



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building, Poblacion, Bulalacao, 5214, Oriental Mindoro

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 10TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON NOVEMBER 17, 2020 AT THE SANGGUNIANG BAYAN SESSION HALL

PRESENT:

- | | |
|-------------------------------|--------------------------|
| Hon. Ramon G. Magbanua | Municipal Vice Mayor |
| Hon. Dexter R. Gonzales | Sangguniang Bayan Member |
| Hon. Dennes M. Faner | Sangguniang Bayan Member |
| Hon. Edezer F. Aceron | Sangguniang Bayan Member |
| Hon. German S. Acosta | Sangguniang Bayan Member |
| Hon. Kieven E. Cantos | Sangguniang Bayan Member |
| Hon. Jess V. Sapungan | Sangguniang Bayan Member |
| Hon. Elpidio N. Contreras, Jr | Sangguniang Bayan Member |
| Hon. Edwin C. Aceron | Sangguniang Bayan Member |
| Hon. Tulay M. Caring | IPM Representative |
| Hon. Kim Jonh Elco E. Cantos | SK Federation President |

ABSENT:

- | | |
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| Hon. Enrico C. Villas | Pangulo, Liga ng mga Barangay |
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MUNICIPAL APPROPRIATION ORDINANCE NO. 20-11-18

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE LOCAL GOVERNMENT UNIT OF THE MUNICIPALITY OF BULALACAO, ORIENTAL MINDORO FOR FISCAL YEAR 2021 IN THE TOTAL AMOUNT OF ONE HUNDRED EIGHTY NINE MILLION FIVE HUNDRED NINETY SEVEN THOUSAND SIX HUNDRED THREE PESOS (PHP189,597,603.00), COVERING VARIOUS EXPENDITURES FOR THE OPERATION OF THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO FOR FISCAL YEAR 2021 AND APPROPRIATING THE NECESSARY FUNDS FOR SUCH PURPOSE

Sponsor and Author:

Sangguniang Bayan Member DEXTER R. GONZALES
Chairperson, Committee on Finance, Budget and Appropriation

BE IT ORDAINED by the Sangguniang Bayan of Bulalacao, Oriental Mindoro during its regular session:

HON. RAMON G. MAGBANUA
HON. DEXTER R. GONZALES
HON. DENNES M. FANER
HON. EDEZER F. ACERON
HON. GERMAN S. ACOSTA
HON. KIEVEN E. CANTOS
HON. JESS V. SAPUNGAN
HON. ELPIDIO N. CONTRERAS, JR.
HON. EDWIN C. ACERON
HON. TULAY M. CARING
HON. KIM JONH ELCO E. CANTOS
HON. ENRICO C. VILLAS

Section 1. Authority. The 2021 Annual Budget of the Local Government Unit of the municipality of Bulalacao, Oriental Mindoro (LGU of Bulalacao) in the amount of one hundred eighty nine million five hundred ninety seven thousand and six hundred three pesos (PhP189,597,603.00) covering various expenditures for the operation of the municipal government for fiscal year 2021 is hereby authorized. The budget documents as named hereunder are incorporated herein and made as integral parts of this Ordinance:

1. Executive Budget
 - a. Local Expenditures Program
 - b. Budget of Expenditures and Sources of Financing
2. Approved Local Budget Preparation Forms Including Personnel Schedule
 - a. Annual Investment Program

General Provisions

Section 2. Sources of Funds. The following receipts of income certified to be reasonably collectible by the Local Finance Committee (LFC) are hereby declared as sources of funds to cover the general administration and operations of the LGU of Bulalacao from January 01 to December 31, 2021:

Internal Sources	
Tax Revenue	PhP 3,755,000.00
Non-tax Revenue	PhP <u>5,245,000.00</u>
Total Internal Sources	PhP 9,000,000.00
External Sources	
Internal Revenue Allotment	PhP <u>180,597,603.00</u>
Total Income Receipts	PhP 189,597,603.00

HON. RAMON G. MABANUA
 HON. DEXTERA GONZALES
 HON. DENNIS M. FANER
 HON. EDEZER F. ACERON
 HON. GERMAN S. ACOSTA
 HON. KIEYNE SANTOS
 HON. JESS V. SAMPUNGAN
 HON. ERNILDO C. VILLAS
 HON. ELPIDIO N. CONTRERAS, JR.
 HON. EDWIN C. ACERON
 HON. RIM JONH M. CO. E. CANTOS
 HON. TILAYAL CARING
 PERLITA V. PAZ

Section 3. Appropriation and Use of Funds. The amount of one hundred eighty nine million five hundred ninety seven thousand and six hundred three pesos (PhP189,597,603.00) is hereby appropriated for the general administration, support services, operation and special purpose appropriations of the LGU of Bulalacao from January 01 to December 31, 2021, as follows:

