



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

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EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
11TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO
HELD ON AUGUST 07, 2023 AT THE SANGGUNIANG BAYAN SESSION
HALL

PRESENT:

- Hon. Ramon G. Magbanua Municipal Vice Mayor/Presiding Officer
Hon. Ederlino C. Aceron Sangguniang Bayan Member
Hon. Edezer F. Aceron Sangguniang Bayan Member
Hon. Jess V. Sapungan Sangguniang Bayan Member
Hon. Felix John C. Templanza Sangguniang Bayan Member
Hon. Kieven E. Cantos Sangguniang Bayan Member
Hon. Elpidio N. Contreras, Jr Sangguniang Bayan Member
Hon. Guillermo G. Salas, Jr. Sangguniang Bayan Member
Hon. Joejie R. Narciso Sangguniang Bayan Member
Hon. Enrico C. Villas Pangulo, Liga ng mga Brgy.
Hon. Kim Jonh Elco E. Cantos SK Federation President

ABSENT:

NONE

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MUNICIPAL ORDINANCE NO. 23-08-362

AN ORDINANCE CREATING THE MUNICIPAL COOPERATIVE
DEVELOPMENT COUNCIL IN BULALACAO, ORIENTAL MINDORO,
PRESCRIBING ITS FUNCTIONS, APPROPRIATING FUNDS FOR ITS
OPERATION, AMONG OTHER PURPOSES, AND REVISING MUNICIPAL
ORDINANCE NO. 19-09-244

Sponsors:

- Sangguniang Bayan Member EDEZER F. ACERON
Chairperson, Committee on Rules, Privileges, Ordinances, and Legal Matters
Sangguniang Bayan Member EDERLINO C. ACERON
Chairperson, Committee on Cooperatives and Non-Government Organizations

WHEREAS, Republic Act No. 7160 or the Local Government Code of
1991 (LGC) mandates the local government units (LGUs) to promote the
establishment and operation of non-governmental organizations (NGOs)
and people's organizations to become active partners in the pursuit of local
autonomy;

WHEREAS, Republic Act No. 11535 amends the Local Government
Code thereby creating the Cooperatives Development Officer (CDO)
position in all provincial, city, and municipal governments;

Vertical list of signatures and names: HON. KIEVEN E. CANTOS, HON. FELIX JOHN C. TEMPLANZA, HON. ENRICO C. VILLAS, HON. JOEJIE R. NARCISO, HON. GUILLERMO G. SALAS, JR., HON. EDEZER F. ACERON, HON. EDERLINO C. ACERON, HON. RAMON G. MAGBANUA, HON. ELPIDIO N. CONTRERAS, JR., HON. ENRICO C. VILLAS, HON. KIM JONH ELCO E. CANTOS, PERLA Y PAZ

WHEREAS, Republic Act No. 9520 or the Philippine Cooperative Code of 2008 states that "It is the declared policy of the state to foster the creation and growth of cooperatives as a practical vehicle for promoting self-reliance and harnessing people power towards the attainment of economic development and social justice";

WHEREAS, Republic Act No. 11364 entitled "An Act Reorganizing and Strengthening the Cooperative Development Authority, Repealing for the Purpose Republic Act No. 6939, Creating the Cooperative Development Authority", establishes the formation and organization of cooperative development councils in the national, regional, provincial, city, and municipal levels in order to provide the cooperative movement a system for policy consultation and program coordination in accordance with guidelines to be prescribed by the Cooperative Development Authority (CDA);

WHEREAS, the CDA issued Memorandum Circular No. 2022-03 which provides guidelines on the structure, organization, and operation of cooperative development councils (CDCs) and repeals CDA Memorandum Circular 2013-01;

WHEREAS, there are existing cooperatives and associations in this municipality and there is a need to organize such cooperatives, and to facilitate the conversion into cooperatives of such associations, in order to optimize partnership and cooperation between the Local Government Unit of Bulalacao, Oriental Mindoro (LGU of Bulalacao) and NGOs;

NOW THEREFORE, be it ordained by the Sangguniang Bayan of Bulalacao, Oriental Mindoro, that:

Section 1. Short Title. This ordinance shall be also known as the "2023 Revised Municipal Cooperative Development Council Ordinance of Bulalacao, Oriental Mindoro"

Section 2. Statement of Policy. It is the policy of the LGU of Bulalacao to support the operation of cooperatives, associations, and other NGOs operating within the jurisdiction of this municipality in order to optimize their roles in achieving the vision "Beautiful and Bountiful Bulalacao".

