



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF BULALACAO**

**OFFICE OF THE SANGGUNIANG BAYAN**

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro  
sbobulalacaormin@gmail.com/09988546853

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE  
11<sup>TH</sup> SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO  
HELD ON SEPTEMBER 04, 2023 AT THE SANGGUNIANG BAYAN  
SESSION HALL

**PRESENT:**

- |                               |                                        |
|-------------------------------|----------------------------------------|
| Hon. Ramon G. Magbanua        | Municipal Vice Mayor/Presiding Officer |
| Hon. Ederlino C. Aceron       | Sangguniang Bayan Member               |
| Hon. Edezer F. Aceron         | Sangguniang Bayan Member               |
| Hon. Jess V. Sapungan         | Sangguniang Bayan Member               |
| Hon. Kieven E. Cantos         | Sangguniang Bayan Member               |
| Hon. Elpidio N. Contreras, Jr | Sangguniang Bayan Member               |
| Hon. Guillermo G. Salas, Jr.  | Sangguniang Bayan Member               |
| Hon. Joejie R. Narciso        | Sangguniang Bayan Member               |
| Hon. Enrico C. Villas         | Pangulo, Liga ng mga Brgy.             |

**ABSENT:**

- |                              |                                |
|------------------------------|--------------------------------|
| Hon. Felix John C. Templanza | Sangguniang Bayan Member-Leave |
| Hon. Kim Jonh Elco E. Cantos | SK Federation President -O.B.  |

X ----- X

**MUNICIPAL ORDINANCE NO. 23-09-364**

**AN ORDINANCE ESTABLISHING THE CIVIL SOCIETY ORGANIZATION  
DESK AND INSTITUTIONALIZING THE PEOPLE'S COUNCIL IN THE  
LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO,  
PRESCRIBING THE FUNCTIONS, APPROPRIATING FUNDS FOR THE  
OPERATION, AMONG OTHER PURPOSES**

**Sponsors:**

- Sangguniang Bayan Member EDERLINO C. ACERON**  
Chairperson, Committee on Cooperatives and Non-Government Organizations
- Sangguniang Bayan Member EDEZER F. ACERON**  
Chairperson, Committee on Rules, Privileges, Ordinances and Legal Matters

**WHEREAS**, the 1987 Philippine Constitution mandates that the State shall encourage non-governmental, community-based, or sectoral organizations that promote the welfare of the nation and shall respect the role of independent people's organizations to enable the people to pursue and protect, within the democratic framework, their legitimate and collective interests and aspirations through peaceful and lawful means;

**WHEREAS**, the Constitution further states that the right of the people and their organizations to effective and reasonable participation at all levels of social, political, and economic decision-making shall not be abridged. The State shall, by law, facilitate the establishment of adequate consultation mechanisms;

HON. KIEVEN E. CANTOS  
HON. JESS V. SAPUNGAN  
HON. JOEJIE R. NARCISO  
HON. FELIX JOHN C. TEMPLANZA  
HON. EDERLINO C. ACERON  
HON. EDEZER F. ACERON  
HON. RAMON G. MAGBANUA  
HON. GUILLERMO G. SALAS, JR.  
HON. ENRICO C. VILLAS  
HON. ELPIDIO N. CONTRERAS, JR.  
PELAJA PAZ  
HON. ENRICO C. VILLAS

**WHEREAS**, Article 62, Rule XIII of the Implementing Rules and Regulations (IRR) of Republic Act No. 7160 or the Local Government Code of 1991 mandates all local government units (LGUs) to promote the establishment and operation of non-governmental organizations, people's organizations, and the private sector to make them active partners in the pursuit of local autonomy, and to directly involve them in the planning and implementation of programs and projects in the LGUs. Article 64 of the same IRR provides for the criteria for accreditation of civil society organizations (CSOs) and the procedures and guidelines for the selection of representatives in the local special bodies;

**WHEREAS**, the participation of CSOs in government processes is a vehicle of empowering citizens by giving them opportunities to articulate their needs and to take part in the decision-making processes of their respective LGUs. An active CSO participation is vital in the pursuit of a more participatory and responsive governance;

**WHEREAS**, the Department of Interior and Local Government (DILG) has issued several policies that provide opportunities for CSOs to engage in the implementation of government programs and to participate in the national and local government processes, such as DILG Memorandum Circular (MC) No. 2018-89 (Guidelines on Engagements with CSOs), DILG MC No. 2019-72 (General Guidelines on Accreditation of CSOs and Selection of Representatives to the Local Special Bodies), and DILG MC No. 2020-135 (Mobilization of CSOs in the COVID 19 – Related Response and Recovery Programs of the Government);