I. Office Expenditures

A. Office of the Municipal Mayor	PhP 32,704,229.54
B. Office of the Municipal Administrator	10,748,883.94
C. Sangguniang Bayan Office	21,895,247.95
D. Office of the Secretary to the Sanggunian	2,945,085.32
E. Municipal Planning and Development Office	4,158,411.48
F. Municipal Civil Registry Office	3,487,805.80
G. Municipal Budget Office	2,762,106.84
H. Municipal Accounting Office	3,279,853.42
I. Municipal Treasury Office	7,196,276.31
J. Municipal Assessment Office	3,929,933.12
K. Municipal Health Office	14,098,891.01
L. Municipal Social Welfare and Development Office	12,346,511.36
M. Municipal Agriculture Office	7,111,963.59
N. Municipal Engineering Office	<u>10,231,430.84</u>
Sub-Total	PhP 136,896,630.52

II. Special Purpose Appropriation

A. 20% Development Fund	PhP 36,119,520.60
B. 5% Municipal Disaster Risk and Reduction Management Fund	9,479,880.15
C. Aid to 15 Barangays	1,500,000.00
D. Aid to Katarungang Pambarangay	75,000.00
E. Discretionary Expenses	<u>19,198.73</u>
Sub-Total	PhP 47,193,599.48

III. Gender and Development PhP 5,507,373.00

Total Appropriation PhP 189,597,603.00

20% Development Fund

A. Social Development Sector

01. Water and Sanitation Project in Barangay Bagong Sikat	PhP 65,000.00
02. Water and Sanitation Project in Barangay Balatasan	65,000.00
03. Water and Sanitation Project in Barangay Benli	90,000.00
04. Water and Sanitation Project in Barangay Cabugao	65,000.00
05. Water and Sanitation Project in Barangay Cambunang	65,000.00
06. Water and Sanitation Project in Barangay Campaasan	65,000.00
07. Water and Sanitation Project in Barangay Maasin	65,000.00
08. Water and Sanitation Project in Barangay Maujao	65,000.00
09. Water and Sanitation Project in Barangay Milagrosa	65,000.00
10. Water and Sanitation Project in Barangay Nasucob	65,000.00
11. Water and Sanitation Project in Barangay Poblacion	65,000.00
12. Water and Sanitation Project in Barangay San Francisco	65,000.00
13. Water and Sanitation Project in Barangay San Isidro	65,000.00
14. Water and Sanitation Project in Barangay San Juan	65,000.00
15. Water and Sanitation Project in Barangay San Roque	65,000.00
16. Water and Sanitation Project in Pocanil, San Roque	250,000.00

HON. JESSY V. SORUNGAN
 HON. KIESSA E. CANTOS
 HON. KIM JON ELCO E. CANTOS
 HON. EDWIN C. ACERON
 HON. DENNIS M. FANER
 HON. DEANTE GONZALES
 HON. ERINILLO VILLAS
 HON. BERMAN S. ACOSTA
 HON. JULAYM. CANTING
 HON. EDEZEL F. ACERON
 HON. KIM JON ELCO E. CANTOS
 HON. EDWIN C. ACERON
 HON. DENNIS M. FANER
 HON. DEANTE GONZALES
 HON. ERINILLO VILLAS

17. Improvement of Cambunang-Campaasan-Poblacion Water System	1,500,000.00	
18. Improvement of Lagnas-Nasucob-Campaasan-Poblacion Water System	1,000,000.00	
19. Improvement of Tulali-Tuktukon-Evora-FourSquare-Talisay-Sibucao Water System	1,000,000.00	
20. Improvement of San Roque Water System	1,000,000.00	
21. Provision of Additional Street Lights	273,184.80	
22. Construction of Multi-Purpose Building in Barangay Balatasan	100,000.00	
23. Construction of Multi-Purpose Building in Barangay Benli	100,000.00	
24. Construction of Multi-Purpose Building in Barangay Cabugao	100,000.00	
25. Construction of Multi-Purpose Building in Barangay Cambunang	100,000.00	
26. Construction of Multi-Purpose Building in Barangay Campaasan	100,000.00	
27. Construction of Multi-Purpose Building in Barangay Maasin	100,000.00	
28. Construction of Multi-Purpose Building in Barangay Maujao	100,000.00	
29. Construction of Multi-Purpose Building in Barangay Milagrosa	100,000.00	
30. Construction of Multi-Purpose Building in Barangay Nasucob	100,000.00	
31. Construction of Multi-Purpose Building in Barangay Poblacion	100,000.00	
32. Construction of Multi-Purpose Building in Barangay San Francisco	100,000.00	
33. Construction of Multi-Purpose Building in Barangay San Isidro	100,000.00	
34. Construction of Multi-Purpose Building in Barangay San Juan	100,000.00	
35. Construction of Multi-Purpose Building in Barangay San Roque	100,000.00	
36. Construction of Multi-Purpose Building in Motorpool, Campaasan	500,000.00	
37. Construction of Multi-Purpose Building in Barangay Bagong Sikat	1,100,000.00	
38. Construction of Multi-Purpose Building in Pocanil, San Roque	1,000,000.00	
39. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Bagong Sikat	100,000.00	
40. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Balatasan	100,000.00	
41. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Benli	100,000.00	
42. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Cabugao	100,000.00	
43. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Cambunang	100,000.00	
44. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Campaasan	100,000.00	
45. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Maasin	100,000.00	
46. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Maujao	100,000.00	
47. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Milagrosa	100,000.00	
48. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Nasucob	100,000.00	
49. Construction/Improvement/Rehabilitation of Health Facility at Brgy. Poblacion	100,000.00	
50. Construction/Improvement/Rehabilitation of Health Facility at Brgy. San Francisco	100,000.00	
51. Construction/Improvement/Rehabilitation of Health Facility at Brgy. San Isidro	100,000.00	
52. Construction/Improvement/Rehabilitation of Health Facility at Brgy. San Juan	100,000.00	
53. Construction/Improvement/Rehabilitation of Health Facility at Brgy. San Roque	100,000.00	
54. Construction of Holding Facility for People with Mental Health Problem	300,000.00	
Sub-Total	PHP 11,823,184.80	

