



of days absent. The acting officer-in-charge of office shall instead become the recipient until the return to office of the concerned official.

**Section 3. Requirements.** Submission of the following requirements shall be required prior to the grant of allowance.


- a. Request letter
- b. Appointment letter
- c. Monthly accomplishment report

The initial disbursement of this allowance shall be allowed only upon submission of the requirements mentioned in Section 3.

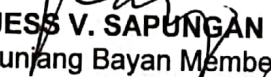
**Section 4.** There shall be annual allocation for this allowance in the Office of the Municipal Mayor under the Maintenance and Other Operating Expenditures.


**Section 5. Effectivity.** This ordinance shall take effect upon approval.

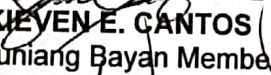
**ENACTED** this 3<sup>rd</sup> day of April 2023 Bulalacao, Oriental Mindoro.


  
Hon. **EDERLINO C. ACERON**  
Sangguniang Bayan Member

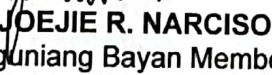
  
Hon. **EDEZER F. ACERON**  
Sangguniang Bayan Member

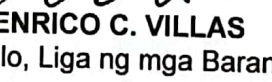
  
Hon. **JESS V. SAPUNGAN**  
Sangguniang Bayan Member

  
Hon. **FELIX JOHN C. TEMPLANZA**  
Sangguniang Bayan Member

  
Hon. **KIEVEN E. CANTOS**  
Sangguniang Bayan Member


  
Hon. **ELPIDIO N. CONTRERAS, JR.**  
Sangguniang Bayan Member

  
Hon. **JOEJIE R. NARCISO**  
Sangguniang Bayan Member


  
Hon. **ENRICO C. VILLAS**  
Pangulo, Liga ng mga Barangay

  
Hon. **KIM JOHN ELCO E. CANTOS**  
SK/Federation President


**CERTIFIED TRUE AND CORRECT:**

  
**PERLITA L. PAZ**  
Secretary to the Sanggunian

**ATTESTED:**

  
Hon. **RAMON G. MAGBANUA**  
Municipal Vice Mayor/Presiding Officer

**APPROVED:**

  
Hon. **ERNILIO C. VILLAS**  
Municipal Mayor  
Date Signed: April 13, 2023