



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF BULALACAO

OFFICE OF THE SANGGUNIANG BAYAN

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EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF BULALACAO, ORIENTAL MINDORO HELD ON OCTOBER 13, 2025 AT SANGGUNIANG BAYAN SESSION HALL

PRESENT:

Hon. German S. Acosta	Municipal Vice Mayor/Presiding Officer
Hon. Guillermo G. Salas, Jr.	Sangguniang Bayan Member
Hon. Moses M. Osorio, Sr.	Sangguniang Bayan Member
Hon. Ramon G. Magbanua	Sangguniang Bayan Member
Hon. Joejie R. Narciso	Sangguniang Bayan Member
Hon. Romeo O. Fallaria	Sangguniang Bayan Member
Hon. Roger M. Evangelio, Sr.	Sangguniang Bayan Member
Hon. Nestor L. Eguillon	Sangguniang Bayan Member
Hon. Acheron U. Calinog, Jr.	IPM Representative
Hon. Enrico C. Villas	Pangulo, Liga ng mga Barangay
Hon. Francis Dave C. Cantos	SK Federation President

ABSENT:

Hon. Jerus Jade B. Reyes	Sangguniang Bayan Member-Leave
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RESOLUTION NO. 25-10-383

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, HONORABLE LUMELITO M. CABAGAY TO REPRESENT THE LOCAL GOVERNMENT UNIT OF BULALACAO, ORIENTAL MINDORO TO ENTER INTO A MUTUAL PARTNERSHIP AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD), FIELD OFFICE-MIMAROPA REPRESENTED BY ITS REGIONAL DIRECTOR, LEONARDO C. REYNOSO, CESO III FOR THE IMPLEMENTATION OF PAYAPA AT MASAGANANG PAMAYANAN (PAMANA)-PEACE AND DEVELOPMENT BUONG BANSA MAPAYAPA (PDBBM) PROGRAM IN THE MUNICIPALITY OF BULALACAO, ORIENTAL MINDORO

Sponsors:

Sangguniang Bayan Member ROMEO O. FALLARIA
Chairperson, Committee on Rules, Privileges, Ordinances and Legal Matters
Sangguniang Bayan Member RAMON G. MAGBANUA
Chairperson, Committee on Social Welfare and Community Development

RESOLVED AS IT IS HEREBY RESOLVED, To: Authorize the Municipal Mayor, the Honorable Lumelito M. Cabagay to enter into a Mutual Partnership Agreement with the Department of Social Welfare and Development (DSWD), Field Office IV-MIMAROPA represented by its Regional Director, Leonardo C. Reynoso, CESO III for the implementation of Payapa at Masaganang Pamayanan (PAMANA)-Peace and Development Buong Bansa Mapayapa (PDBBM) Program in the Municipality of Bulalacao, Oriental Mindoro;

HON. ROMEO O. FALLARIA
HON. JOEJIE R. NARCISO
HON. ACERON U. CALINOG, JR.
HON. FRANCIS DAVE C. CANTOS
HON. ENRICO C. VILLAS
HON. NESTOR L. EGUILLON
HON. GUILLERMO G. SALAS, JR.
HON. GERMAN S. ACOSTA
HON. ROGER M. EVANGELIO, SR.

RESOLVED FURTHER, That: Any change or alteration in the Mutual Partnership Agreement originally presented shall have no effect and therefore null and void;

RESOLVED FINALLY, That: Any legal encumbrance that may arise in the execution and actual application of this Mutual Partnership Agreement shall be the sole responsibility of the heads of Implementing Offices or Units;


ON MOTION of SB Member Romeo O. Fallaria together with SB Member Ramon G. Magbanua duly seconded by SB Member Joejie R. Narciso, foregoing was...


APPROVED": October 13, 2025, Bulalacao, Oriental Mindoro.


Hon. GUILLERMO G. SALAS, JR.
Sangguniang Bayan Member


Hon. MOSES M. OSORIO, SR.
Sangguniang Bayan Member


Hon. RAMON G. MAGBANUA
Sangguniang Bayan Member


Hon. JOEJIE R. NARCISO
Sangguniang Bayan Member


Hon. ROMEO O. FALLARIA
Sangguniang Bayan Member


Hon. ROGER M. EVANGELIO, SR.
Sangguniang Bayan Member



Hon. NESTOR L. EGILLON
Sangguniang Bayan Member


Hon. ACERON U. CALINOG, JR.
IPM Representative



Hon. ENRICO C. VILLAS
Pangulo, Liga ng mga Brgy.


