



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON JANUARY 27, 2017 AT THE SANGGUNIANG BARANGAY SESSION HALL, BARANGAY MILAGROSA, BULALACAO, ORIENTAL MINDORO

PRESENT:

Hon. Tulay M. Caring	-	Temporary Presiding Officer
Hon. Dexter R. Gonzales	-	Sang. Bayan Member
Hon. Dennes M. Faner	-	-do-
Hon. German S. Acosta	-	-do-
Hon. Edezer F. Acheron	-	-do-
Hon. Guillermo G. Salas, Jr.	-	-do-
Hon. Elpidio N. Contreras, Jr.	-	-do-
Hon. Edwin C. Acheron	-	-do-
Hon. Teresita S. Bantugan	-	-do-

ABSENT:

Hon. Ramon G. Magbanua	-	Municipal Vice Mayor – O.B.
Hon. Enrico C. Villas	-	Pangulo, Liga ng mga Brgy-O.B..

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SPECIAL ORDINANCE NO. 17-01-02

SPECIAL ORDINANCE GRANTING BIRTHDAY INCENTIVE TO OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO

SPONSOR: SB MEMBER DEXTER R. GONZALES
CHAIRPERSON: COMMITTEE ON FINANCE, BUDGET AND APPROPRIATION
CO-SPONSOR: SB MEMBER GERMAN S. ACOSTA

BE IT ORDAINED by the Sangguniang Bayan of Bulalacao, Oriental Mindoro:

SECTION 1. Statement of Policy. It is the policy of the Local Government Unit of Bulalacao, Oriental Mindoro (LGU of Bulalacao) to maintain empowered, high morale, and productive workforce by providing officials and employees with just, lawful, and relevant compensation and benefit package.

SEC. 2. Entitlement. Every official or employee of the Local Government Unit of Bulalacao, Oriental Mindoro who have rendered at least four (4) months of service to the agency shall receive birthday cash incentive in the amount of one thousand pesos (PhP1,000.00) every natal day anniversary each year.

Every month, the Program on Awards and Incentives for Service Excellence (PRAISE) Committee or its equivalent shall issue certificate of eligibility to receive birthday incentive which shall become the basis of the Human Resource Management Officer (HRMO) in preparing necessary payrolls

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and vouchers. Only officials and employees named in such certification shall be included in the payrolls. The PRAISE Committee Secretary shall submit the signed certificate needed for the next month's incentive to the HRMO within the first week of the current month and the HRMO shall prepare the succeeding month payroll within the second week of the current month so as to ensure that the incentive shall be disbursed by the Disbursing Officer on the exact birthday anniversary of recipients.

Granting of January 2017 incentives shall be done in February 2017, after which the schedule mentioned herein shall then be observed.

SEC. 3. Increase. The amount of two hundred pesos (PhP200.00) shall be added to birthday incentive every year for each recipient.

SEC. 4. Fund. There shall be annual allocation for this incentive in every office under personal services expense for officials and employees. The heads of office or the HRMO shall submit budget proposal regarding this purpose to the Municipal Budget Officer within July 1-15 every year. The fund allocated for birthday incentive shall not be allowed for realignment and not be certified as savings unless all eligible officials and employees shall have already received the benefit.

SEC. 5. Fund Disbursement. Disbursement shall be made only with the actual appearance of the recipient or the representative upon presentation of the representative's valid identification card and authorization letter duly signed by the recipient. The Disbursing Officer shall have the option to require additional documents for proper identification.

SEC. 6. Implementing Rules and Regulations. Within ninety (90) days after the approval of this Ordinance, the Office of the Municipal Mayor thru the Municipal Administrator shall prepare and disseminate the Implementing Rules and Regulations of this Ordinance (IRR).

SEC. 7. Repealing Clause. Any Ordinance inconsistent with the provisions of this Ordinance is hereby repealed or modified accordingly.

SEC. 8. Separability Clause. If any provision of this Ordinance is declared invalid, the remainder or any provision hereof not affected thereby shall remain in force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.

SEC. 9. Effectivity. As this measure has been positively considered already in the 2017 Annual Budget of the Local Government Unit of Bulalacao, Oriental Mindoro, the provisions of this Ordinance shall take effect on January 1, 2017, unless otherwise stated hereto.

ENACTED this 27th day of January, 2017, Bulalacao, Oriental Mindoro.

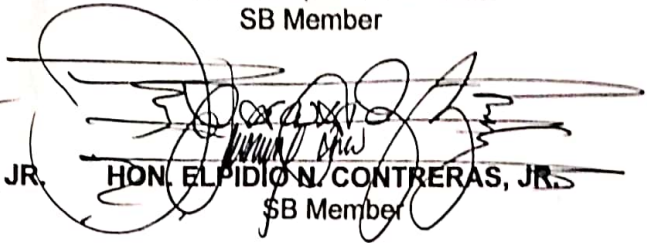

HON. DEXTER R. GONZALES
SB Member


HON. DENNIS M. FANER
SB Member


HON. GERMAN S. ACOSTA
SB Member


HON. EDEZER F. ACERON
SB Member



HON. GUILLERMO G. SALAS, JR.
SB Member


HON. ELPIDIO N. CONTRERAS, JR.
SB Member


HON. EDWIN C. ACERON
SB Member


HON. TERESITA S. BANTUGAN
SB Member

CERTIFIED TRUE AND CORRECT:


PERITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


HON. TULAY M. CARING
IPs Representative/Temporary Presiding Officer

APPROVED:

HON. ERNILO C. VILLAS
Municipal Mayor
Date Signed: _____

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