



Republic of the Philippines  
Province of Oriental Mindoro  
MUNICIPALITY OF BULALACAO

**OFFICE OF THE SANGGUNIANG BAYAN**

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro  
sbobulalacaoormin@gmail.com/09988546853

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF  
THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL  
MINDORO HELD ON OCTOBER 13, 2025 AT SANGGUNIANG BAYAN  
SESSION HALL

**PRESENT:**

Hon. German S. Acosta	Municipal Vice Mayor/Presiding Officer
Hon. Guillermo G. Salas, Jr.	Sangguniang Bayan Member
Hon. Moses M. Osorio, Sr.	Sangguniang Bayan Member
Hon. Ramon G. Magbanua	Sangguniang Bayan Member
Hon. Joejie R. Narciso	Sangguniang Bayan Member
Hon. Romeo O. Fallaria	Sangguniang Bayan Member
Hon. Roger M. Evangelio, Sr.	Sangguniang Bayan Member
Hon. Nestor L. Eguillon	Sangguniang Bayan Member
Hon. Aceron U. Calinog, Jr.	IPM Representative
Hon. Enrico C. Villas	Pangulo, Liga ng mga Barangay
Hon. Francis Dave C. Cantos	SK Federation President

**ABSENT:**

Hon. Jerus Jade B. Reyes Sangguniang Bayan Member-L leave

X-----X

**RESOLUTION NO. 25-10-386**

**RESOLUTION RATIFYING THE CONTRACT OF SERVICE ENTERED INTO BY AND BETWEEN THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO REPRESENTED BY THE MUNICIPAL MAYOR, HONORABLE LUMELITO M. CABAGAY WITH RONNIE E. ROCHA AND FRANCIS JAMES F. BURUANGA ENGAGING THEIR SERVICES AS WELDING INSTRUCTORS AT THE BULALACAO TECHNICAL AND VOCATIONAL COLLEGE STARTING AUGUST 18, 2025 UNTIL DECEMBER 31, 2025 AND SUCH OTHER TERMS AND CONDITIONS AS MAY BE AGREED UPON BY BOTH PARTIES**

Sponsor:

**Sangguniang Bayan Member ROMEO O. FALLARIA**  
Chairperson, Committee on Rules, Privileges, Ordinances and Legal Matters

**RESOLVED AS IT IS HEREBY RESOLVED, To:** Ratify the Contract of Service entered into by and between the Local Government Unit of Bulalacao, Oriental Mindoro represented by the Municipal Mayor, Honorable Lumelito M. Cabagay with Ronnie E. Rocha and Francis James F. Buruanga engaging their services as welding instructors at the Bulalacao Technical and Vocational College starting August 18, 2025 until December 31, 2025 and such other terms and conditions as may be agreed upon by both parties;

HON. ROMEO O. FALLARIA  
HON. GUILLERMO G. SALAS, JR.  
HON. ROMON G. MAGBANUA  
HON. MOSES M. OSORIO, SR.  
HON. GUILLERMO G. SALAS, JR.  
HON. GERMAN S. ACOSTA  
HON. JOEJIE R. NARCISO  
HON. ROMEO O. FALLARIA  
HON. AGERON U. CALINOG, JR.  
HON. FRANCIS DAVE C. CANTOS  
HON. ENRICO C. VILLAS  
HON. NESTOR L. EGUILLON  
HON. ROMEO O. FALLARIA  
HON. ENRICO C. VILLAS  
HON. NESTOR L. EGUILLON  
HON. GERMAN S. ACOSTA  
HON. ROGER M. EVANGELIO, SR.

File  
586-395

**RESOLVED FURTHER, That:** Any change or alteration in the Contract of Service originally presented shall have no effect and therefore null and void;

**RESOLVED FINALLY, That:** Any legal encumbrance that may arise in the execution and actual application of this Contract of Service shall be the sole responsibility of the heads of Implementing Offices or Units;

**ON MOTION** of SB Member Romeo O. Fallaria duly seconded by all members present, foregoing was...

**APPROVED**": October 13, 2025, Bulalacao, Oriental Mindoro.

---

Hon. **GUILLERMO G. SALAS, JR.**  
Sangguniang Bayan Member

Hon. **MOSES M. OSORIO, SR.**  
Sangguniang Bayan Member

Hon. **RAMON G. MAGBANUA**  
Sangguniang Bayan Member

Hon. **JOEJIE R. NARCISO**  
Sangguniang Bayan Member

Hon. **ROMEO O. FALLARIA**  
Sangguniang Bayan Member

Hon. **ROGER M. EVANGELIO, SR.**  
Sangguniang Bayan Member


Hon. **NESTOR L. EGUILLON**  
Sangguniang Bayan Member

Hon. **ACERON U. CALINOG, JR.**  
IPM Representative

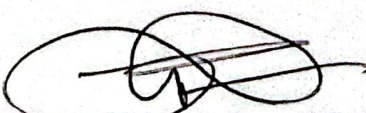
Hon. **ENRICO C. VILLAS**  
Pangulo, Liga ng mga Brgy.