Section 3. Definition of Terms. For the purposes of this Ordinance, the following terms shall be defined:

- a. Cooperative Development Authority – the government agency created by virtue of Republic Act No. 6939, as amended by Republic Act No. 11364, in compliance with the provisions of Section 15, Article XII of the 1987 Philippine Constitution which mandates Congress to create an agency to promote the viability and growth of cooperatives as instruments of equity, social justice, and economic development.
- b. Multi-sectoral body – a group consisting of representatives of cooperatives, LGU offices, national government agencies (NGAs), NGOs, government financing institutions (GFIs), academe, and other stakeholders in this municipality working together as a system with regard to policy consultation and coordination of cooperative programs and projects.

HON. ENRICO C. VILLAS

HON. JOE R. NARCISO

HON. JESS V. SAPUNGAN

HON. FELIX M. TEMPLANZA

HON. KENEDY E. CANTOS

HON. EDUARDO F. ADERON

HON. GUILLERMO G. SALAS, JR.

HON. EDERLINO C. ACERON

HON. RICHIE G. MAGBANJA

HON. ELIJAH N. CONTRERAS, JR.

HON. ENRICO C. VILLAS

HON. JOE R. NARCISO

HON. FELIX M. TEMPLANZA

HON. KENEDY E. CANTOS

HON. ENRICO C. VILLAS

c. Municipal Cooperative Development Council (MCDC) – a multi-sectoral body, under the supervision of the CDA, created to provide a system with regard to policy monitoring, consultation, and coordination of cooperative programs and projects in Bulalacao, Oriental Mindoro. In this Ordinance, it is sometimes referred to as the Council.

d. Municipal Cooperative Development Office (MCDO) – the office of the LGU of Bulalacao created by virtue of Municipal Ordinance No. 21-10-300 and Republic Act No. 11535 amending the LGC.

Section 4. Composition, Purpose, Organization, and Power of the Council.

(a) The MCDC of Bulalacao is hereby created with the following composition:

- a.1. One (1) representative from each NGA with cooperative development programs operating in the municipality;
- a.2. One (1) representative from each of the other offices of the LGU with cooperative programs;
- a.3. Chairperson of the Municipal Development Council (MDC);
- a.4. One (1) official representative from the CDA;
- a.5. Municipal Cooperative Development Officer;
- a.6. Chairperson, Sangguniang Bayan Committee on Cooperatives and Non-government Organizations;
- a.7. Chairpersons of municipal federations and unions;
- a.8. Chairpersons of the primary cooperatives in the municipality;
- a.9. One (1) representative from the academe; and
- a.10. Official representatives of NGOs with cooperative programs

(b) The Local Chief Executive, being the Chairperson of the MDC and responsible for spearheading the development in the jurisdiction of this municipality, shall act as the Honorary Chairperson of MCDC.

(c) The MCDC is a multi-sectoral body created to provide a system with regard to policy consultation and coordination of cooperative programs and projects in Bulalacao, under the supervision of CDA.

It shall serve as a mechanism for collaboration, consultation and coordination in the implementation of various cooperative programs and projects implemented by all government branches, instrumentalities, subdivisions, and agencies, and policy initiatives for cooperative development.

HON. KIEZANE CANTOS
 HON. ENRIQUE CANTOS
 HON. JESS V. SAPUNGAN
 HON. JOEJIE R. NARCISO
 HON. EDEZER F. ACERON
 HON. GUILLERMO G. SALAS, JR.
 HON. FEDERLINO C. ACERON
 HON. BERNARD MAGBANUA
 HON. ENRICO C. VILLAS

HON. FELIX C. TEMPLANZA
 HON. JIMMY FELICIANO
 HON. ENRICO C. VILLAS
 HON. JOEJIE R. NARCISO
 HON. GUILLERMO G. SALAS, JR.
 HON. FEDERLINO C. ACERON
 HON. BERNARD MAGBANUA
 HON. ENRICO C. VILLAS

PEPE A. PAZ

(d) The organization of MCDC shall be initiated by the CDA. It shall request the concerned organizations or agencies to submit the names of their official and alternate representatives to the Council.

