



Fate

# OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro  
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EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON SEPTEMBER 01, 2025 AT SANGGUNIANG BAYAN SESSION HALL

**PRESENT:**

- |                              |  |
|------------------------------|--|
| Hon. German S. Acosta        | Municipal Vice Mayor/Presiding Officer |
| Hon. Guillermo G. Salas, Jr. | Sangguniang Bayan Member               |
| Hon. Moses M. Osorio, Sr.    | Sangguniang Bayan Member               |
| Hon. Ramon G. Magbanua       | Sangguniang Bayan Member               |
| Hon. Joejie R. Narciso       | Sangguniang Bayan Member               |
| Hon. Romeo O. Fallaria       | Sangguniang Bayan Member               |
| Hon. Roger M. Evangelio, Sr. | Sangguniang Bayan Member               |
| Hon. Jerus Jade B. Reyes     | Sangguniang Bayan Member               |
| Hon. Nestor L. Eguillon      | Sangguniang Bayan Member               |
| Hon. Aceron U. Calinog, Jr.  | IPM Representative                     |
| Hon. Enrico C. Villas        | Pangulo, Liga ng mga Barangay          |
| Hon. Francis Dave C. Cantos  | SK Federation President                |

PERITAL DIAZ  
 HON. ROMEO O. FALLARIA  
 HON. JOEJIE R. NARCISO  
 HON. FRANCIS DAVE C. CANTOS  
 HON. ENRICO C. VILLAS  
 HON. MOSES M. OSORIO, SR.  
 HON. GUILLERMO G. SALAS, JR.  
 HON. GERMAN S. ACOSTA  
 HON. ROGER M. EVANGELIO, SR.

**ABSENT: NONE**

X ----- X

### RESOLUTION NO. 25-09-289

**RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR TO REPRESENT THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO TO ENTER INTO A MUTUAL PARTNERSHIP AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT, REGION IV-MIMAROPA REPRESENTED BY ITS REGIONAL DIRECTOR, LEONARDO C. REYNOSO, CESO III FOR THE IMPLEMENTATION, OPERATION AND MAINTENANCE OF THE PRIORITY SUB-PROJECTS IN THE MUNICIPALITY OF BULALACAO, PROVINCE OF ORIENTAL MINDORO AND SUCH OTHER TERMS AND CONDITIONS THAT MAY BE AGREED UPON BY BOTH PARTIES**

**Sponsors:**

**Sangguniang Bayan Member ROMEO O. FALLARIA**  
Chairperson, Committee on Rules, Privileges, Ordinances and Legal Matters

**Sangguniang Bayan Member RAMON G. MAGBANUA**  
Chairperson, Committee on Social Welfare and Community Development

**RESOLVED AS IT IS HEREBY RESOLVED, To:** Authorize Honorable Lumelito M. Cabagay, Municipal Mayor to represent the Local Government Unit of Bulalacao, Oriental Mindoro to enter into a Mutual Partnership Agreement with the Department of Social Welfare

HON. GERMAN S. ACOSTA  
 HON. ROMEO O. FALLARIA  
 HON. JOEJIE R. NARCISO  
 HON. FRANCIS DAVE C. CANTOS  
 HON. ENRICO C. VILLAS  
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 HON. GUILLERMO G. SALAS, JR.  
 HON. GERMAN S. ACOSTA  
 HON. ROGER M. EVANGELIO, SR.

and Development, Region IV-MIMAROPA represented by its Regional Director, Leonardo C. Reynoso, CESO III for the implementation, operation and maintenance of the priority sub-projects in the Municipality of Bulalacao, Province of Oriental Mindoro and such other terms and conditions that may be agreed upon by both parties;


**RESOLVED FURTHER, That:** Any change or alteration in the Mutual Partnership Agreement originally presented shall have no effect and therefore null and void;

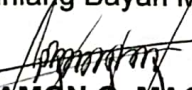
**RESOLVED FINALLY, That:** Any legal encumbrance that may arise in the execution and actual application of this Mutual Partnership Agreement shall be the sole responsibility of the heads of Implementing Offices or Units;


**ON MOTION** of SB Member Romeo O. Fallaria together with SB Member Ramon G. Magbanua duly seconded by SB Member Guillermo G. Salas, Jr., foregoing was...