Hon. **FRANCIS DAVE C. CANTOS**  
SK Federation President

**CERTIFIED TRUE AND CORRECT:**

  
**PERLITA L. PAZ**  
Secretary to the Sanggunian

**ATTESTED:**

  
**Hon. GERMAN S. ACOSTA**  
Municipal Vice Mayor/ Presiding Officer  
Date Signed: 10 / 10 / 2025

# CONTRACT OF SERVICE

## KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service entered into by and between the **LOCAL GOVERNMENT UNIT OF BULALACAO**, duly organized and existing under and by virtue of Philippine laws, herein represented by its Municipal Mayor, **Hon. LUMELITO M. CABAGAY**, legal age, Filipino, with office address at Poblacion, Bulalacao, Oriental Mindoro herein after referred to as the 'First Party';

-and-

**FRANCIS JAMES F. BURUANGA**, a qualified **Welding Instructor**, of legal age, Filipino, married and residing at Campaasan, Bulalacao, Oriental Mindoro referred to as the "Second Party".

## WITNESSETH:

**WHEREAS**, the **First Party** is in need of the services of additional workforce to support the operation of Bulalacao Technical and Vocational College (BTVC) in the locality for the benefit of its constituents;

**WHEREAS**, the **Second Party** is willing and capable to render his services as **Welding Instructor** as needed by the First Party in which he possesses the education, experience, and skills required to perform the job described herein based on the Terms of Reference of the First Party;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the **First Party** hereby engages the services of the **Second Party**, subject to the following terms and conditions:

1. As a **Welding Instructor**, the **Second Party** is expected and agrees to perform the following functions subject to supervision of the First Party;
  - a) Before the start of school, fulfill planning duties that include developing lesson plans, scheduling classes and outlines of instructional programs;
  - b) Teach the basics through book work and teach hands-on skills in the classroom's workshop;
  - c) Direct and supervise students' use of tools and equipment;
  - d) Ensure that all equipment adheres to the institution's and state's safety regulations;
  - e) Teach students of the necessary vocational skills as expected in the curriculum;
  - f) Observe and evaluate students' work to determine progress, provide feedback, and make suggestions for improvement.
  - g) Provide career guidance to students as where they wish to go after graduation;
  - h) Appraise a student's skills and determine the readiness to sit for certifications exams for example administration of oral, written, or performance tests to measure

- i) Prepare reports and maintain records such as student grades, attendance rolls, and training activity details;
  - j) Participate in conferences, seminars, and training sessions to keep abreast of developments in the field and integrate relevant information into training programs;
  - k) That the **Second Party** shall perform works from Mondays to Fridays for eight (8) hours daily or during Saturday, Sundays and holidays dependent on the exigency of the service.
2. That the **Second Party** cannot pre-terminate this contract without the approval of the **First Party**, otherwise, the **Second Party** shall be held liable for **BREACH OF CONTRACT** with all claims and benefits accruing forfeited in favor of the LGU;
  3. That the **First Party** shall pay the **Second Party** a monthly rate of **Fifteen Thousand Pesos (Php15,000.00)** as wage for services rendered subject to a "No Work, No Pay" rule and other accounting and auditing rules and regulations;
  4. That the wages of the **Second Party** corresponding to the last period of his contract shall not be released by the **First Party**, unless prior clearance is obtained, copy of which is submitted to the accounting office of the LGU;
  5. That the **Second Party** shall not be entitled to any other benefits pertaining to a regular employee of the LGU, however, payments for services rendered during weekends and holidays shall be provided by the **First Party** in which authority prior to rendering overtime services must be secured first as well as reimbursements for travelling expenses only for official travels wherein work-related purposes are served chargeable to the fund of Office of the Municipal Mayor,
  6. That the **First Party** reserves the right to terminate this Contract on the following grounds:
    - a. Violation by the **Second Party** of the Terms and Conditions of this Contract;
    - b. Non-availability of funds;
    - c. Unsatisfactory performance of duties and responsibilities of the **Second Party**.


This agreement shall take effect on **August 18, 2025** until **December 31, 2025** at the Municipality of Bulalacao, Oriental Mindoro.


elli




LOCAL GOVERNMENT UNIT OF BULALACAO  
(FIRST PARTY)


Represented by:

  
Hon. LUMELITO M. CABAGAY  
Municipal Mayor

  
FRANCIS JAMES F. BURUANGA  
Second Party

Signed in the presence of:

  
CATHYRENE E. VISTA  
Municipal Accountant/ BTVC Administrator

  
HERBERT C. CABAGAY  
Administrative Officer V / HRMO

ACKNOWLEDGEMENT

Republic of the Philippines )  
Province of Oriental Mindoro) S. S.  
Municipality of Roxas, Or. Mindoro

BEFORE ME, Notary Public for and in the above jurisdiction, personally appeared the following:

NAME	Government Issued ID and Number	Date & Place Issued
LUMELITO M. CABAGAY	P38998900	04-18-2023 MANILA
FRANCIS JAMES F. BURUANGA	PLC 2179919	04/03/24 BUL. OR. MDD.

