

WHEREAS, Rules XIII, Article 62 of the Rules and Regulations implementing the Local Government Code of 1991 states that the LGUs shall promote the establishment and operation of people’s organizations, NGOs, and the private sector, to make them active partners in the pursuit of local autonomy;

WHEREAS, by virtue of Department of Interior and Local Government Circular No. 2016-97, dated July 16, 2016, with subject: “2016 Accreditation of Civil Society Organizations, and Selection of Representatives to the Local Special Bodies,” serves as a guide of the sanggunian for the accreditation of nongovernmental organizations, particularly in the selection of representatives to local special bodies”;

WHEREAS, the Local Government Unit of Bulalacao has existing policies pertaining to requirements in accrediting peoples’ organization and nongovernmental organizations under Municipal Ordinance No. 18-02-193;

WHEREAS, there is a need to align such ordinance with policies of national and provincial governments;

NOW, THEREFORE, BE IT ORDAINED, as it is hereby ordained by the Sangguniang Bayan of Bulalacao, Oriental Mindoro, that:

Section 1. Statement of Policy. It is the policy of the Local Government Unit of Bulalacao, Oriental Mindoro to empower the and ensure that civil society organizations existing in the municipality are properly accredited in accordance with existing ordinances and policies.

Section 2. Title. This Ordinance is entitled as stated and shall be also known as the “2022 Civil Society Organization Accreditation Guidelines of Bulalacao”,

Section 3. Definition of Terms. As used in this ordinance, the following terms shall mean:

a. **Civil Society Organizations (CSOs)** are those organizations that play a significant role in social, economic, and democratic development of the society. It is formed when a group of individuals come together for a common purpose, as in the society. These organizations shall include but not limited to nongovernmental organizations, cooperatives, professional associations, foundations, independent research institutes, community-based organizations, faith-based organizations, people’s organization, social movements, fraternities, and labor unions.

b. **Municipal Cooperatives Development Office (MCDO)** is the office of the Local Government Unit of Bulalacao tasked with the development of cooperatives registered with the Cooperative Development Authority (CDA) and of associations duly registered with the Department of Labor and Employment (DOLE), Securities and Exchange Commission (SEC), and other government agencies, operating within the jurisdiction of Bulalacao, Oriental Mindoro.

HON. KENNETH CANTOS
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 HON. FELIX JOHN C. TEMPLANZA
 HON. RIM JONHILCO E. CANTOS
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 HON. EDEZEL F. ACERON
 HON. GUILLERMO G. SALAS, JR.
 HON. EDERLINO C. ACERON
 HON. FELPIDIO N. CONTRERAS, JR.
 HON. RAYON E. MANSBANJA
 HON. ERVILLO C. VILLAS

c. **LGU of Bulalacao-Initiated or Sponsored Organizations** - in order to fall under this category it is necessary that these organizations shall:

- i. Have been formed due to the initiative of any of the offices of the LGU of Bulalacao; or
- ii. Have received a substantial support from any of the offices of the LGU of Bulalacao.


HON. KIENT E. CANTOS

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d. **Volunteer Groups/Associations** are groups of people who spend time helping others without monetary compensation and do not make a profit from such activities. The prime purpose for which the groups were formed is to perform social activities for the benefit of Bulalacaonons, all other Filipinos, and for the country.


HON. FELIX JOHN C. TEMPLANZA


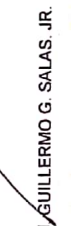
HON. KIM JOHN ELCO E. CANTOS

e. **Prime Agricultural Organizations** are those whose principal line of work is to perform agricultural activities. The merchandise of these agricultural organizations shall be those which the municipality of Bulalacao is known for, which shall include but not limited to palay, corn, banana, corn, coconut, onion, fish, and others.


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HON. JOEJIE R. NARCISO

f. **Resolution of Undertaking** is a commitment of civil society organizations to become active partners of the LGU-Bulalacao in its different programs, projects, and activities..




HON. EDEZER F. ACERON

HON. GUILLERMO G. SALAS, JR.

Section 4. Applicability. This Ordinance shall govern the accreditation process of the Sangguniang Bayan of Bulalacao and shall be applied to civil society organizations (CSOs) applying for such accreditation.

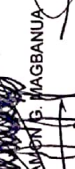
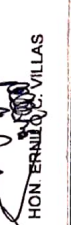
Section 5. Guidelines. The following guidelines in the accreditation of CSOs are hereby adopted:

A. Eligibility Requirements All CSOs which intend to apply for SB accreditation shall comply with the following criteria/requirements:

1. A legitimate organization existing for at least two (2) years as evidenced by the certificate of registration, and actively operating at a certain barangay of the municipality as evidenced by a resolution of the barangay as to its legitimate existence. Provided, however, that the requirement on legitimate existence of at least two (2) years shall not apply to the following, to wit:


HON. EDRLINO C. ACERON

HON. ELPIDIO N. CONTRERAS, JR.