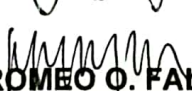
**APPROVED**": September 01, 2025, Bulalacao, Oriental Mindoro.

  
**Hon. GUILLERMO G. SALAS, JR.**  
Sangguniang Bayan Member

  
**Hon. MOSES M. OSORIO, SR.**  
Sangguniang Bayan Member

  
**Hon. RAMON G. MAGBANUA**  
Sangguniang Bayan Member


  
**Hon. JOEJIE R. NARCISO**  
Sangguniang Bayan Member

  
**Hon. ROMEO O. FALLARIA**  
Sangguniang Bayan Member

  
**Hon. ROGER M. EVANGELIO, SR.**  
Sangguniang Bayan Member

  
**Hon. JERUS JADE B. REYES**  
Sangguniang Bayan Member

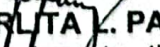
  
**Hon. NESTOR L. EGILLON**  
Sangguniang Bayan Member

  
**Hon. ENRICO C. VILLAS**  
Pangulo, Liga ng mga Brgy.

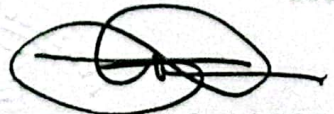
  
**Hon. FRANCIS DAVE C. CANTOS**  
SK Federation President

  
**Hon. ACERON U. CALINOG, JR.**  
IPM Representative

**CERTIFIED TRUE AND CORRECT:**

  
**PERLITA L. PAZ**  
Secretary to the Sanggunian

**ATTESTED:**

  
**Hon. GERMAN S. ACOSTA**  
Municipal Vice Mayor/ Presiding Officer  
Date Signed: September 8, 2025

# MUTUAL PARTNERSHIP AGREEMENT

For the Operation and Maintenance \_\_\_\_\_

## KNOW ALL MEN BY THESE PRESENT:

This Agreement, made and executed this \_\_\_\_\_ day of \_\_\_\_\_, 2025 at Bulalacao, Oriental Mindoro, Philippines by and between:

**The Department of Social Welfare and Development – Field Office IVMIMAROPA**, a National Government Agency of the Republic of the Philippines, with principal address at 1680 F. Benitez cor. Malvar Streets, Malate, Manila, represented by its Regional Director, **LEONARDO C. REYNOSO, CESO III**, herein referred to as the **"DSWD"**;

**The Local Government Unit of BULALACAO**, a unit of the Government of the Republic of the Philippines, with principal address at the Municipality of Bulalacao, Province of Oriental Mindoro, represented by its Municipal Mayor, **HON. LUMELITO M. CABAGAY**, herein referred to as **"MLGU"**;

**The Local Government Unit of Barangay \_\_\_\_\_**, a unit of the Government of the Philippines in the Municipality of Baco represented by its Punong Barangay **HON. \_\_\_\_\_** herein referred to as **"BLGU"**;

The \_\_\_\_\_, a duly recognized by the Sangguniang Barangay thru Sangguniang Barangay Resolution No. \_\_\_\_\_ located and with office address at Barangay \_\_\_\_\_, Municipality of Bulalacao, Province of Oriental Mindoro established to operate and maintain the completed sub-project "\_\_\_\_\_ " in Barangay \_\_\_\_\_, Bulalacao, Oriental Mindoro, represented by its chairperson/president \_\_\_\_\_, herein referred to as **"Association"**

## WITNESSETH THAT:

**WHEREAS**, the DSWD through the KALAHI CIDSS:KKB-CDD, funded the priority subprojects of communities during the Barangay/Municipal Disaster Risk Reduction and Management Council (B/MDRRMC) meetings;