**WHEREAS**, the issuance of DILG MC No. 2021-12 brought out several issues on the operationalization of key concepts introduced in the policy. As such DILG issued MC No. 2021-054 to amend DILG MC No. 2021-12;

**WHEREAS**, there is a need to enact an ordinance that mandates the establishment of the civil society organization desk and institutionalization of the people's council in the local government unit of Bulalacao, Oriental Mindoro, among other purposes;

**NOW THEREFORE**, be it ordained by the Sangguniang Bayan of Bulalacao, Oriental Mindoro, that:

**Section 1. Short Title.** This ordinance shall be also known as the "2023 Civil Society Organization Ordinance of Bulalacao, Oriental Mindoro".

**Section 2. Statement of Policy.** It is the policy of the LGU of Bulalacao to uphold the Local Government Code's mandate on the local government units (LGUs) to promote the establishment and operation of non-governmental organizations (NGOs) and people's organizations to become active partners in the pursuit of local autonomy.

**Section 3. Definition of Terms.** For the purposes of this Ordinance, the following terms shall be defined:

- a. Civil society organizations (CSOs) – non-stock and non-profit associations that work to improve society and the human condition. Basic types of CSOs include non-governmental organization, people's organization, civic organization, community-based organization, faith-based organization, cooperative, social movement, professional group, and business group. In this Ordinance, the terms "CSO" and "organization" are used interchangeably.

HON. KIBREVE CANTOS  
 HON. JESS V. SAPUNGAN  
 HON. JOEJIE R. NARCISO  
 HON. EDEZAR F. ROSARIO  
 HON. GILBERMO G. SALAS, JR.  
 HON. EDERLINO C. AGERON  
 HON. ELPIDIO M. CONTRERAS, JR.  
 HON. RAYMOND G. MAGEBANUA  
 HON. ERNAN S. VILLAS  
 PERJAY PAZ  
 HON. ENRICO C. VILLAS

- b. People's organization – an association of residents in a barangay, or barangays, established to promote public interest and with an identifiable leadership structure and membership. People's organizations are often formed among the disadvantaged sectors of society such as the farmer-peasant, artisanal fisher folk, workers in the formal sector and migrant workers, workers in the informal sector, indigenous people and cultural communities, women, differently-abled persons, senior citizens, victims of calamities and disasters, youth and students, children, and urban poor.
- c. Non-governmental organization – a non-stock, non-profit organization that works with different sectors and communities, promoting their general welfare and development, provides a wide range of services for people's organization and tends to operate with full time staff. Social development organizations, foundations, and independent research institutions fall in this category.
- d. Registered organization – an organization that obtains registration from the Securities and Exchange Commission, Cooperative Development Authority, Department of Labor and Employment, or any other national government agency that is empowered by law or policy to register organizations.
- e. Accredited organization – an organization that obtains accreditation from a local government unit within sixty (60) days from the organization of newly-elected Sanggunian for the purpose of representation to a local special body, and after the prescribed 60-day period for other purposes, such as participation in local government programs.
- f. Recognized organization – an organization allowed by the Sanggunian to participate in a local special body for purposes of meeting the minimum requirements for membership. An organization may only be recognized if it meets all the criteria except for registration.
- g. People's Council – a body composed of representatives from CSOs that are, at least, recognized by the LGU, and which shall be created in every province, city, and municipality. In this Ordinance, the terms "People's Council" and "Council" are used interchangeably.

**Section 4. CSO Desk and CSO Desk Officer.** a. The CSO Desk of the LGU of Bulalacao is hereby created under the Municipal Cooperative Development Office (MCDO). It shall be responsible for the handling of all CSO-related concerns in this municipality, including but not limited to, the provision of technical and administrative support, if necessary.

- b. The CSO Desk shall have the following functions:
  - b.1. Serve as a venue to document and address the issues and concerns of CSOs in the locality;
  - b.2. Assist CSOs intending to apply for accreditation to a local special body and/or participate in local government programs, including the People's Council;
  - b.3. Encourage the active participation of CSOs in all local governance processes from planning, implementing, monitoring and evaluating programs, projects, and activities, through the spirit of volunteerism;