Hon. FRANCIS DAVE C. CANTOS
SK Federation President

CERTIFIED TRUE AND CORRECT:


PERLITA L. PAZ
Secretary to the Sanggunian

ATTESTED:


Hon. GERMAN S. ACOSTA
Municipal Vice Mayor/ Presiding Officer
Date Signed: 10 | 20 | 2025

MUTUAL PARTNERSHIP AGREEMENT

For the Operation and Maintenance of Construction of Child Development Center

KNOW ALL MEN BY THESE PRESENT:

This Agreement, made and executed this _____ day of _____, 2025 at _____, _____, Philippines by and between:

The Department of Social Welfare and Development – Field Office IV, a National Government Agency of the Republic of the Philippines, with principal address at the 1680 F. T. Benitez, St. Cor. Malvar St., Malate, represented by its Regional Director, **LEONARDO C. REYNOSO, CESO III**, herein referred to as the “**DSWD**”;

The Local Government Unit of Bulalacao, a unit of the Government of the Republic of the Philippines, with principal address at the Municipality of Bulalacao, Province of Oriental Mindoro, represented by its Municipal Mayor, **HON. LUMELITO M. CABAGAY**, herein referred to as “**MLGU**”;

The Local Government Unit of Barangay Nasucob, a unit of the Government of the Philippines in the Municipality of Bulalacao, represented by its Punong Barangay, **HON. ALDRIN F. MADRA**, herein referred to as “**BLGU**”;

The Bagacay Women’s Association, a duly recognized, accredited or registered organization with the (name of agency) with Resolution/Registration/Accreditation No. _____, with principal address at Sitio Bagacay, Nasucob, Municipality of Bulalacao, established to operate and maintain the completed Construction of Child Development Center in Barangay Nasucob, Municipality of Bulalacao, represented by its Chairperson/President, **CHERADEE R. PAMOR**, herein referred to as “**O&M Group**”;

WITNESSETH THAT:

WHEREAS, the DSWD through the PAMANA PDBBM, funded the priority subprojects of communities during the Barangay/Municipal Disaster Risk Reduction and Management Council (B/MDRRMC) meetings or Barangay Assemblies;

WHEREAS, the community, with the leadership of the Barangay Development Council – Technical Working Group (BDC-TWG) and the assistance provided by the Barangay and Municipal local government units and other stakeholders, satisfactorily completed their subproject entitled Construction of Child Development Center;

WHEREAS, the community, municipal and barangay LGUs and other stakeholders (if applicable) shall share the operation and maintenance responsibilities to sustain the delivery of services provided by the completed subproject through proper and timely operation and maintenance activities;

WHEREAS, attendant costs related to the performance operations and maintenance (O&M) responsibilities shall be shouldered by the respective stakeholder, and reflected in their Development and/or Investment Plans;

WHEREAS, the BLGU shall primarily be responsible and accountable in ...

NOW, THEREFORE, for and in consideration of the foregoing premises, the PARTIES do hereby mutually agree and bind themselves as follows:

ARTICLE I. ROLES AND RESPONSIBILITIES

1.1. Responsibilities of the DSWD

- a. Monitor and ensure the conduct of Sub-project Sustainability Evaluation using the Program's sustainability evaluation tool based on schedule (6 months after the sub-project completion and one year thereafter) or until there is KALAHI-CIDSS presence in the municipality or barangay;
- b. Train and/or provide technical assistance to the Multi-Stakeholders Inspectorate Team (MSIT) who is expected to conduct Sustainability Evaluation.

1.2. Responsibilities of the Municipal Local Government Unit

- a. Deputize the **Bagacay Women's Association** to undertake the Operation and Maintenance of the Construction of Child Development Center;
- b. Recognize, if not Accredited, the O&M Group which will sit in the Municipal Development Council – MDC-TWG Committee;
- c. Provide technical, administrative and management assistance in the implementation of O&M activities;
- d. Ensure the conduct of regular monitoring by the BLGU on the implementation of the O&M activities as indicated in the O&M Plan prepared by the community association;
- e. Enact ordinance to support the efficient and effective O&M of the completed subproject;
- f. Pursuant to Article III of the Subproject Agreement, the MLGU shall allocate funds exclusively for the operation and maintenance of the completed subproject. Said funds may be used for major repairs and support to minor repairs of the subproject;
- g. Ensure that yearly allocation of O&M funds is reflected in their Municipal Development Plan (MDP) upon final acceptance of the subproject;
- h. Provide technical assistance in the formulation of O&M policies by the Community Association and ensure compliance by the Community Association of the same;
- i. Provide capacity building interventions to the Community Association to ensure the proper implementation of O&M activities, in coordination with other relevant agencies/organizations.
- j. Organize the MSIT and mobilize them to conduct subproject sustainability evaluation;
- k. Institutionalize the conduct of sustainability evaluation using NCCDDP Sustainability Evaluation Tool based on schedule;
- l. Where applicable, provide continued support to the BLGU and Community to ensure that land annotation for donated lot is completed; and
- m. Recognize the turned-over sub-project in the institution books within 15 days upon completion and submission of the final Sub-Project Completion Report (SPCR) documents.
- n. Assist Community Association to establish networks and coordination mechanisms with different agencies and sectoral bodies on relevant technical, administrative and operational materials regarding O&M, including resource mobilization for O&M activities and expansion of services.

