



OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro
sbobulalacaormin@gmail.com/09988546853

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
11TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO
HELD ON SEPTEMBER 02, 2024 AT THE SANGGUNIANG BAYAN
SESSION HALL

PRESENT:

- | | |
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| Hon. Ramon G. Magbanua | Municipal Vice Mayor/Presiding Officer |
| Hon. Ederlino C. Aceron | Sangguniang Bayan Member |
| Hon. Edezer F. Aceron | Sangguniang Bayan Member |
| Hon. Jess V. Sapungan | Sangguniang Bayan Member |
| Hon. Felix John C. Templanza | Sangguniang Bayan Member |
| Hon. Kieven E. Cantos | Sangguniang Bayan Member |
| Hon. Elpidio N. Contreras, Jr. | Sangguniang Bayan Member |
| Hon. Guillermo G. Salas, Jr | Sangguniang Bayan Member |
| Hon. Joejie R. Narciso | Sangguniang Bayan Member |
| Hon. Enrico C. Villas | Pangulo, Liga ng mga Barangay |
| Hon. Aceron U. Calinog, Jr. | IPM Representative |

ABSENT:

- | | |
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| Hon. Francis Dave C. Cantos | SK Federation President |
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MUNICIPAL ORDINANCE NO. 24-09-393

AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO, DEFINING THE QUALIFICATIONS, POWER, AND FUNCTIONS OF THE PESO MANAGER, AND APPROPRIATING FUNDS THEREFOR

Sponsors:

- Sangguniang Bayan Member EDEZER F. ACERON**
Chairperson, Committee on Rules, Privileges, Ordinances, and Legal Matters
- Sangguniang Bayan Member GUILLERMO G. SALAS, JR.**
Chairperson, Committee on Good Government, Public Ethics and Accountability

BE IT ORDAINED by the Sangguniang Bayan of Bulalacao, Oriental Mindoro:

ARTICLE I TITLE AND SCOPE

Section 1. Title. This Ordinance shall be known as **“The Municipal Public Employment Service Office of the Municipality of Bulalacao, Oriental Mindoro”**;

HON. RAMON G. MAGBANUA
HON. EDERLINO C. ACERON
HON. EDEZER F. ACERON
HON. JESS V. SAPUNGAN
HON. FELIX JOHN C. TEMPLANZA
HON. KIEVEN E. CANTOS
HON. ELPIDIO N. CONTRERAS, JR.
HON. GUILLERMO G. SALAS, JR.
HON. JOEJIE R. NARCISO
HON. ENRICO C. VILLAS
HON. ACERON U. CALINOG, JR.

- a. Motivate owners of local establishments and employers to submit to the Municipal Public Employment Service Office (MPESO) on a regular basis a list of job vacancies in their establishments to facilitate the exchange of labor market information between jobseekers and employers and to facilitate referral systems;
- b. Coordinate with the Department of Labor and Employment (DOLE) regarding the operation of Public Employment Service Office (PESO) and coordinate with other local, national and international government and non-governmental agencies, organizations and entities as regards the availability and delivery of various employment opportunities for Bulalacaonons;
- c. Undertake employability enhancement trainings and seminar for jobseekers and for those who would like to change careers or enhance their employability;
- d. Provide employment or occupational counseling, career guidance mass motivation and values development activities;
- e. Conduct pre-employment counseling and orientation to prospective local and most especially overseas;
- f. Provide reintegration assistance service to returning Filipino migrants workers;
- g. In-charge of marketing and promoting services, through all forms of media to all labor market clients, regularly obtaining a list of a job vacancies from employers, and generating and maintaining an updated registry of skills;
- h. In-charge of receiving job seekers, performing employment facilitation process such as registration, preliminary interview, matching referral and follow-up with employers regarding employment referrals, providing/ submitting monthly/ semestral accomplishment report for easier monitoring of movements of on file applicants; and establishing good rapport of linkages with companies to be able to have an easy access to hem in terms of job vacancy assistance and referral/placements;
- i. In-charge of providing assistance to worker, domestic, OFWs, their families and dependents for their welfare and development establishing linkages with competent authorities for possible extension of immediate and relevant support to workers;
- j. In-charge of conducting skill training on livelihood and manpower development and coordination with vocational training institutions to check the availability of skills training modules and availability of skilled manpower for possible referral for training and placement, participation in consultative meeting/trainings conducted by employer's association, councils and other institutions with related programs on employment and livelihood;