B. Economic Development Sector

01. Improvement/Rehabilitation of Village-Type Corn Shelter	PhP 350,000.00	
02. Improvement of Municipal Mechanical Dryer	250,000.00	
03. Construction of Municipal Solar Dryer	250,000.00	
04. Repair of Maujao Onion Hanger	150,000.00	
05. Small Water Impounding Project	500,000.00	
06. Rehabilitation of Road Leading to Manangin Beach and Pocanil Rock Formation	500,000.00	
07. Rehabilitation of Local Access Road (Cabalwa to Caguray, Benli)	500,000.00	
08. Rehabilitation of Local Access Road (Bailan, Benli)	500,000.00	
09. Opening of Local Access Road (Waring, Benli)	1,000,000.00	
10. Opening of Local Access Road (Umabang to Bailan, Benli)	1,000,000.00	
11. Construction of Local Access Road to the Proposed Airstrip with Multi-Purpose Building	1,500,000.00	
12. Rehabilitation of Campaasan Access Road and Drainage System	1,000,000.00	
13. Construction of Abintang View Deck for Tourism Enterprise Development	200,000.00	
14. Construction of Board Walk to Bankasu for Tourism Enterprise Development	200,000.00	
15. Construction of Tourism Floating Cottage at Balatasan for Tourism Enterprise Development	200,000.00	
16. Construction of View Deck/Tourist Support Facility at Maujao for Tourism Enterprise Development	200,000.00	
17. Loan Amortization	5,296,335.80	
Sub-Total	PHP 13,596,335.80	

C. Environmental Development Sector

01. Improvement of Bulalacao Bay Park and Greening Project	PhP10,000,000.00
02. Construction of Causeway at Pocanil, San Roque	500,000.00
03. Construction of Mangrove Management Project of Poblacion	200,000.00
Sub-total	PhP10,700,000.00

5% Municipal Disaster Risk Reduction Management Fund

A. Quick Response Fund (30% of 5% MDRRM Fund)	PhP 2,843,964.04
Sub-Total	PhP 2,843,964.04

B. Calamity Fund (70% of 5% MDRRM Fund)

Disaster Prevention and Mitigation

1. Rehabilitation of Storm Drainage Canal	PhP 300,000.00
2. Tree Planting in Watersheds and Mangrove Forest	30,000.00
3. MDRRM Council Meetings (regular monthly meeting/special meetings)	40,000.00
4. Attendance to PDRRM Council Meeting (bimonthly)	20,000.00
5. Monthly Meeting of MDRRMO Staff, Responders and Volunteers	30,000.00
6. First Aid/Basic Life Support and Disaster Response Skills Enhancement Training	150,000.00
7. WASAR/MOSAR/High Angle Rescue Skills Training	150,000.00
8. Drill and Simulation Exercise (flood/landslide/earthquake and other calamities)	32,000.00
9. Oplan Semana Santa	30,000.00
10. Oplan Kaluluwa	38,500.00
11. Christmas and New Year Holidays	30,000.00
12. Safety in Schools	15,000.00
13. Brigada Eskwela	15,000.00
14. Formulation and Updating of Contingency Plans	200,000.00
15. Incidents Command System (ICS) Planning Course	200,000.00
16. PDRRMO/MDRRMO/RDRRMO Summit and Success Case Replication Tour	30,000.00
17. GIS Insurance and Registration of Rescue Vehicles	178,000.00
18. Purchase of Medicines	50,000.00
19. Annual Assembly of Responders (Annual Evaluation and Skills Enhancement)	80,000.00
20. Annual Youth Responders Survival and Disaster Preparedness Camp	80,000.00
21. Rapid Disaster Assessment Need Analysis (RDANA) Training	150,000.00
22. Preposition of Supplies for Emergency Cases	30,000.00
23. Preposition of Female Hygiene Kits and Toiletries	50,000.00
24. Acquisition/Preposition of Relief Goods (food commodities)	600,000.00
25. Acquisition and Preposition of Non-Goods, Items/Supplies	80,000.00
26. Disaster Related Emergencies/Activities	50,000.00
27. Insurance for Rescue Volunteers	50,000.00
28. Assistance to Disaster-Affected LGUs	120,000.00
29. DRRM-Health	100,000.00
30. Maintenance & Purchase of Spareparts of OpCen Equipments	40,000.00
31. Purchase of Rescue Equipment	100,000.00
32. Purchase of Fuel and Lubricants for Rescue Vehicles	319,416.11
33. Maintenance of Rescue Vehicles and Motorcycle	100,000.00
34. Purchase of Fuel and Lubricants for Rescue Boats	50,000.00
35. Maintenance of Rescue Boat and Motorized Banca	30,000.00
36. Purchase of Spareparts for Rescue Vehicles, Motorized Banca, and Motorcycle	468,000.00
37. Purchase of PPE and Rescue Equipment	100,000.00
38. Construction of Quarantine Facilities	250,000.00
39. Improvement of Quarantine Facilities	100,000.00
40. Purchase of Equipment and Fixtures for Quarantine Facilities	50,000.00
41. Purchase of OpCen Equipment and Fixtures	100,000.00
42. Purchase of Multi-Purpose Rescue Trucks/Rescue Trailer Truck	2,000,000.00
Sub-total	PhP 6,635,916.11

