared for each program by the implementing office.
- Consolidated Annual Supplies and Equipment Procurement Plan. This shall be prepared by BAC and shall be the basis for posting of bids for goods, supplies and equipment.
- Local Budget Matrix of each office and program (LBM-LBEF No. 1). This form shall be prepared by MBO.
- Cash Flow Forecast (CFF-LBEF No.4). This form shall be prepared by MBO.
- Cash Receipt Forecast (CRF-BEF No. 4a). This form shall be prepared by MTO.
- Cash Flow Analysis (CFA-LBEF No. 5). This form shall be prepared by MTO.
- Annual Project Procurement Plan (APPP). This shall be prepared by BAC and shall be the basis for the posting/publication of bids for public works.
- Allotment Release Order (ARO-LBEF No.2). This shall be prepared by MBO based on approved LBM.

HON. KESNIE CANTOS
 HON. RAMA JOHN ELDO E. CANTOS
 HON. FELIX JOHN C. TEMPLANZA
 HON. ENRICO C. VILLAS
 HON. JESSY V. SAPUNGAN
 HON. JOEJIE R. NARCISO
 HON. EDEZER F. ACORON
 HON. GUILLERMO G. SALAS, JR.
 HON. EDERLINO C. ACERON
 HON. ELIDIO N. MONTERRAS
 HON. RAMON F. MARGANIA
 HON. EMILIO C. VILLAS

- Obligation Request (OR-LBEF No.10). This shall be prepared along with the payroll, DV, PR, and RIS. ORs shall be reviewed and certified by the MBO.
- Disbursement Voucher (DV-LBEF No.11). This shall be prepared by each office.
- Procurement Tracking and Monitoring and Other Procurement Forms. These shall be prepared by BAC.

Section 37. Automatic Release of Appropriations. The appropriations for Personal Services and MOOE shall be considered automatically released (not needing clearance) upon approval of the Local matrices of the offices except those items which necessitate further clearance or documentary requirement before they could be released and/or disbursed.

Section 38. Release of Allotment for Appropriation Needing Clearance. Allotment Release Order (ARO) for appropriations needing clearance shall be prepared only upon the order of the LCE and approval of the required supporting documents. The MBO shall release the first quarter allotments.

Section 39. Request for Additional Appropriations. No request for additional appropriations shall be granted except in meritorious cases/ circumstances as contained in a letter request from the department head concerned subject to the approval of the LCE and availability of funds.

Other Provisions

Section 40. Infrastructure Development. Subject to the availability of funds, funding support for projects shall be granted provided that requested project is:

- Included in the Barangay AIP or Municipal AIP; and
- That the proponent has counterpart share either in cash or in kind.

Request for infrastructure projects or counterpart assistance when not in Barangay of Municipal AIP shall not be given due course during the year but shall be considered in the following year's priorities. Rehabilitation of infrastructure facilities damaged by typhoons, flood and other calamities shall be given priority over other civil works.

Section 41. Year-end Benefits/Other Compensations. One shot benefits such as extra cash gift and other benefits or additional compensation may be given to employees upon approval of LCE but shall be subject to PS Limitation.

Section 42. Unexpended Balances of Appropriations. The unexpended balances of current operating expenses at year end shall revert to retained earnings or surplus account. Balances of capital outlay shall continue to succeeding year.

Section 43. Prohibition. In order not to compromise public interest and common welfare, construction of building and other structures funded out of municipal annual budget, in land owned or in possession by private individuals or entities shall be prohibited, provided, deed of donation shall have been made in favor of the LGU of Bulalacao or any other government agencies.

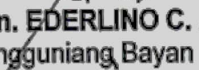
Section 44. Liability of Heads of Office and Head of Agency. All heads of office shall judiciously and equitably control the disbursement of fund allocated thru this ordinance. Any expenditure incurred in excess of or without appropriation shall be the personal liability of the head of office concerned. The Heads of office and the head of the agency shall ensure that the implementation of programs and projects conform with existing laws, rules and regulations. They shall comply with the lawful requirements pertinent to certain program or project including Memorandum of Agreement by and between the LGU of Bulalacao and end-users thru the representatives regarding the maintenance, operation and sustainability of projects.


HON. RAIZA G. MEDRANIA
HON. EDERINO C. AGERON
HON. RICHIE R. MARCHISO
HON. EDZERT AGERON
HON. JESS V. SAPIUNGAN
HON. EMILIO C. VILLAR
HON. JUAN M. CONTRERAS, JR.
HON. FERRINO G. SAIAR, JR.
HON. JOSE R. MARCHISO
HON. FELIX JOSE C. TEMPLANZA
HON. KENNY CORTOS
HON. YNIELCOR CANTOS
HON. EMILIO C. VILLAR

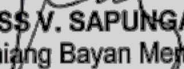
Section 45. Separability Clause. If for any reason, any section or provision of this budget is declared unconstitutional or invalid, other sections or provisions herein which are not affected thereby shall continue to be full force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.

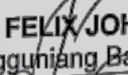
Section 46. Effectivity. This appropriation ordinance shall take effect on January 1, 2023 in accordance with Sec. 320 of Republic Act 7160.

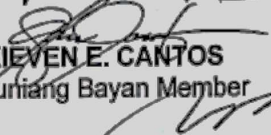
ENACTED on November 28, 2022. Bulalacao, Oriental Mindoro.


Hon. EDERLINO C. ACERON
Sangguniang Bayan Member


Hon. EDEZER F. ACERON
Sangguniang Bayan Member



Hon. JESS V. SAPUNGAN
Sangguniang Bayan Member

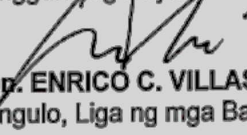

Hon. FELIX JOHN C. TEMPLANZA
Sangguniang Bayan Member


Hon. KIEVEN E. CANTOS
Sangguniang Bayan Member


Hon. ELPIDIO N. CONTRERAS, JR.
Sangguniang Bayan Member

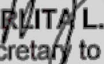

Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member


Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member


Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Barangay


Hon. KIM JONH ELCO E. CANTOS
SK Federation President


CERTIFIED TRUE AND CORRECT:


PERIVITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


Hon. RAMON G. MAGBANUA
Municipal Vice Mayor/Presiding Officer

APPROVED:


Hon. ERNILO C. VILLAS
Municipal Mayor
Date Signed: Dec 19, 2022