(e) The Council shall exercise the following powers and functions:

- e.1. Coordinate and harmonize the implementation of various cooperative plans, programs, and projects of the government;
- e.2. Assist the CDA in the broad-based monitoring and coordination of the implementation of the Philippine Cooperative Development Plan (PCDP), through the collective efforts of all sectors and to develop such mechanism in line with the PCDP; and
- e.3. Propose policies affecting cooperatives for local and national implementation.

Section 5. Officers of the Council. (a) The Council shall have the following officers who shall be elected directly by the members constituting the Council:

a.1. Chairperson

- Presides in all meetings of the Council;
- Exercises general supervision and control over the operation and internal administration of the Council;
- Signs all papers, agreements, and other documents for and on behalf of the Council, subject to the existing policies and guidelines;
- Calls special meetings of the Council, when necessary;
- Ensures that the Council maintains records of all its proceedings and operations; and
- Performs such other duties and responsibilities as may be necessary.

a.2. Vice Chairperson

- Acts as Chairperson in case of the absence of the Chairperson; and
- Performs such other duties and responsibilities as may be delegated to him/her by the Chairperson.

a.3. Secretary

- Oversees the preparation of the minutes and agenda and keeps a record of the attendance and proceedings of all meetings of the Council;
- Ensures that notices of all meetings of the Council are sent to members;
- Signs the minutes of the meetings prepared by the Secretariat;
- Keeps a complete record of the names, addresses, and contact details of the members of the Council; and
- Performs all the duties incidental to the functions of the Secretariat and those that may be assigned to him/her by the Chairperson.

HON. KIBENECANTOS
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 HON. KIM J. BELLO
 HON. KIM J. BELLO
 HON. ENRICO C. VILLAS
 HON. ENRICO C. VILLAS
 HON. JESSY SAPUNGAN
 HON. JOEJIE R. NARCISO
 HON. EDEZTER F. ACERON
 HON. GUILLERMO G. SALAS, JR.
 HON. EDERLINO C. ACERON
 HON. EPIDIO CONTRERAS, JR.
 HON. RAMON G. MAGBANUA
 HON. ENRILO C. VILLAS
 HON. PEARL A. PAZ

a.4. Treasurer

- Has the custody, control, and accountability of funds and properties of the Council;
- Disburses all administrative expenditures of the Council in accordance with its plans and budget and such expenditures duly approved by the Council through a resolution;
- Renders financial reports during meetings; and
- Performs such other duties as maybe assigned by the Chairperson and/or the Council.

HON. KIEVER E. CANTOS
 PERITA V. LAZ

a.5. Auditor

- Inspects, examines, and audits all transactions, financial or otherwise, made by the Chairperson, other officers, and/or the Council itself and shall submit reports thereof to the Council at least once a year, or as required by the Council

HON. FERRER C. TEMPLANZA
 HON. NIM J. ORTIZ E. CANTOS

(b) No CDA representative shall be elected to any position in the Council.

HON. ENRICO C. VILLAS

(c) The election of officers shall be held in the second week of April. The elected officers shall hold office for two (2) years and shall commence at noon on the day following their election. No officer shall serve for more than two (2) consecutive terms.

HON. JESSY V. SAPUNGAN
 HON. JOE JIE R. NARCISO

(d) Any vacancy in the officers of the Council shall be filled by a majority vote of the members during the next regular meeting. The elected officer shall serve only for the unexpired term of his/her predecessor.

HON. EDEZEL F. ACEBON
 HON. GUILLERMO G. SALAS, JR.

(e) The Secretariat of Bulalacao MCDC, composed of one (1) representative each from the MCDO and primary cooperatives, shall:

e.1. In consultation with the Chairperson of the Council, prepare the agenda of meetings and records the attendance and proceedings of all meetings of the Council;

e.2. Serve notices of meetings to all members of the Council;

e.3. Furnish the officers and members certified copies of minutes of the meeting;

HON. EDERLINO C. ACERON
 HON. EPIDIO N. CONTRERAS, JR.

e.4. Keep a register of the names and addresses of all members and keep a complete file of the laws, resolutions, and executive orders relevant to the organization and operation of the Council; and

e.5. Perform all duties incidental to the Office of the Secretariat and those that may be assigned to it by the Chairperson and/or the Council.

HON. RAYMON G. MAGBANUA
 HON. ENRILO C. VILLAS

(f) The Council may create such committees that shall study and/or carry out specific undertakings and make coordination more effective, whose term shall be co-terminous with the elected officers.