**WHEREAS**, the community, with the leadership of the Barangay Development Council – Technical Working Group (BDC-TWG) and the assistance provided by the Barangay and Municipal local government units and other stakeholders, satisfactorily completed their sub-project entitled "\_\_\_\_\_";

**WHEREAS**, the community, municipal and barangay LGUs and other stakeholders (if applicable) shall share the operation and maintenance responsibilities to sustain the delivery of services provided by the completed sub-project through proper and timely operation and maintenance activities;

**WHEREAS**, attendant costs related to the performance operations and maintenance (O&M) responsibilities shall be shouldered by the respective stakeholder, and reflected in their Development and/or Investment Plans;

**WHEREAS**, the BLGU shall primarily be responsible and accountable in ensuring that O&M activities are implemented as planned.

mutually agree and bind themselves as follows:

## **ARTICLE I. ROLES AND RESPONSIBILITIES**

### **1.1. Responsibilities of the DSWD**

- a. Monitor and ensure the conduct of Sub-project Sustainability Evaluation using the Program's sustainability evaluation tool based on schedule until from 01 2024 year after or until there is KC-NCDDP presence in the municipality or barangay; and
- b. Train and/or provide technical assistance to the Multi-Stakeholders Inspectorate Team (MSIT) who is expected to conduct Sustainability Evaluation Tests.

### **1.2. Responsibilities of the Municipal Local Government Unit**

- a. Deputize the "O&M Group" to undertake the Operation and Maintenance of the "Title of sub-project".
- b. Ensure the renewal of accreditation of the Community Association, which will sit in the Municipal Development Council – Committee on Health and Sanitation;
- c. Provide technical, administrative and management assistance in the implementation of O&M activities;
- d. Ensure the conduct of regular monitoring by the BLGU on the implementation of the O&M activities as indicated in the O&M Plan prepared by the community association;
- e. Enact ordinance to support the efficient and effective O&M of the completed subproject;
- f. Pursuant to Article III of the Subproject Agreement, the MLGU shall allocate funds exclusively for the operation and maintenance of the completed subproject. Said funds may be used for major repairs and support to minor repairs of the subproject;
- g. Provide technical assistance in the formulation of O&M policies by the Community Association and ensure compliance by the Community Association of the same;
- h. Provide capacity building interventions to the Community Association to ensure the proper implementation of O&M activities, in coordination with other relevant agencies/organizations.
- i. Organize the MSIT and mobilize them to conduct subproject sustainability evaluation;
- j. Institutionalize the conduct of sustainability evaluation using NCDDP Sustainability Evaluation Tool based on schedule;
- k. Recognize the turned-over sub-project in the institution books within 15 days upon completion and submission of the final Sub-Project Completion Report (SPCR) documents.

### **1.3. Responsibilities of the Barangay Local Government Unit**

- a. Deputize the "O&M Group) to undertake the Operation and Maintenance of the "Title of Sub-Project"

- b. Ensure the renewal of the accreditation of Community Association, which will sit in the Barangay Development Council – Committee on Health and Sanitation;
- c. Provide technical assistance to the community association in the preparation of the O&M Plan;
- d. Provide technical, administrative and management assistance in the implementation of O&M activities;
- e. Monitor and ensure the proper implementation and grievance mechanism by the community association of the O&M activities as indicated in the O&M Plan;
- f. Enact ordinance to support the efficient and effective O&M of the completed subproject;
- g. Allocate funds exclusively for the operation and maintenance of completed subproject, to be reflected in the Barangay Annual Investment Plan. Said funds may be used for routine and periodic O&M activities of the completed sub-project; Chargeable to 20% Development Fund (for 3 consecutive years) and the Barangay Council Resolution/s supported too.
- h. Provide capacity building interventions to the Community Association to ensure the proper implementation of O&M activities, in coordination with relevant agencies/organizations; and
- i. Coordinate with the MLGU in the submission of relevant documents necessary for the recognition of the completed sub-project in the institution books.