HON. KENNETH CANTOS  
 HON. ENRICO C. VILLAS  
 HON. JESS V. SAPURBAN  
 HON. JOE JIE R. NARCISO  
 HON. EDEZEP ABERON  
 HON. GUILLERMO G. SALAS JR.  
 HON. EDERLINO C. ACERON  
 HON. EDERLINO COMPARAS JR.  
 HON. YASO G. MAGBANUA  
 HON. ENRICO C. VILLAS





h. The People's Council shall be composed of representatives from the CSOs in the locality. The Council shall represent local people's organizations and sectors, such as, but not limited to cooperatives, other relevant sectors with existing or operating organizations in the municipality, and those under the definition of people's organization in Section 3 of this Ordinance.

i. The People's Council shall have the autonomy to elect from among its members, the set of officers and determine the internal rules.

j. The People's Council shall have the sole prerogative to identify their principal and alternate representatives in various local government councils, committees, task forces or special bodies where they sit as members. Unless otherwise provided in the Sangguniang Bayan resolution or ordinance, such representatives shall not exceed twenty-five percent (25%) of the membership of the board, council, committee, task force or special body, except for the Local Development Council, which shall be composed of at least twenty-five percent (25%) in membership of representatives of CSOs, pursuant to Section 107 of the Local Government Code. In the selection of CSO representatives to the various government bodies, the People's Council shall ensure at least forty percent (40%) membership of the women sector, as prescribed by Republic Act No. 9710 or the Magna Carta of Women of 2009.

k. The People's Council, once created, shall file a petition for recognition to the Sangguniang Bayan which in turn, shall issue a certificate of recognition to the People's Council within thirty (30) days from filing of a petition for recognition and pass a resolution stating the rights and privileges of the recognized People's Council. The Sangguniang Bayan can revoke the recognition only upon action of a petitioner, and upon showing that the Council allowed itself or any of its member organizations, to engage primarily in, or to be used primarily for, partisan political activities or religious purposes.

l. The People's Council shall have the following responsibilities:

- 1.1. Ensure that all their member organizations are adequately represented in the Council;
- 1.2. Actively participate in the planning, implementation, monitoring, and evaluation of projects, programs, and activities of the LGU of Bulalacao;
- 1.3. If allowed by the Sangguniang Bayan, propose legislation and participate and vote at the committee level;
- 1.4. The Council's representative in the local development council shall assist in mobilizing people's participation in every local development effort;
- 1.5. Guarantee the autonomy of the People's Council and its member organizations by not allowing it to be influenced or used for purposes of partisan politics or religious purposes;
- 1.6. Ensure strict adherence to Sangguniang Bayan ordinance or resolution providing for the Council's rights and privileges, provided that it does not limit the right to responsibly participate in local governance processes; and
- 1.7. Elect a member as a nominee to the Provincial People's Council

HON. KEYNIE CANTOS  
HON. ENRICO C. VILLAS  
HON. JESS V. SAPUNGAN  
HON. JOELIE R. NARCISO  
HON. EDYZER ACERON  
HON. GILLERMO G. SALAS JR.  
HON. EDERLINO C. ACERON  
HON. EDILITO CONTRERAS JR.  
HON. RAMON S. MAGBANUA  
HON. ERMILO C. VILLAS

m. The Sangguniang Bayan shall also enact an ordinance establishing a system of partnership between the LGU and CSOs that shall define their roles and involvement in various programs, projects, and activities of the LGU of Bulalacao including their participation to Local Special Bodies, committees, task forces, and similar groups, as required by law and the national government.

**Section 6. Prohibitions.** The following acts and activities shall be prohibited:

- a. Undertaking of fundraising and/or income generating activities, except for donations, benefits, and grants from any person, whether natural or juridical, including allocations that may come from LGUs;
- b. Registering with any government agency for the purpose of acquiring a juridical personality; and
- c. Engaging in activities other than those allowed under Republic Act No. 7160, its implementing rules and regulations, and DILG MC 2021-054.

Any violation committed under this Section shall be a ground for the removal of erring officer/s, after due notice and hearing.

**Section 7. Miscellaneous Provisions.** (a) The Council shall develop its manual which shall govern its operation. The provisions in the manual must be in accordance with this Ordinance and with DILG MC 2021-054.

(b) All out-going officers of the Council shall turn-over all records, documents, properties, and money accountabilities to the incoming officers within thirty (30) days after assumption to their respective offices.

(c) The Council shall observe January 1 to December 31 as its fiscal year.

**Section 8. Fund.** The amount needed for maintenance and other operating expenses of the CSO Desk Office and People's Council under the Municipal Cooperative Development Office shall be included in 2024 Annual Investment Program (AIP) and Annual Budget of the LGU of Bulalacao, and in years thereafter based on the budget proposal submitted by the MCDO. The Municipal Budget Officer shall ensure that the budget necessary for the implementation of this Ordinance is included in yearly appropriation and/or supplemental budget if necessary. The fund appropriated for this purpose shall not be allowed for realignment and not be certified as savings unless it served its purpose already within a particular fiscal year.