- a. LGU of Bulalacao - initiated or sponsored organizations;
- b. Organizations of senior citizens, indigenous people, and persons with disabilities;
- c. Other organizations, namely:


HON. RAMON B. MAGBANUA

HON. FERNAND C. VILLAS

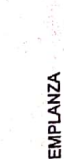
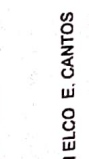
- i. Volunteer groups performing social activities for public welfare;
- ii. Prime agricultural organizations directly involved in promoting agricultural products the municipality of Bulalacao is known for;
- iii. Organizations engaged in the promotion of tourism of the municipality of Bulalacao.




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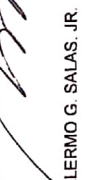
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2. Must submit the following documents for screening/evaluation;


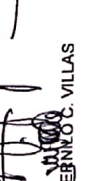
- a. Letter of application for accreditation or duly approved board resolution requesting for accreditation of the people's organizations or nongovernmental organizations;
- b. Duly accomplished application form;
- c. Certificate of registration with any national government agency supported by articles of incorporation/cooperation and/or constitution and by-laws;
- d. List of organization's officers and members with record of membership contributions duly certified by the Secretary;
- e. Documented annual accomplishment reports for the last two (2) years;
- f. Financial reports for the last two (2) years, if any (to include statement of current operations, balance sheets, income statements, cash flows, etc.);
- g. Minutes of the last general assembly showing the election of the new of officers;
- h. Certification of the concerned Punong Barangay or resolution of the concerned sangguniang barangay as to the organization's existence in the barangay;
- i. Certificate of affiliation to federations (for cooperatives), if there is any;
- j. Certificate of compliance (for cooperatives);
- k. Resolution of undertaking;
- l. Business permit in case the CSO is engaged in business;
- m. Special permit for CSOs which have no business; and
- n. Official receipt of payment of five hundred pesos (PhP 500.00) accreditation fee (for cooperatives).


HON. FELIX JOHN C. TEMPLANZA

HON. KIM JONH ELCO E. CANTOS


HON. JESS V. SAPUNGAN

HON. JOEJIE R. NARCISO


HON. EDEZER F. ACERON

HON. GUILLERMO G. SALAS, JR.


HON. EDERLINO C. ACERON

HON. ELPIDIO N. CONTRERAS, JR.


HON. RAMON S. MAGBANUA

HON. LEORIO C. VILLAS

B. Accreditation Process

1. Accreditation of Civil Society Organizations (CSOs) for representation to local special bodies (LSBs).

- a. For the accreditation of CSOs intending to have a representation to local special bodies, the procedures and guidelines set forth under this ordinance and such other rules and regulations which may be issued hereafter, is hereby adopted.

Procedures in the conduct of hearings and enactment of ordinances or resolutions relative to the accreditation of organization shall be in accordance with the Internal Rules and Procedures of the Sangguniang Bayan.

CSO representatives to LSBs shall be elected by representatives of Sangguniang Bayan - accredited CSOs.

2. Accreditation of Civil Society Organizations (CSOs) for other purposes.



- a. Civil Society Organizations (CSOs) may apply to the Sangguniang Bayan for accreditation for whatever legal purpose such accreditation would serve.

3. Procedures. Accreditation process shall be in accordance with the following procedures:

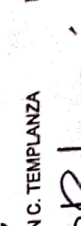

- a. The CSOs shall go first to the Municipal Cooperative Development Office (MCDO) for evaluation and review of requirements;
- b. After thorough review on the CSOs' eligibility for accreditation and completeness of requirements, the MCDO shall endorse the documents to the Sangguniang Bayan and shall recommend the accreditation;
- c. With recommendation from the MCDO, the application shall be included in in the calendar of business of the next immediate session of the Sangguniang Bayan, subject to the policy on preparation of agenda. Consequently, during the session, such application shall be referred to the Committee on Cooperatives and Non-Government Organizations and other committees if necessary;
- d. Upon referral, the Committee on Cooperatives and Non-Government Organizations shall set a committee hearing to further evaluate the eligibility of CSO and verify if all requirements have been complied with;

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 HON. FELIX JOAN C. TEMPLANZA
 HON. JOSE V. SAPUNGAN
 HON. JOE JIE R. NARCISO
 HON. EDEKER F. ACERON
 HON. GUILLERMO G. SALAS, JR.
 HON. EDERLINO C. ACERON
 HON. EPIDIO N. CONTRERAS, JR.
 HON. RAFAEL MAGBANUA
 HON. ERJULO VILLAS
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e. The president or chairperson of the organization applying for accreditation, who may be accompanied by other officers, management staff, or Board of Directors, or the duly authorized representative of the organization, shall be present during the conduct of hearing;