#### **1.4. Responsibilities of O&M Group**

- a. Seek accreditation and representation in the Barangay and Municipal Development Councils – Health and Sanitation Committee to better represent the community in planning and resource allocation for development;
- b. Prepare and implement an Annual Operation and Maintenance Program for the completed subproject, in consultation and coordination with all stakeholders and beneficiaries, and ensure the implementation of the same;
- c. Establish networks and coordination mechanisms with different agencies and sectoral bodies on relevant technical, administrative and operational materials regarding O&M, including resource mobilization for O&M activities and expansion of services;
- d. Attend capability building interventions to be provided by the DSWD, LGUs and other relevant agencies/organizations;
- e. Ensure that members and officers abide with the policies, by-laws, as well as applicable statutes of the Republic of the Philippines and the local ordinances legislated by the LGU;
- f. Submit regular financial and physical performance reports to the municipal and barangay LGU on the implementation of O&M activities.
- g. The organization must conduct monthly inspection of the water system.
- h. It is strictly prohibited to litter near the pipeline and tap stand, and avoid opening the tap when not in use.
- i. Plant trees near the source to maintain the abundance of water flow or spring.
- j. All decisions is made through quorum (50% +1);

## ARTICLE II. OTHER PROVISIONS

- 2.1. By mutual consent, this Agreement or any part thereof may be changed, modified, revised and amended or supplemented for the purpose of effective implementation and quality and sustainable O&M;
- 2.2. Provided however, that the modifications or revisions are in conformity to the general practices of KALAHI CIDSS-NCDDP Operation and Maintenance, and that all provisions of the Sub-Project Agreement for the implementation of the subproject are still met.
- 2.3. DSWD, through Field Office IV MIMAROPA, shall conduct a review prior to the effectivity of such amendments.
- 2.4. DSWD, through Field Office IV MIMAROPA, shall take part in the sustainability evaluation of completed subproject as part of the Department's monitoring and evaluation activities exclusively until the end of the program.

## ARTICLE III. EFFECTIVITY

This Agreement shall take effect upon signing of the Parties concerned and enforceable for as long as there is DSWD presence in the municipality or barangay.

**IN WITNESS THEREOF**, the parties, through their duly authorized representatives, have hereunto entered into this Agreement and affixed their signatures on the date and place herein above-mentioned.

**LEONARDO C. REYNOSO, CESO III**  
DSWD Regional Director

**LUMELITO M. CABAGAY**  
Municipal Mayor

\_\_\_\_\_  
Punong Barangay

\_\_\_\_\_  
Community Association President

*Witnesses:*

\_\_\_\_\_  
Municipal Planning & development Coordinator

\_\_\_\_\_  
MSWDO

\_\_\_\_\_  
**DSWD FO Representative**

# ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES  
\_\_\_\_\_ ) S.S

BEFORE me, a NOTARY PUBLIC for and in this day of \_\_\_\_\_, 2023,  
personally appeared before me;

NAME	CTC No.	Date/Place Issued
Leonardo C. Reynoso, CESO III	ID No. 04-009	Jan. 28, 2020 / Quezon City
Hon. Lumelito M. Cabagay		

Known to me to be the same persons who executed the foregoing instrument consisting of Five (5) pages, including this page wherein this acknowledgement is written, signed the parties and their instrumental witnesses, which instrument they acknowledge to be their free and voluntary act and deed, as well as that of the juridical persons which they represent.

IN WITNESS WHEREOF, I have hereunto affixed my notary seal and signature this \_\_\_\_ day of \_\_\_\_\_ 2025 at \_\_\_\_\_.

Doc. No. \_\_\_\_\_ ;  
Page No. \_\_\_\_\_ ;  
Book No. \_\_\_\_\_ ;  
Series of 2025 .

NOTARY PUBLIC