Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro
sbobulalacaoormin@gmail.com/09988546853

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON SEPTEMBER 15, 2025 AT SANGGUNIANG BAYAN SESSION HALL

PRESENT:

Hon. German S. Acosta	Municipal Vice Mayor/Presiding Officer
Hon. Guillermo G. Salas, Jr.	Sangguniang Bayan Member
Hon. Moses M. Osorio, Sr.	Sangguniang Bayan Member
Hon. Ramon G. Magbanua	Sangguniang Bayan Member
Hon. Joejie R. Narciso	Sangguniang Bayan Member
Hon. Romeo O. Fallaria	Sangguniang Bayan Member
Hon. Jerus Jade B. Reyes	Sangguniang Bayan Member
Hon. Nestor L. Eguillon	Sangguniang Bayan Member
Hon. Aceron U. Calinog, Jr.	IPM Representative
Hon. Enrico C. Villas	Pangulo, Liga ng mga Barangay
Hon. Francis Dave C. Cantos	SK Federation President

ABSENT:

Hon. Roger M. Evangelio, Sr. Sangguniang Bayan Member-**Leave**

x - - -

I. **Municipal Agriculture Office:**
   a. Jennifer C. Estudillo - Fisheries Technologist

II. **Municipal Engineering Office:**
   a. Aljon T. Garcia - Project Development Officer

RESOLVED FURTHER, That: Any change or alteration in the Contract of Service originally presented shall have no effect and therefore null and void;

RESOLVED FINALLY, That: Any legal encumbrance that may arise in the execution and actual application of this Contract of Service shall be the sole responsibility of the heads of Implementing Offices or Units;

ON MOTION of SB Member Romeo O. Fallaria duly seconded by all members present, foregoing was...

APPROVED": September 15, 2025, Bulalacao, Oriental Mindoro.

Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member

Hon. MOSES M. OSORIO, SR.
Sangguniang Bayan Member

Hon. RAMON G. MAGBANUA
Sangguniang Bayan Member

Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member

Hon. ROMEO O. FALLARIA
Sangguniang Bayan Member

Hon. JERUS JADE B. REYES
Sangguniang Bayan Member

Hon. NESTOR L. EGUILLON
Sangguniang Bayan Member

Hon. ACERON U. CALINOG, JR.
IPM-Representative

Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Brgy.

Hon. FRANCIS DAVE C. CANTOS
SK Federation President

CERTIFIED TRUE AND CORRECT:

PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:

Hon. GERMAN S. ACOSTA
Municipal Vice Mayor/ Presiding Officer
Date Signed: SEPTEMBER 23, 2025

25/09/17/PLP/jpc

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CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service entered into by and between the **LOCAL GOVERNMENT UNIT OF BULALACAO,** duly organized and existing under and by vitue of Philippine laws, herein represented by its Municipal Mayor, **Hon. LUMELITO M. CABAGAY,** legal age, Filipino, with office address at Poblacion, Bulalacao, Oriental Mindoro herein after refered to as the '**First Party**";

-and-

ALJON T. GARCIA, of legal age, Filipino, single and residing at Cambunang, Bulalacao, Oriental Mindoro referred to as the "**Second Party**".

WITNESSEETH:

WHEREAS, the **First Party** is in need of the services of additional workforce for its Engineering Department in pursuit of its mission of building better and sturdy infrastructure in the locality for the benefit of its constituents;

WHEREAS, the **Second Party** is willing and capable to render his services as **Project Development Officer** as needed by the First Party in which he possesses the education, experience, and skills required to perfom the job described herein based on the Terms of Reference of the First Party;

NOW, THEREFORE, for and in consideration of the foregoing premises, the **First Party** hereby engages the services of the **Second Party**, subject to the following terms and conditions:

1. As a Project Development Officer, the **Second Party** is expected and agrees to perform the following functions subject to supervision of the First Party;

   a) renders and completes prescribed eight (8) working hours per day;
   b) assists in the preparation of Programs of Works;
   c) supervises day-to-day operations of motorpool;
   d) performs other related functions as may be assigned by the First Party.