HON. KIERON E. CANTOS

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f. A committee report embodying the Committee's recommendation, whether the CSO is qualified for accreditation or not, shall be calendared in the next immediate regular session following the conduct of hearing;

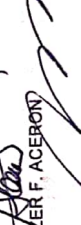
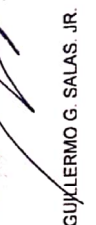

HON. FELIX JUAN C. TEMPLANZA

HON. ROMULO E. CANTOS

g. The Sangguniang Bayan, based on the recommendation stipulated in the Committee Report, shall pass a resolution granting or denying the request for accreditation;

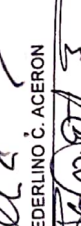

h. If accreditation was approved, a certificate of accreditation, aside from resolution of accreditation, shall be issued to the CSO. The accreditation shall be free of charge except to cooperatives which shall have to pay five hundred pesos (PhP 500.00) accreditation fee;


HON. JESS V. SAPUNGAY

HON. JOJIE R. NARCISO

i. The issuance of certificate of accreditation shall be done during the regular session of the Sangguniang Bayan. The Presiding Officer, however, may set the release of said certificate to a different schedule in case the recipients are too many to accommodate in the regular session;


HON. EDER F. ACERON

HON. GUYLERMO G. SALAS, JR.

j. In case the request for accreditation has been denied, a resolution to such effect shall be passed and approved embodying therein the reasons for the denial; however, it shall be without prejudice for the reapplication of the affected organization after compliance with the requirements herein specified. Together with the said resolution, all the documents originally submitted to the Sangguniang Bayan shall be returned to the concerned organization.


HON. EDERLINO C. ACERON

HON. FELICIANO C. TORRES, JR.

C. Validity of the Accreditation.

The validity of accreditation shall commence on the date the resolution was approved and shall expire 3 years thereafter.

Section 6. MCDO Recommendation. All Bulalacao-based CSOs applying for accreditation at the Sangguniang Panlalawigan, Department of Agriculture, and other government agencies must secure favorable recommendation from MCDO which is entrusted to conduct evaluation and provide assistance to facilitate compliance to requirements.


HON. RAMON S. MAGBANUA


HON. ERMINO C. VILLAS

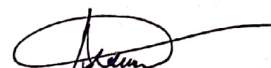
Section 7. Repealing Clause. Any ordinance inconsistent with the provisions of this Ordinance is hereby repealed or modified accordingly.

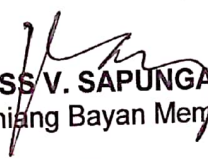
Section 8. Separability Clause. If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.

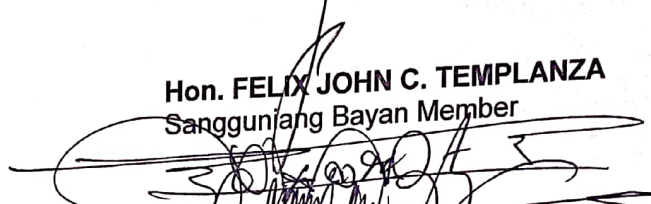
Section 9. Effectivity. This Ordinance shall take effect immediately after fifteen (15) days of posting in bulletin board at the entrance of the municipal hall and in at least two (2) other conspicuous places in the Local Government Unit of Bulalacao.

ENACTED this 10th day of October 2022 Bulalacao, Oriental Mindoro.

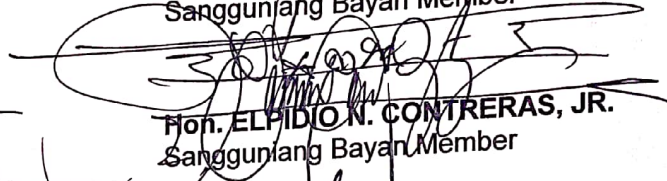

Hon. EDERLINO C. ACERON
Sangguniang Bayan Member


Hon. EDEZER F. ACERON
Sangguniang Bayan Member

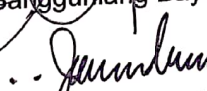

Hon. JESS V. SAPUNGAN
Sangguniang Bayan Member


Hon. FELIX JOHN C. TEMPLANZA
Sangguniang Bayan Member


Hon. KIEVEN E. CANTOS
Sangguniang Bayan Member



Hon. ELPIDIO N. CONTRERAS, JR.
Sangguniang Bayan Member


Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member


Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member


Hon. KIM JONH ELCO E. CANTOS
SK Federation President


CERTIFIED TRUE AND CORRECT:


PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


Hon. RAMON G. MAGBANUA
Municipal Vice Mayor/Presiding Officer

APPROVED:


Hon. ERNILO C. VILLAS
Municipal Mayor
Date Signed: March 10, 2023