Total 5% Calamity Fund PhP9,479,880.15

Utilization of municipal disaster risk reduction and management fund shall be in accordance with NDRRMC-DBM-DILG JMC 2013-1 dated March 23, 2013 while utilization of 20% development fund shall conform to DILG-DBM JMC No. 2017-1 dated February 22, 2017.

JESS J. SAMPONGAN
 PEPAITA PAZ
 HON. KIRBY E. CANTOS
 HON. TALLY M. CARING
 HON. GERMAL S. AGOSTA
 HON. NIM JOHIELLO E. CANTOS
 HON. EDEZEV F. ACERON
 HON. ENRICO C. VILLAS
 HON. DENNIS M. FANER
 HON. EDWIN C. ACERON
 HON. DEXTER L. GONZALES
 HON. ELPIDIO C. CONTRERAS, JR.
 HON. RAMON S. MAGBANUA
 HON. ERNELO C. VILLAS

Receipts and Income

Section 4. Fees and Charges. All fees and charges and other receipts or revenues authorized to be imposed and collected by municipal government offices or units in the exercise of their functions shall accrue to the general fund as part of the general income of the LGU of Bulalacao, except those that are specifically authorized to be recorded as income or receipts of special fund or trust fund.

JESS V. SAPIANGAN

Section 5. Trust Receipts or Grants for Specific Purposes. All trust receipts or grants for specific purposes shall be recorded as trust liability accounts to be deposited in separate bank accounts and shall be utilized and administered in accordance with the conditions under related ordinances or under the memorandum of agreement or contract or purposes of such, subject to existing accounting and auditing rules and regulations; provided, that the interest earned from such deposits shall accrue to the general fund when applicable.

HON. REBEVE E. CANTOS
PERLITA L. PAZ

Section 6. Performance Bonds and Deposits. Performance bonds and deposits filed or posted by private persons or entities shall be deposited in the Municipal Treasury Office and shall be considered as trust liability accounts. Upon faithful performance of the undertaking or termination of the obligation for which the bond or deposit was required, any amount due shall be returned to the concerned party, to be withdrawn in accordance with accounting and auditing rules and regulations; provided that any interest accruing on the deposit accounts and any forfeited amounts shall be recorded as income under the general fund. This provision shall apply to cash bonds, such as bidder's bond, guaranty bonds and all bonds and deposits required by laws, rules and regulations.

HON. GERMAN S. ACOSIA
HON. JULAY M. CARING

Section 7. Seminar and Conference Fees. Offices which conduct training and seminar programs in relation to their mandated functions are authorized to collect training, seminar, or registration fees from government and/or private agency participants, at such standard rates as the Department of Budget and Management and Civil Service Commission shall deem appropriate. The payment with corresponding official receipts shall be utilized to defray expenses for such activities, subject to pertinent budgeting, accounting and auditing rules and regulations; provided, that any excess therefrom shall be kept as savings by the Municipal Treasurer and shall accrue to the general fund.

HON. EDEZIR F. ACERON
HON. NIM JOHN ELBO E. CANTOS

Section 8. Grants/Donations. Receipts from grants and/or donations shall be considered as trust liability accounts of the LGU of Bulalacao and shall be implemented or disbursed in accordance with the specific purposes, or terms and condition of agreement or contract, appropriate local ordinances, and pertinent accounting and auditing rules and regulations.

HON. DENNIS M. FANER
HON. EDWIN C. ACERON

Section 9. Borrowing. The amortization of loan from the Land Bank of the Philippines (PhP3,702,055.56) and for loan from the Municipal Development Fund Office (P1,594,280.24) are appropriated in the FY 2021 Annual Budget and shall be utilized for the specific purposes and conditions set forth in loan contracts.

HON. DEXTER R. GONZALES
HON. ELPIDIO N. CONTRERAS, JR.

Section 10. Fund Augmentation. Additional realized income, fund surplus of the previous year operations, and unused or unappropriated balances of continuing and current year appropriations, shall be primarily used to augment fund for maintenance and operating expenses, capital outlay, and personnel expenses in accordance with existing laws, and regulations, policies, and local ordinances and upon recommendation of the Local Finance Committee only after the mandatory special appropriations have been completed or done.

HON. RAMON G. MABAKUA
HON. ERNILLO VILLAS

Object of expenditures identified as priority during budget and committee hearings or those that are required by approved ordinances but were not appropriated with funds or with enough funds under this appropriation ordinance shall be prioritized in such fund augmentation.