**Section 9. Penalty.** Any officer or employee of the LGU of Bulalacao who shall disregard or neglect the implementation of this Ordinance shall be administratively dealt with and such shall be a ground for suspension or dismissal subject to the pertinent provisions of the Civil Service Laws and Rules.

**Section 10. Repealing Clause.** Any ordinance inconsistent with the provisions of this Ordinance is hereby revised, modified, or repealed accordingly.

**Section 11. Separability Clause.** If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.

HON. JOEJIE R. NARCISO

HON. ENRICO C. VILLAS

HON. JESSAY SAPUNGAN

HON. KIBERT E. CANTOS

HON. EDZEL P. ACEBON

HON. GUILLERMO G. SALAS, JR.

HON. FEDERLINO C. ACEBON

HON. EPILITO N. GONZALEZ, JR.

HON. FAYOLYN MAGBANUA

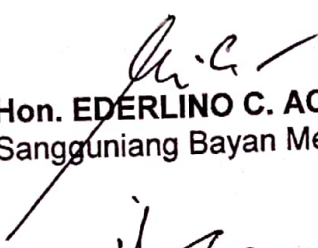
HON. ERNILO C. VILLAS

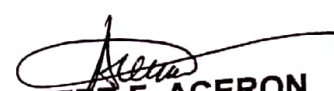
PELUFA PAZ

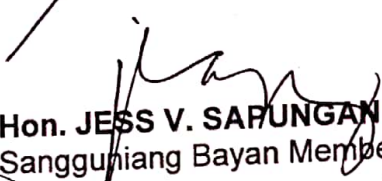
**SECTION 12. Effectivity.** This Ordinance shall take effect upon approval.

**ENACTED** this 4<sup>th</sup> day of September 2023 Bulalacao, Oriental Mindoro.

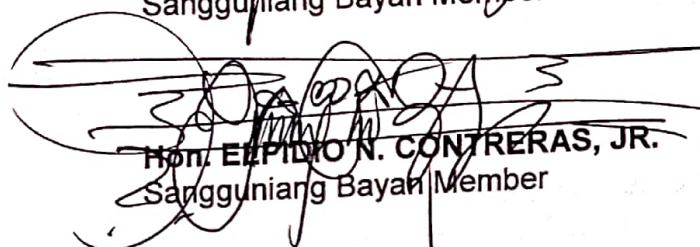
---

  
Hon. **EDERLINO C. ACERON**  
Sangguniang Bayan Member

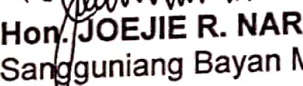
  
Hon. **EDEZER F. ACERON**  
Sangguniang Bayan Member

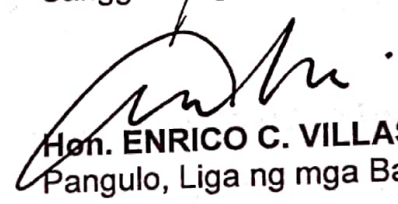
  
Hon. **JESS V. SAPUNGAN**  
Sangguniang Bayan Member

  
Hon. **KIEVEN E. CANTOS**  
Sangguniang Bayan Member


  
Hon. **EFPIDIO N. CONTRERAS, JR.**  
Sangguniang Bayan Member

  
Hon. **GUILLERMO G. SALAS, JR.**  
Sangguniang Bayan Member

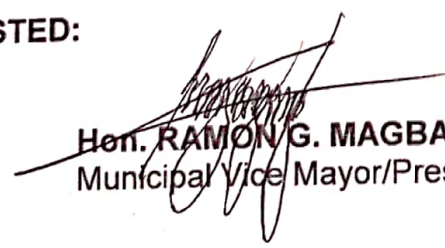
  
Hon. **JOEJIE R. NARCISO**  
Sangguniang Bayan Member

  
Hon. **ENRICO C. VILLAS**  
Pangulo, Liga ng mga Barangay


**CERTIFIED TRUE AND CORRECT:**

  
**PERLA L. PAZ**  
Secretary to the Sanggunian

**ATTESTED:**

  
Hon. **RAMON G. MAGBANUA**  
Municipal Vice Mayor/Presiding Officer

**APPROVED:**

  
Hon. **ERNILO C. VILLAS**  
Municipal Mayor  
Date Signed: Sept. 10, 2023