HON. KRYSTINE CANTOS
HON. FERDINAND JOHN C. TEMPLANZA
HON. JESS V. SAPIANGAN
HON. JOEUIE R. NARCISO
HON. EDEZEL F. ACERON
HON. EDERLINO C. ACERON
HON. RAMON S. MACHANDA
HON. ERIC V. VILLAS
HON. ACERON CALINOG JR.
HON. ENRICO C. VILLAS
HON. GILLERMO G. SALAS JR.
HON. FELIPINO CONTRERAS JR.
HON. ERIC V. VILLAS

No.	Plantilla ItemNo.	Plantilla Position	Salary Grade	Name of Incumbent/Vacant
1	21	MGDH I (PESO Manager) <i>Employment Facilitation Section</i>	24	Dioner D. Escarez
2	22	Administrative Officer IV <i>Migrant Workers and Manpower Development Section</i>	15	Ronalene O. Sales
4	23	Administrative Assistant V <i>Training and Education Services Section</i>	11	Vacant
5	24	Administrative Assistant V	11	Vacant
	25	Administrative Assistant I <i>Administrative Support Services Section</i>	7	Vacant (newly created)
6	26	Administrative Assistant IV (Bookbinder IV)	10	Lourevelle D. Nuestro
7	27	Administrative Assistant II	8	Vacant (newly created)

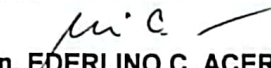
Section 9. Appropriations. The funds for the operation of Municipal Public Employment Service Office (MPESO) shall be appropriated from the Annual Budget 2024 under General Fund of the Municipality and other available funds;


Section 10. Repealing Clause. Any ordinance inconsistent with the provisions of this Ordinance is hereby amended, or repealed, or modified accordingly.

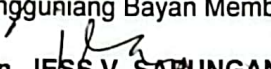
Section 11. Separability Clause. If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect.

Section 12. Effectivity. This Ordinance shall take effect immediately after fifteen (15) days of posting in bulletin board at the entrance of the municipal hall and in at least two (2) other conspicuous places in the Local Government Unit of Bulalacao.

Enacted this 2nd day of September 2024 Bulalacao, Oriental Mindoro.



Hon. EDERLINO C. ACERON
Sangguniang Bayan Member


Hon. EDEZER P. ACERON
Sangguniang Bayan Member

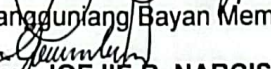

Hon. JESS V. SAPUNGAN
Sangguniang Bayan Member



Hon. FELIX JOHN C. TEMPLANZA
Sangguniang Bayan Member


Hon. KIEVEN E. CANTOS
Sangguniang Bayan Member


Hon. ELPIDIO N. CONTRERAS, JR.
Sangguniang Bayan Member



Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member


Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member


Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Barangay


Hon. ACERON U. CALINOG, JR.
IPM Representative

CERTIFIED TRUE AND CORRECTED:


PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


Hon. RAMON G. MAGBANUA
Municipal Vice Mayor/ Presiding Officer

APPROVED:


Hon. ERNILO C. VILLAS
Municipal Mayor

Date Signed: Sept. 16, 2024



Republic of the Philippines
PROVINCE OF ORIENTAL MINDORO
City of Calapan

SANGGUNIANG PANLALAWIGAN

DEC. 10 2024

THE HONORABLE MEMBERS
SANGGUNIANG BAYAN
Municipality of Bulalacao
Province of Oriental Mindoro