Expenditures

Personal Services

Section 11. Compensation Adjustment. Any allowable adjustment or increase in salaries and other compensations of personnel by virtue of Salary Standardization Law and/or any enabling law, circular, or issuance shall be given highest priority in appropriating additional or available sources thru supplemental budget of realignment.

JESS V. SAPUNGAN

The second tranche of monthly salary schedule for third class municipality based on RA 11466, "An Act Modifying The Salary Schedule For Civilian Government Personnel And Authorizing The Grant Of Additional Benefits, And For Other Purposes". Adjustments shall be also made on salaries of medical personnel pursuant to Local Budget Circular No. 92, Annex B and Budget Circular No.2020-4 dated July 17, 2020 Upgrading of the Entry Level of Nurse Position.

HON. KIEV E. CANTOS
PERUTA PAZ

Section 12. Step Increment and Other Benefits. The grant of step increment to all qualified officials and employees of the Municipal Government is hereby authorized and shall be done in accordance with CSC-DBM Joint Circular No. 1 s. 2012 dated September 3, 2012 for appointive personnel and CSC-DBM Joint Circular No. 1 s. 2016 dated January 27, 2016 for elective officials.

HON. GERMAN S. ACOSTA
HON. JULY M. CARING

Appropriation for other personnel benefits not appropriated in this Budget shall be taken from personal services savings and other lawful sources thru augmentation and shall be disbursed in accordance with existing local ordinances and implementing circulars which the Department of Budget and Management may issue or have already issued.

Granting of overtime and night pay shall confirm with CSC-DBM JC 1, s. 2015 dated November 25, 2015.

HON. EDEZER F. ACERON
HON. KIM JOHN ALCOE E. CANTOS

Section 13. Representation and Transportation Allowances. Officials, heads of office, assistant office heads, and other entitled employees of equivalent rank, while in the actual performance of their respective functions, are granted monthly commutable representation and transportation allowances payable from the programmed appropriations provided for their respective offices not exceeding applicable rates prescribed by LBC No. 102 dated January 17, 2013. The corresponding transportation allowance herein authorized shall not be granted to officials or employees who are assigned or who use a government land vehicle for a minimum period prescribed by related policy.

HON. DEXTER M. PANER
HON. EDWIN C. ACERON

Section 14. Uniform and Clothing Allowance. The applicable appropriation herein provided for every office shall be used for uniform and clothing allowance of all employees and officials at the maximum amount per annum allowed by law, which may be given in cash or in kind, upon recommendation of the Program on Awards and Incentives for Service Excellence (PRAISE) Committee subject to the approval of the Local Chief Executive. The granting of uniform and clothing allowance shall comply with the provisions of Budget Circular 2012-1 dated February 23, 2012. Each employee and official shall receive PhP 6,000.00 uniform and clothing allowance as granted in Section 50 of the General Provisions of the General Appropriations Act of 2018.

HON. DEXTER M. GONZALES
HON. ELPIDO N. CONTRERAS, JR.

Section 15. Magna Carta Benefits of Public Health Workers and Public Social Workers. Pursuant to Republic Act 7305, magna carta benefits in the form of hazard pay, subsistence allowance, and laundry allowance shall be granted to all eligible public health workers in the LGU of Bulalacao. Meanwhile, pursuant to Republic Act 9433, magna carta benefit in the form of hazard pay shall be granted to all eligible public social workers in the same agency. Appropriation for these benefits is hereby included in 2019 Annual Budget. The PRAISE Committee shall certify to the eligibility of public health workers and public social workers to receive these benefits. Such benefits shall be granted only upon the approval of the LCE.

HON. RAMON C. MAZBANUA
HON. ERNILLO C. VILLAS

Section 16. Personnel Economic Relief Allowance (PERA). The Personnel Economic Relief Allowance (PERA) in the amount of two thousand pesos (PhP 2,000.00) per month shall be granted to each official and employee occupying itemized plantilla position with salary grades 1 to 27 pursuant to Budget Circular 2009-3 dated August 18, 2009 and Budget Circular 2011-2 dated September 26, 2011.

Section 17. Terminal Leave Benefit. The amount of one million two hundred thousand pesos (PhP1,200,000.00) is hereby appropriated for the terminal leave benefits of Chiquita C. Jano and Nelson S. Bantugan.

The grant of this benefit shall be guided by DBM-CSC Joint Circular No. 2016-2 dated March 29, 2016 and shall be based on the computation to be made by the Human Resource Management Officer as approved by the LCE.

Section 18. Bonuses and Cash Gift. With appropriations in 2021 Annual Budget or augmentation through fund realignment or supplemental budget, all qualified employees and officials of the LGU of Bulalacao shall be granted with mid-year bonus, year-end bonus, productivity enhancement incentive, cash gift, and other bonuses in accordance with pertinent laws, policies, orders, or circulars.