- c. Engaging in activities other than those allowed under Republic Act 11364, its implementing rules and regulations, and CDA MC 2022-03.

Any violation committed under this Section shall be a ground for the removal of erring officer/s, after due notice and hearing.

Section 9. Miscellaneous Provisions.

- (a) The Council shall develop its manual which shall govern its operation. The provisions in the manual must be in accordance with this Ordinance and with CDA MC 2022-03.
- (b) All out-going officers of the Council shall turn-over all records, documents, properties, and money accountabilities to the incoming officers within thirty (30) days after assumption to their respective offices.
- (c) The Council shall observe April 1 to March 31 as its fiscal year.

Section 10. Fund. The amount needed for maintenance and other operating expenses of the MCDC under the Municipal Cooperative Development Office shall be included in 2024 Annual Investment Program (AIP) and Annual Budget of the LGU of Bulalacao, and in years thereafter based on the budget proposal submitted by the MCDO. The Municipal Budget Officer shall ensure that the budget necessary for the implementation of this Ordinance is included in yearly appropriation and/or supplemental budget if necessary. The fund appropriated for this purpose shall not be allowed for realignment and not be certified as savings unless it served its purpose already within a particular fiscal year.

Section 11. Penalty. Any officer or employee of the LGU of Bulalacao who shall disregard or neglect the implementation of this Ordinance shall be administratively dealt with and such shall be a ground for suspension or dismissal subject to the pertinent provisions of the Civil Service Laws and Rules.

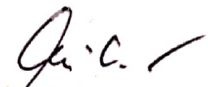
Section 12. Repealing Clause. Any ordinance inconsistent with the provisions of this Ordinance is hereby revised, modified, or repealed accordingly.

Section 13. Separability Clause. If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.

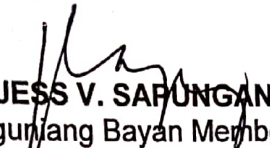
Section 14. Effectivity. This Ordinance shall take effect upon approval.

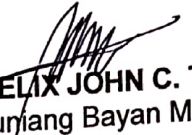
ENACTED this 7th day of August 2023 Bulalacao, Oriental Mindoro.

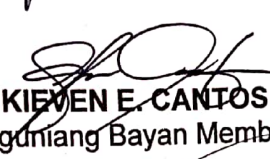
HON. KENNETH E. CANTOS
 HON. JESS V. SAPUNGAN
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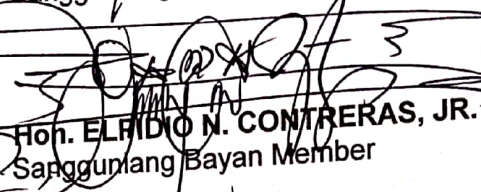

Hon. EDERLINO C. ACERON
Sangguniang Bayan Member

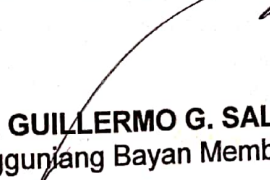

Hon. EDEZER F. ACERON
Sangguniang Bayan Member

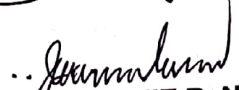

Hon. JESS V. SAPUNGAN
Sangguniang Bayan Member

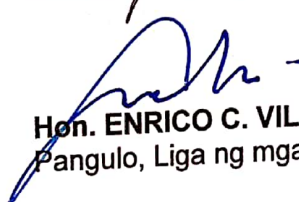

Hon. FELIX JOHN C. TEMPLANZA
Sangguniang Bayan Member


Hon. KIEVEN E. CANTOS
Sangguniang Bayan Member


Hon. ELRIDIO N. CONTRERAS, JR.
Sangguniang Bayan Member

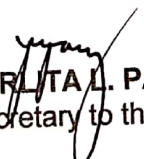

Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member


Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member

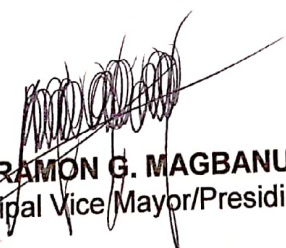

Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Barangay


Hon. KIM JONHELCO E. CANTOS
SK Federation President


CERTIFIED TRUE AND CORRECT:


PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


Hon. RAMON G. MAGBANUA
Municipal Vice Mayor/Presiding Officer

APPROVED:


Hon. ERNILO C. VILLAS
Municipal Mayor
Date Signed: Sept. 10, 2013