Thru: **Ms. PERLITA L. PAZ**
Secretary to the Sangguniang Bayan

Honorable Members:

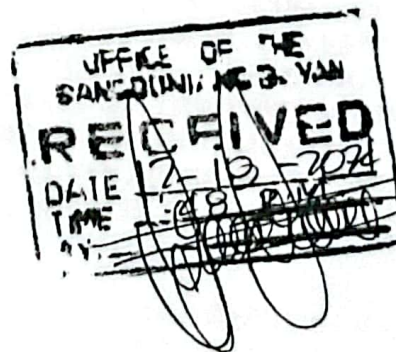
I have the honor to furnish you a copy of Resolution No. 7329-2024, entitled "RESOLUTION DECLARING BULALACAO MUNICIPAL ORDINANCE NO. 24-09-393, TITLED 'AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO, DEFINING THE QUALIFICATIONS, POWER, AND FUNCTIONS OF THE PESO MANAGER AND APPROPRIATING FUNDS THEREFOR,' AS WITHIN THE CONFERRED POWERS OF THE SANGGUNIAN TO ENACT OR APPROVE, SUBJECT TO FULL COMPLIANCE WITH APPLICABLE LAWS, RULES AND REUGLATIONS," for your information.

Very truly yours,

BY THE AUTHORITY OF THE
SANGGUNIANG PANLALAWIGAN:


DIWATA H. FETIZANAN
Secretary to the
Sangguniang Panlalawigan

Attached:
Committee Report No. 521-2024





SANGGUNIANG PANLALAWIGAN

EXCERPT FROM THE JOURNAL OF THE 109th REGULAR SESSION OF THE 11TH SANGGUNIANG PANLALAWIGAN OF ORIENTAL MINDORO HELD AT THE PEOPLE'S HALL, BATASANG PANLALAWIGAN (BENIGNO S. AQUINO, JR. BLDG.), BRGY. CAMILMIL, CITY OF CALAPAN, ORIENTAL MINDORO, ON NOVEMBER 21, 2024

PRESENT:

Hon. Ejay L. Falcon	Vice Governor / Presiding Officer
Hon. C. Voltaire S. Brucal	Member
Hon. Rolando H. Ruga	Member
Hon. Alexandra C. Casubuan-Tan	Member
Hon. Judy Ann D. Servando	Member
Hon. Jomarc Philip E. Dimapilis	Member
Hon. Farrah Fay C. Ilano-Navarro	Member
Hon. Edilberto C. Ilano, Jr.	Member
Hon. Jocelyn U. Neria	Member
Hon. Ronalee E. Leachon	PCL President, Ex-Officio Member
Hon. Ahop R. Agate	IPMR, Ex-Officio Member
Hon. Jhane Andhraei Mhey D. Dolor	SKPF President, Ex-Officio Member

ABSENT:

Hon. Carlito F. Camo	Member
Hon. Jean Paulo R. Umali	Member
Hon. Ralph Jonnel D. Recto	Liga ng mga Barangay President – Ex-Officio Member

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RESOLUTION NO. 7329-2024

Sponsors:

- Hon. Rolando H. Ruga**
- Hon. Jomarc Philip E. Dimapilis**
- Hon. Farrah Fay C. Ilano-Navarro**
- Hon. Alexandra C. Casubuan-Tan**

RESOLUTION DECLARING BULALACAO MUNICIPAL ORDINANCE NO. 24-09-393, TITLED “AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO, DEFINING THE QUALIFICATIONS, POWER, AND FUNCTIONS OF THE PESO MANAGER AND APPROPRIATING FUNDS THEREFOR”, AS WITHIN THE CONFERRED POWERS OF THE SANGGUNIAN TO ENACT OR APPROVE, SUBJECT TO FULL COMPLIANCE WITH ALL APPLICABLE LAWS, RULES AND REGULATIONS