Section 19. Modification in the Position Attribute of the Nurse Positions. Pursuant to paragraph 8.1 of Budget Circular No. 2020-4 dated July 17, 2020, the position attributes of a nurse position is hereby modified:

From	Salary Grade	To	Salary Grade
Nurse II	15	Nurse I	15

Plantilla Position	Position Title	Office	Salary Grade Step Increment	Salary
Old : New				
94 : 100	Nurse 1 Medel Cezar	Municipal Health Office	15/4	416,688.00

Pursuant to Section 10.0 of Local Budget Circular No. 2009-92, dated September 3, 2009, the salary grade of certain positions in Municipal Health Office is hereby modified, granting of salary adjustment, however, shall be subject to the availability of fund:

From	Salary Grade	To	Salary Grade
Medical Officer V	22	Medical Officer V	23
Midwife II	8	Midwife II	9
Nurse II (Cezar)	14	Nurse I	15
Nurse I (Ocava)	10	Nurse I	12

Plantilla Position	Position Title	Office	Salary Grade Step Increment	Salary
Old : New				
93 : 99	Medical Officer IV-Rey Asignacion	Municipal Health Office	23/4	966,996.00
96 : 102	Midwife II - Cristita F. Amistoso	Municipal Health Office	9/2	237,084.00
97 : 103	Midwife II -Imelda D. Anonuevo	Municipal Health Office	9/2	237,084.00
98 : 104	Midwife II-Renita H. Paner	Municipal Health Office	9/2	237,084.00
99 : 105	Midwife II-Emerlita C. Castillo	Municipal Health Office	9/2	237,084.00
100 : 106	Midwife II-Delia D. Pajila	Municipal Health Office	9/2	237,084.00
94 : 100	Nurse I-Medel M. Cezar	Municipal Health Office	15/4	416,688.00
95 : 101	Nurse I-Syrixty M. Ocava	Municipal Health Office	12/2	316,032.00

JESS V. SAPUNGAN
 PERLITA V. PAZ
 HON. KAREN E. CANTOS
 HON. GERMAN S. ACOSTA
 HON. TULAN M. CARING
 HON. EDEZER F. ACERON
 HON. XIM (JONH) L. CO. E. CANTOS
 HON. DENNIS M. FAXER
 HON. EDWIN C. ACERON
 HON. DEXTER A. GONZALES
 HON. ELIUDICHT CONTRERAS, JR.
 HON. FAYONG M. MABANUA
 HON. ERNILDO C. MALLAS

Should there be legal impediments in the implementation of such modifications in 2021, the original positions with corresponding salary grades shall remain in effect.

Section 20. Creation of New Positions. The following new positions are hereby created with corresponding fund under personal services of the concerned offices:

Plantilla Position No.	Position Title	Office	SG/Step Increment	Salary
11	Administrative Aide II	Office of the Municipal Mayor	2/1	122,784.00
12	Administrative Aide II	Office of the Municipal Mayor	2/1	122,784.00
13	Administrative Aide II	Office of the Municipal Mayor	2/1	122,784.00
21	Administrative Aide II	Office of the Municipal Mayor	2/1	122,784.00
22	Administrative Aide II	Office of the Municipal Mayor	2/1	122,784.00
124	Administrative Aide II	Mun. Social Welfare and Dev't. Office	2/1	122,784.00
134	Administrative Aide II	Municipal Agriculture Office	2/1	122,784.00
135	Administrative Aide II	Municipal Agriculture Office	2/1	122,784.00
148	Administrative Aide II	Municipal Agriculture Office	2/1	122,784.00

Section 21. Transfer of Positions. The following positions are hereby transferred:

Plantilla Position No.	Position Title	Old Office	New Office	SG/Step Increment	Salary
Old : New					
5 115	Administrative Aide IV (Driver II)	MO	MHO	4/1	172,800.00
137 37	Administrative Aide I	MEO	OMA	1/2	116,484.00
139 72	Administrative Aide I	MEO	MBO	1/1	115,524.00

Maintenance and Other Operating Expenditures

Section 22. Travel Expense. Approved travel order for official travel outside Bulalacao or personnel locator slip for field works within the municipality shall be secured before leaving the place of work. Official travels outside the Municipality shall be supported by invitation or notice indicating the required number of days. These documents shall be included always as requirements prior to disbursement of funds for travel expenses as appropriated in the annual budget. Payment of per diems shall be in accordance with Executive Order No. 77, dated March 15, 2019.

Section 23. Training and Seminar. Appropriations for these subjects shall cover expenses for trainings and seminars to be conducted by the LGU of Bulalacao and expenses to be incurred when officials and employees attend to such activities within and outside the municipality. As far as practicable, training, seminars, conference, or meetings shall be held in government facilities. In case of unavailability or impracticality, the same shall be held in an inexpensive but conducive area which is accessible to greater number of participants. Registration or participation fees to conventions, seminars, workshops, etc. shall be governed with the provisions of National Budget Circular No. 563 dated April 22, 2016.

Section 24. Procurement of Goods and Supplies. Procurement of goods, office supplies, spare parts, fuel, and any other items based on quarterly release of appropriations must conform to RA 9184 and its Revised Implementing Rules and Regulations dated August 26, 2016.