2. That the Second Party cannot pre-terminate this contract without the approval of the **First Party,** otherwise, the Second Party shall be held liable for BREACH OF CONTRACT with all claims and benefits accuring forfeited in favor of the LGU;

3. That the First Party shall pay the Second Party a monthly rate of **Twenty-two Thousand Pesos (Php22,000.00)** as wage for services rendered subject to a "No Work, No Pay" rule and other accounting and auditing rules and regulations;

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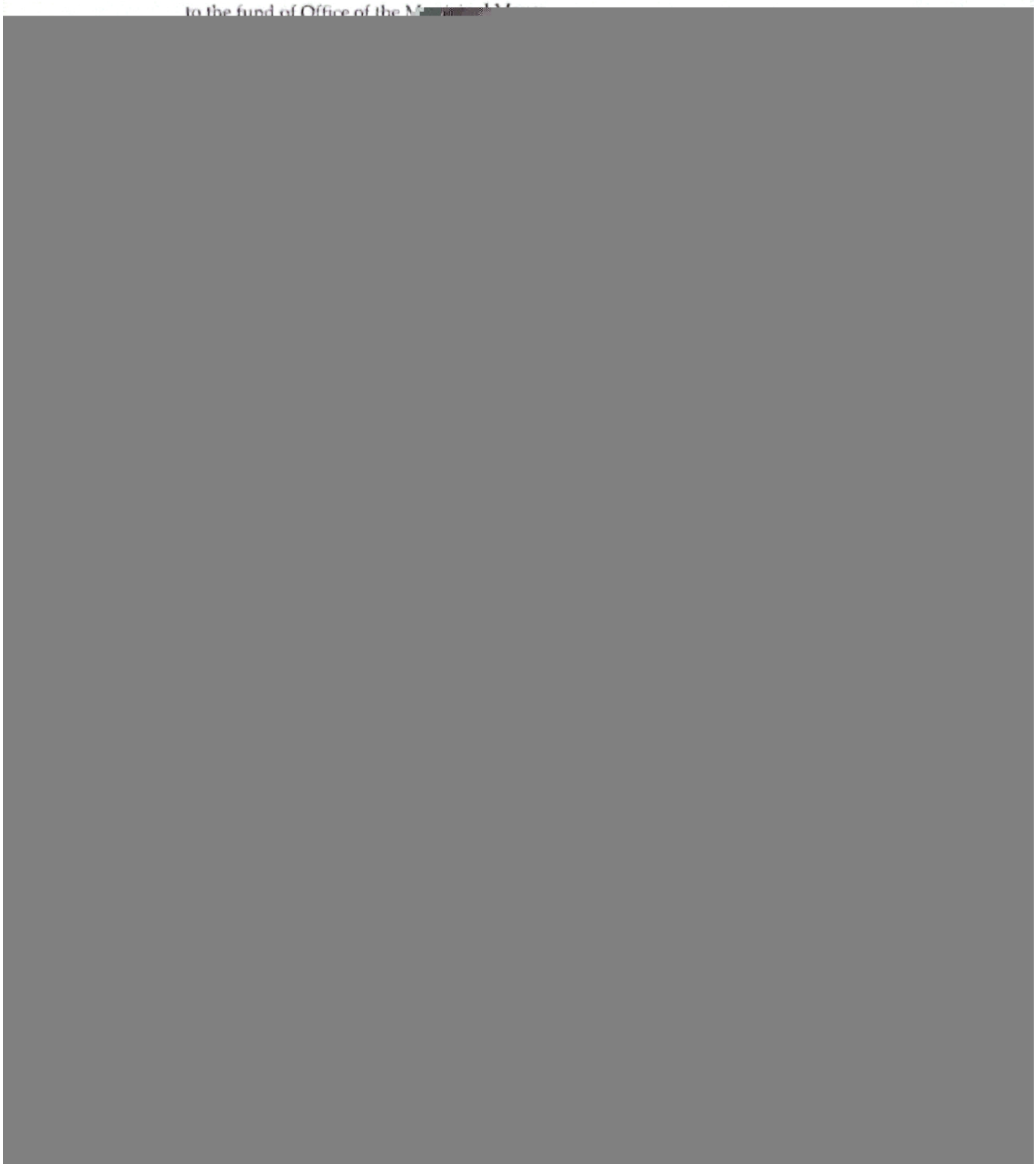
4. That the wages of the Second Party corresponding to the last period of his contract shall not be released by the First Party, unless prior clearance is obtained, copy of which is submitted to the accounting office of the LGU;

5. That the Second Party shall not be entitled to any other benefits pertaining to a regular employee of the LGU, however, payments for services rendered during weekends and holidays shall be provided by the First Party in which authority prior to rendering overtime services must be secured first as well as reimbursements for travelling expenses only for official travels wherein work-related purposes are served chargeable to the fund of Office of the M[redacted]



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CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service entered into by and between the **LOCAL GOVERNMENT UNIT OF BULALACAO,** duly organized and existing under and by vitue of Philippine laws, herein represented by its Local Chief Executive, **Hon. LUMELITO M. CABAGAY,** legal age, Filipino, with office address at Poblacion, Bulalacao, Oriental Mindoro herein after refered to as the '**First Party**";

-and-

JENNIFER C. ESTUDILLO, of legal age, Filipino, single and residing at Cambunang, Bulalacao, Oriental Mindoro referred to as the "**Second Party**".