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED BY THE SANGGUNIANG PANLALAWIGAN OF ORIENTAL MINDORO, to declare Bulalacao Municipal Ordinance No. 24-09-393, titled “An ordinance creating the Municipal Public Employment Service Office (MPESO) in the Local Government Unit of Bulalacao, Oriental Mindoro, defining the qualifications, power, and functions of the Peso Manager and appropriating funds therefor”, as within the conferred powers of the Sangguniang Bayan to enact or approve, subject to the following conditions:

1. That, the concerned LGU shall fully comply with all the conditions as embodied in the Committee Report, which shall form part of this resolution; and

2. That, full compliance with CSC Memorandum Circular No. 12, S. of 2019 and CSC Memorandum Circular No. 12, S. of 2022 and all other applicable laws, rules and regulations is required and shall be the primary and continuing responsibility of the LGU, Local Chief Executive and concerned officials and employees of the concerned LGU in the implementation of the herein mentioned legislative measure.

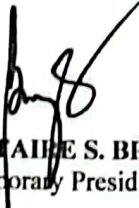
Let copies of this resolution, together with the Committee Report, which is made integral part of this Resolution, be furnished the Local Chief Executive and the Members of the Sanggunian, thru the Secretary to the Sanggunian, of the concerned LGU, for their information and guidance.

On motion of Board Member Rolando H. Ruga, seconded by Board Member Jomarc Philip E. Dimapilis, Farrah Fay C. Ilano-Navarro, Alexandra C. Casubuan-Tan, Jhane Andhraei Mhey D. Dolor, Ronalee E. Leachon, Judy Ann D. Servando, Jocelyn U. Neria and Ahop R. Agate, there being no objection, this Resolution was... APPROVED.

Certified correct:


DIWATA H. FETICLANAN
Secretary to the
Sangguniang Panlalawigan

Attested by:


C. VOLTAIRE S. BRUCAL
Member / Temporary Presiding Officer



SANGGUNIANG PANLALAWIGAN

COMMITTEE REPORT NO. 521 - 2024

SUBMITTED BY: COMMITTEE ON LAWS, ORDINANCES AND
LEGAL MATTERS

SUBJECT: BULALACAO MUNICIPAL ORDINANCE NO. 24-09-393 TITLED "AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO, DEFINING THE QUALIFICATIONS, POWER, AND FUNCTIONS OF THE PESO MANAGER AND APPROPRIATING FUNDS THEREFOR"

FOR: THE HONORABLE MEMBERS OF THE
SANGGUNIANG PANLALAWIGAN

Bulalacao Municipal Ordinance No. 24-09-393 was received by the Sangguniang Panlalawigan on September 27, 2024 and was referred to the herein Committee on October 2, 2024 for review and appropriate action. Upon careful scrutiny of the provisions of said ordinance, the Committee respectfully submits the following:

A. Legal basis of the review:

Section 468 (a) (1) (i) of the Local Government Code of 1991 ("LGC of 1991") grants power to the sangguniang panlalawigan, as the legislative body of the province to:

"Review all ordinances approved by the sanggunians of component cities and municipalities xx xx xx to determine whether these are within the scope of the prescribed powers of the sanggunian xx xx xx."

B. Findings/Discussions:

1. Republic Act No. 7160 or the Local Government Code of 1991, Section 76, states that "every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission".

WALTER B. CRUZADO

2. Section 325 (a) of the Local Government Code of 1991 provides,

SEC. 325. General Limitations. - The use of the provincial, city, and municipal funds shall be subject to the following limitations:

- (a) The total appropriations, whether annual or supplemental, for personal services of a local government unit for one (1) fiscal year shall not exceed forty-five percent (45%) in the case of first to third class provinces, cities, and municipalities, and fifty-five percent (55%) in the case of fourth class or lower, of the total annual income from regular sources realized in the next preceding fiscal year. The appropriations for salaries, wages, representation and transportation allowances of officials and employees of the public utilities and economic enterprises owned, operated, and maintained by the local government unit concerned shall not be included in the annual budget or in the computation of the maximum amount for personal services. The appropriations for the personal services of such economic enterprises shall be charged to their respective budgets;
3. Republic Act 8759, otherwise known as the Public Employment Service Office Act of 1999 as amended by Republic Act 10691, highlights the declared policy of the State to promote full employment and equality of employment opportunities for all, and for this purpose, to strengthen and expand the existing employment facilitation service machinery of the government particularly at the local levels.
4. Likewise, the same Act encourages the establishment of Public Employment Service Office (PESO) that will partner with and/or serve as an extension arm of the Department of Labor and Employment (DOLE) in all its labor and employment assistance programs and activities.
5. The Civil Service Commission (CSC) issued CSC Memorandum Circular No. 12, series of 2022, dated November 08, 2022, with the subject: "Guidelines and Standards in the Establishment of Organizational Structures and Staffing Patterns in Local Government Units.
6. The Municipal Government of Bulalacao has long been implementing job opportunities and generation programs for its people, and continue to partner and strengthen the employment promotions program of the Department of Labor and Employment (DOLE) for the purpose of uplifting the human resources and development in the municipality.
7. There is a need to demonstrate responsiveness to the needs of and facilitate meaningful engagement with the vulnerable and marginalized sectors of society. Anent thereto, part of the economic recovery program of the Local Government of Bulalacao is to institutionalize and strengthen the MPESO and its various programs.
8. Section 3 of the subject ordinance provides for the creation of plantilla positions and organizational structure which is in accordance with CSC Memorandum Circular No. 20 s. of 2019 which approved the following

qualification standards for the Municipal Government Department Head I (PESO Manager) position in the LGU pursuant to Republic Act 8759, as amended by R.A. 10691.

9. Moreover, the Committee acknowledges Section 9 of the subject ordinance which provides that the funds for the operation of the MPESO shall be appropriated from the Annual Budget 2024 under General Fund of the Municipality.
10. While the passage of said ordinance is within the scope of the prescribed powers of the Sangguniang Bayan to enact, compliance however, with the provisions of CSC Memorandum Circular No. 12 s. of 2022 and CSC Memorandum Circular No. 20 s. of 2019 and Section 325 (a) of the LGC of 1991, as well as all related laws, rules and regulations shall be the responsibility of the local government unit concerned in the full implementation of said ordinance.

C. Recommendation:

In the light of the foregoing premises, the Committee respectfully recommends before this August Body to pass and approve a Resolution declaring Bulalacao Municipal Ordinance No. 24-09-393 Titled "An ordinance creating the Municipal Public Employment Service Office (MPESO) in the local government unit of Bulalacao, Oriental Mindoro, defining the qualifications, power, and functions of the PESO Manager and appropriating funds therefor" as within the conferred powers of the Sangguniang Bayan to enact subject to the provisions of CSC Memorandum Circular No. 20 s. of 2019 and CSC Memorandum Circular No. 12 s. of 2022, Section 325 (a) of the LGC of 1991 and to full compliance with all related laws, rules and regulations.


HON. ROLANDO H. RUGA

Chairperson, Committee on Laws, Ordinances and Legal Matters



HON. JOMARC PHILIP E. DIMAPILIS

Vice-Chairperson, Committee on Laws, Ordinances and Legal Matters

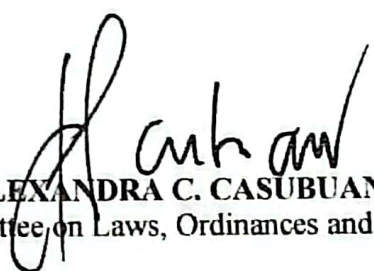

HON. FARRAH FAY C. ILANO-NAVARRO

Member, Committee on Laws, Ordinances and Legal Matters

CERTIFIED PHOTOCOPY


MAILEN B. CRUZADO

HON. CARLITO F. CAMO
Member, Committee on Laws, Ordinances and Legal Matters


HON. ALEXANDRA C. CASUBUAN-TAN
Member, Committee on Laws, Ordinances and Legal Matters