Section 25. Emergency Purchase. Head of the agency through the heads of office may resort to emergency purchase of urgently needed supplies, materials, spare parts, or other items in order to address an emergency situation which may involve the loss of or danger to life and property. Procurement of those necessities chargeable to appropriation under the concerned office must not be delayed so as not to become detrimental to public service. Such emergency purchase, however, shall be immediately coordinated with the Bids and Awards Committee (BAC) and concerned personnel.

JESS V. SAMPAGAN
 HON. GERMAN S. ADOSTRA
 HON. EDZEL F. ACERON
 HON. DEXTER A. GONZALES
 HON. RAMON C. MAGBANUA
 HON. KIM JONHILCO E. CANTOS
 HON. DENNIS M. FANER
 HON. EDWIN C. ACERON
 HON. ERNILDO C. WILLAS
 HON. KIEFENE CANTOS
 HON. TUJAY M. CARING

Section 26. Utilities. To ensure wise and efficient use of electricity, all air conditioning units shall be turned off from 12:00 noon to 1:00 in the afternoon. Meanwhile, lights, equipment, and gadgets not in use shall be always turned off or switched off. All heads of office shall ensure that all appliances, equipment, lights, computers, gadgets, and any electric – consuming things in their respective offices and area of supervision and influence are turned or switched off at the close of office hours. Pursuant to Municipal Ordinance No. 17-03-178, the use of light-emitting diode (LED) lights shall be strictly observed.

Water and energy conservation shall be always observed and practiced.

Section 27. Communication and Internet Allowances. All officials and heads of office, and incumbents of certain positions and designations are entitled to receive monthly communication and internet allowances subject to the provisions of Special Ordinance Nos. 2016-09-41, 2017-02-09, 20-04-259, 20-05-261 and all other related ordinances enacted by the Sangguniang Bayan of Bulalacao.

Section 28. Meals and Snacks. The cost of meals and snacks consumed during official functions participated in by national and local dignitaries, LGU of Bulalacao personnel, representatives from non-government and people's organizations, sectorial representatives, and other stakeholders shall be charged to representation expense account. The procurement of such shall comply with the provisions of R.A. No. 9184 and its revised implementing rules and regulations dated August 26, 2016.

Section 29. Other Maintenance and Operating Expenses. Appropriation for other maintenance and operating expenses shall include only costs of services which cannot be classified under any other account name. It shall in no case be utilized or used for payment of salaries of other remunerations of personnel. Likewise, the same shall be subject to Section 335 of R.A. No. 7160.

Section 30. Monthly Allowance For Certain Personnel Of National Government Agencies And Provincial Government Of Oriental Mindoro. Pursuant to certain enacted municipal ordinances, incumbents of the following positions in different national government agencies and in Bulalacao Community Hospital being operated and maintained by the Provincial Government of Oriental Mindoro, shall be granted with monthly allowance chargeable to appropriation for other maintenance and expenses under the Office of the Municipal Mayor, to wit:

Position	Monthly Allowance
1. Bureau of Fire Protection Station Chief	PhP 5,000.00
2. Bulalacao Municipal Police Station Chief	5,000.00
3. Municipal Local Government Operation Officer	5,000.00
4. Department of Health's Doctor to the Barrio	15,000.00
5. Associate Provincial Prosecutor	5,000.00
6. Public Attorney II (2)	5,000.00
7. Mansalay – Bulalacao MCTC Presiding Judge	5,000.00
8. RTC Branch No. 43 Presiding Judge	10,000.00
9. Deputy Provincial Prosecutor (2)	5,000.00
10. Clerk of Court in RTC Branch No. 43	5,000.00

Section 31. Rent Expense. Appropriation for rent expense shall include payment for monthly maintenance of water sources to the following land owners or administrators:

Name	Location	Amount
1. Arjay L. Evora	Sitio Talisay, Campaasan	PhP 3,000.00
2. Benjie Salas (2 sources)	Sitio Tulali, Poblacion	6,000.00
3. Hermie Alarcon	Sitio Tuktukon, Poblacion	3,000.00
4. Carmelina F. Magada	Sitio Coro-coro, San Francisco	2,500.00

HON. JESS V. SAMPANGAN
 HON. KIEV E. CANTOS
 HON. GERMAN G. ACOSTA
 HON. EDZEFER F. ACERON
 HON. DENNIS M. FANER
 HON. DEXTER A. GONZALES
 HON. ERIBERTO COMTEZAS, JR.
 HON. EDWIN C. ACERON
 HON. ERNILDO VILLAS
 HON. TULAY M. CARING
 HON. JONIBASCO E. CANTOS
 HON. PERNITA J. PAZ

Section 32. Donations. The appropriations for donations shall not be applied to religious or private purposes or utilized to payment of salaries and other remunerations. The LGU of Bulalacao shall comply with proper signatories as mandated by Section 465 of the Local Government Code of 1991, and Sections 39 and 43 of the Commission on Audit Circular No. 92-382.

JESS V. SAPONGAN

Capital Outlay

Section 33. Capital Outlay. Acquisition of office equipment, information technology equipment, furniture and fixtures, and motor vehicles shall be based on the consolidated Annual Equipment Procurement Plan of the LGU of Bulalacao. Purchase of motor vehicles must adhere with the provisions of Administrative Order No. 14, s. 2018 dated December 10, 2018.