WITNESSEETH:

WHEREAS, the **First Party** is in need of the services of additional fishery personnel to support its programs and initiatives related to marine and aquatic resource management, sustainable fishing practices, coastal community development, and enforcement of fishery laws within its jurisdiction;

WHEREAS, the **Second Party** is willing and capable to render his services as **FISHERIES TECHNOLOGIST** as needed by the First Party in which he possesses the education, experience, and skills required to perfom the job described herein based on the Terms of Reference of the First Party;

NOW, THEREFORE, for and in consideration of the foregoing premises, the **First Party** hereby engages the services of the **Second Party**, subject to the following terms and conditions:

1. As a **Fisheries Technologist**, the **Second Party** is expected and agrees to perform the following functions subject to supervision of the First Party;

   a) renders and completes prescribed eight (8) working hours per day;
   b) Take charge in the implementation of all coastal resource management programs;
   c) Provide technical assistance to the fish farmers;
   d) Assist in the implementation of FisheriesAct and Rules in water under their jurisdiction;
   e) Manage and perform maintenance inspection of all fish sanctuaries;
   f) Assists in the issuance of licenses for fishing;
   g) Maintain database system of registered fisherfolks;

[redacted]

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2. That the Second Party cannot pre-terminate this contract without the approval of the **First Party,** otherwise, the Second Party shall be held liable for BREACH OF CONTRACT with all claims and benefits accuring forfeited in favor of the LGU;

3. That the First Party shall pay the Second Party a monthly rate of **Fifteen Thousand Pesos (PhP15,000.00)** as wage for services rendered subject to a "No Work, No Pay" rule and other accounting and auditing rules and regulations;

4. That the wages of the Second Party corresponding to the last period of his contract shall not be released by the First Party, unless prior clearance is obtained, copy of which is submitted to the accounting office of the LGU;

5. That the Second Party shall not be entitled to any other benefits pertaining to a regular employee of the LGU, however, payments for services rendered during weekends and holidays shall be provided by the First Party in which authority prior to rendering overtime services must be secured first as well as reimbursements for travelling expenses only for official travels wherein work-related purposes are served chargeable to the fund of Office of the Municipal Mayor,

6. That the First Party reserves the right to terminate this Contract on the following grounds:

   a. Violation by the Second Party of the Terms and Conditions of this Contract;
   b. Non-availability of funds;
   c. Unsatisfactory performance of duties and responsibilities of the Second Party.

This agreement shall take effect on **August 1, 2025** until **December 31, 2025** at the Municipality of Bulalacao, Oriental Mindoro.

LOCAL GOVERNMENT UNIT OF BULALACAO
(FIRST PARTY)

Represented by:

Hon. LUMELITO M. GABAGAY
Municipal Mayor

JENNIFER C. ESTUDILLO
Second Party

Signed in the presence of:

[redacted]

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ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Oriental Mindoro) S. S.
Municipality of Roxas, Oriental Mindoro

BEFORE ME, Notary Public for and in the above jurisdiction, personally appeared the following:

NAME	Government Issued ID and Number	Date & Place Issued
LUMELITO M. CABAGAY	P3899890C	04-18-2023 / MANILA
JENNIFER C. ESTUDILLO	PRC ID- 0005271	01-05-2024 / Laguna

Known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed.

This instrument consist of three (3) pages including this page wherein this Acknowledgement is written, has been signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL, this _____ day of SEP 10 2025, 20_____ at Roxas, Oriental Mindoro, Oriental Mindoro.

NOTARY PUBLIC

Doc. No. 263:
Page No. 77:
Book No. 178:
Series of 20 25:

Atty. ARNEL T. CALDERON
Notary Public, Until December 31, 2026
PTR No. 4314529A, 01-07-25
IBP OR No. 485596, 12/20/2024
Roll No 58510/MCLE COC No. VIII-0025177/04-14-28
Roxas, Oriental Mindoro

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