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consist of three (3) pages including this page wherein this Acknowledgement is

# CONTRACT OF SERVICE

## KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service entered into by and between the **LOCAL GOVERNMENT UNIT OF BULALACAO**, duly organized and existing under and by virtue of Philippine laws, herein represented by its Municipal Mayor, **Hon. LUMELITO M. CABAGAY**, legal age, Filipino, with office address at Poblacion, Bulalacao, Oriental Mindoro herein after referred to as the '**First Party**';

-and-

**RONIE E. ROCHA**, a qualified **Welding Instructor**, of legal age, Filipino, married and residing at Maujao, Bulalacao, Oriental Mindoro referred to as the "**Second Party**".

## WITNESSETH:

WHEREAS, the **First Party** is in need of the services of additional workforce to support the operation of Bulalacao Technical and Vocational College (BTVC) in the locality for the benefit of its constituents;

WHEREAS, the **Second Party** is willing and capable to render his services as **Welding Instructor** as needed by the **First Party** in which he possesses the education, experience, and skills required to perform the job described herein based on the Terms of Reference of the **First Party**;

NOW, THEREFORE, for and in consideration of the foregoing premises, the **First Party** hereby engages the services of the **Second Party**, subject to the following terms and conditions:

1. As a **Welding Instructor**, the **Second Party** is expected and agrees to perform the following functions subject to supervision of the **First Party**:
  - a) Before the start of school, fulfill planning duties that include developing lesson plans, scheduling classes and outlines of instructional programs;
  - b) Teach the basics through book work and teach hands-on skills in the classroom's workshop;
  - c) Direct and supervise students' use of tools and equipment;
  - d) Ensure that all equipment adheres to the institution's and state's safety regulations;
  - e) Teach students of the necessary vocational skills as expected in the curriculum;
  - f) Observe and evaluate students' work to determine progress, provide feedback, and make suggestions for improvement.
  - g) Provide career guidance to students as where they wish to go after graduation;
  - h) Appraise a student's skills and determine the readiness to sit for certifications exams for example administration of oral, written, or performance tests to measure progress to evaluate training effectiveness;

- i) Prepare reports and maintain records such as student grades, attendance rolls, and training activity details;
  - j) Participate in conferences, seminars, and training sessions to keep abreast of developments in the field and integrate relevant information into training programs;
  - k) Perform as Liaison Officer of BTVC;
  - l) That the Second Party shall perform works from Mondays to Fridays for eight (8) hours daily or during Saturday, Sundays and holidays dependent on the exigency of the service.
2. That the Second Party cannot pre-terminate this contract without the approval of the **First Party**, otherwise, the Second Party shall be held liable for **BREACH OF CONTRACT** with all claims and benefits accruing forfeited in favor of the LGU;
  3. That the First Party shall pay the Second Party a monthly rate of **Twenty Thousand Pesos (Php20,000.00)** as wage for services rendered subject to a "No Work, No Pay" rule and other accounting and auditing rules and regulations;
  4. That the wages of the Second Party corresponding to the last period of his contract shall not be released by the First Party, unless prior clearance is obtained, copy of which is submitted to the accounting office of the LGU;
  5. That the Second Party shall not be entitled to any other benefits pertaining to a regular employee of the LGU, however, payments for services rendered during weekends and holidays shall be provided by the First Party in which authority prior to rendering overtime services must be secured first as well as reimbursements for travelling expenses only for official travels wherein work-related purposes are served chargeable to the fund of Office of the Municipal Mayor,
  6. That the First Party reserves the right to terminate this Contract on the following grounds:
    - a. Violation by the Second Party of the Terms and Conditions of this Contract;
    - b. Unavailability of funds;
    - c. Unsatisfactory performance of duties and responsibilities of the Second Party.

This agreement shall take effect on **August 18, 2025** until **December 31, 2025** at the Municipality of Bulalacao, Oriental Mindoro.



LOCAL GOVERNMENT UNIT OF BULALACAO  
(FIRST PARTY)

Represented by:

Hon. LUMELITO M. CABAGAY  
Municipal Mayor

RONIE E. ROCHA  
Second Party

Signed in the presence of:

CATHYRENE E. VISTA  
Municipal Accountant/ BTVC Administrator

HERBERT C. CABAGAY  
Administrative Officer V / HRMO

ACKNOWLEDGEMENT

Republic of the Philippines )  
Province of Oriental Mindoro) S. S.  
Municipality of Roxas, Or) Mindoro

BEFORE ME, Notary Public for and in the above jurisdiction, personally appeared the following:

NAME	Government Issued ID and Number	Date & Place Issued
LUMELITO M. CABAGAY	P380989 OC	04-18-23 / MANILA
RONIE E. ROCHA	717-156-179-000	1-21-2019 BULALACAO - OR-MINDO

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consist of three (3) pages including this page wherein this Acknowledgement is written, has been signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL, this OCT 07 2025 day of \_\_\_\_\_, 20\_\_\_\_ at  
Roxas, Or, Mindoro, Oriental Mindoro.

ATTY. APPLE KRIS J. CHING  
NOTARY PUBLIC II  
Pursuant to RA 9436

Doc. No. \_\_\_\_\_ :  
Page No. \_\_\_\_\_ :  
Book No. \_\_\_\_\_ :