PERLITA V. PAZ

Special Purpose Appropriations

Section 34. The appropriation provided for all items included in special purpose appropriations such as awards and indemnities, debt services, budgetary reserve and programs/projects/activities under 20% Development Fund shall be disbursed for specific purposes they are intended for and in accordance with existing rules and regulations. In case of development program, disbursements shall be guided by the approved annual or supplemental investment program and program of works. Gender and development projects and programs initially approved by the DILG shall be appropriated using GAD Fund. Some programs are still attributed to GAD to comply with the 5% GAD Fund requirement.

HON. JULAY M. CARING

Budget Execution

Section 35. Execution/Implementation Forms. The budget shall be implemented using the prescribed execution forms:

HON. GERMANO ACOSTA
HON. KIEVEN E. CANTOS
HON. EDZEL F. ACERON
HON. KIM JON ELCO E. CANTOS

- Annual Investment Program. This form shall integrate the location, quarterly target, manpower complement and allocations to be prepared for each program by the implementing office.
- Consolidated Annual Supplies and Equipment Procurement Plan. This shall be prepared by the Bids and Awards Committee (BAC) and shall be the basis for posting of bids for goods, supplies and equipment.
- Local Budget Matrix of each office and program (LBM-LBEF No. 1). This form shall be prepared by MBO.
- Cash Flow Forecast (CFF-LBEF No.4). This form shall be prepared by MBO.
- Cash Receipt Forecast (CRF-BEF No. 4a). This form shall be prepared by MTO.
- Cash Flow Analysis (CFA-LBEF No. 5). This form shall be prepared by MTO.
- Annual Project Procurement Plan (APPP). This shall be prepared by BAC and shall be the basis for the posting/publication of bids for public works.
- Allotment Release Order (ARO-LBEF No.2). This shall be prepared MBO based on approved LBM.
- Obligation Request (OR-LBEF No.10). This shall be prepared along with the payroll, DV, PR, and RIS. ORs shall be reviewed and certified by the MBO.

HON. DENNIS M. FANER
HON. EDWIN C. ACERON
HON. DEXTER A. GONZALES
HON. EPIDIO B. CONTRERAS, JR.
HON. RAMON G. MAGBANUA
HON. ERNILDO C. VILLAS

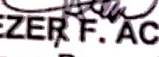
Section 43. Separability Clause. If for any reason, any section or provision of this budget is declared unconstitutional or invalid, other sections or provisions herein which are not affected thereby shall continue to be full force and effect. Higher laws or policies inconsistent with the provisions of this Ordinance shall prevail.


Section 44. Effectivity. This appropriation ordinance shall take effect on January 1, 2021 in accordance with Sec. 320 of Republic Act 7160.

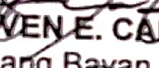
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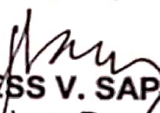

Hon. DEXTER R. GONZALES
Sangguniang Bayan Member

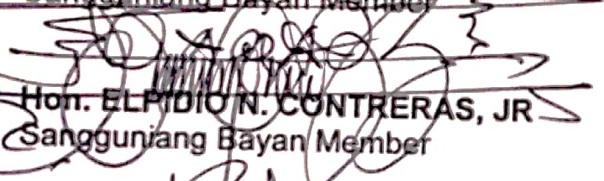

Hon. DENNES M. FANER
Sangguniang Bayan Member

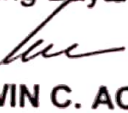

Hon. EDEZER F. ACERON
Sangguniang Bayan Member


Hon. GERMAN S. ACOSTA
Sangguniang Bayan Member


Hon. KIEVEN E. CANTOS
Sangguniang Bayan Member


Hon. JESS V. SAPUNGAN
Sangguniang Bayan Member

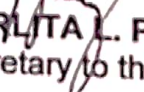

Hon. ELPIDIO N. CONTRERAS, JR.
Sangguniang Bayan Member


Hon. EDWIN C. ACERON
Sangguniang Bayan Member

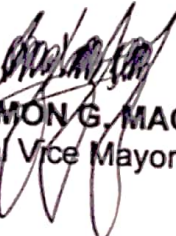

Hon. KIM JOHN ELCO E. CANTOS
SK Federation President


Hon. TULAY M. CARING
IPM-Representative

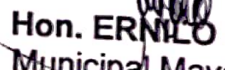
CERTIFIED TRUE AND CORRECT:


PERLITA L. PAZ
Secretary to the Sangunian

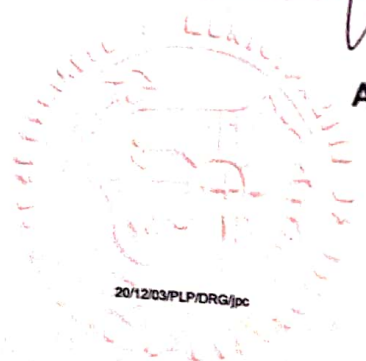
ATTESTED:


Hon. RAMON G. MAGBANUA
Municipal Vice Mayor/Presiding Officer

APPROVED:


Hon. ERNILO C. VILLAS
Municipal Mayor

Date Signed: Dec 16, 2020



20/12/03/PLP/DRG/jpc