1.3. Responsibilities of the Barangay Local Government Unit

- a. Deputize the **Bagacay Women's Association** to undertake the Operation and Maintenance of the Construction of Child Development Center;
- b. Recognize, if not accredit, the Community Association which will sit in the Barangay Development Council – BDC-TWG Committee;
- c. Provide technical assistance to the community association in the preparation of the O&M Plan;
- d. Provide technical, administrative and management assistance in the implementation of O&M activities;
- e. Monitor and ensure the proper implementation and grievance mechanism by the community association of the O&M activities as indicated in the O&M Plan;
- f. Enact ordinance to support the efficient and effective O&M of the completed subproject;
- g. Allocate funds exclusively for the operation and maintenance of completed subproject, to be reflected in the Barangay Annual Investment Plan. Said funds may be used for routine and periodic O&M activities of the completed subproject;
- h. Provide capacity building interventions to the Community Association to ensure the proper implementation of O&M activities, in coordination with relevant agencies/organizations;
- i. Where applicable, provide continued support to the Community to ensure that land annotation for donated lot is completed; and
- j. Coordinate with the MLGU in the submission of relevant documents necessary for the recognition of the completed sub-project in the institution books.
- k. Assist Community Association to establish networks and coordination mechanisms with different agencies and sectoral bodies on relevant technical, administrative and operational materials regarding O&M, including resource mobilization for O&M activities and expansion of services.
- l. Transfer of ownership of the sub-project to BLGU after completion and turn-over of the sub-project by booking it as part of the asset of the barangay.

1.4. Responsibilities of the Operations and Maintenance Group

- a. Seek registration from registering authorities and accreditation in the Barangay and Municipal Development Councils to better represent the community in planning and resource allocation for development;
- b. Prepare and implement an Annual Operation and Maintenance Program for the completed subproject, in consultation and coordination with all stakeholders and beneficiaries, and ensure the implementation of the same;
- c. Establish networks and coordination mechanisms with different agencies and sectoral bodies on relevant technical, administrative and operational materials regarding O&M, including resource mobilization for O&M activities and expansion of services;
- d. Attend capability building interventions to be provided by the DSWD, LGUs and other relevant agencies/organizations;
- e. Ensure that members and officers abide with the policies, by-laws, as well as applicable statutes of the Republic of the Philippines and the local ordinances legislated by the LGU; and
- f. Submit regular financial and physical performance reports to the municipal and barangay LGU on the implementation of O&M activities.

ARTICLE II. OTHER PROVISIONS

- 2.1. By mutual consent, this Agreement or any part thereof may be changed, modified, revised and amended or supplemented for the purpose of effective implementation and quality and sustainable O&M;
- 2.2. Provided however, that the modifications or revisions are in conformity to the general practices of KALAHI CIDSS-NCDDP Operation and Maintenance, and that all provisions of the Subproject Agreement for the implementation of the subproject are still met.
- 2.3. DSWD, through Field Office MIMAROPA, shall conduct a review prior to the effectivity of such amendments.
- 2.4. DSWD, through Field Office MIMAROPA, shall take part in the sustainability evaluation of completed subproject as part of the Department's monitoring and evaluation activities exclusively until the end of the program.

ARTICLE III. EFFECTIVITY

This Agreement shall take effect upon signing of the Parties concerned and enforceable for as long as there is DSWD presence in the municipality or barangay.

IN WITNESS THEREOF, the parties, through their duly authorized representatives, have hereunto entered into this Agreement and affixed their signatures on the date and place herein above-mentioned.

LEONARDO C. REYNOSO, CESO III
DSWD Regional Director

HON. LUMELITO M. CABAGAY
Municipal Mayor

HON. ALDRIN F. MADRA
Punong Barangay

CHERADEE R. PAMOR
O&M Group President

Witnesses:

EnP, FRANCIS IAN G. MENDOZA
MPDO

DYNA KRYSSLE F. CANTOS
MSWDO

DSWD FO Representative

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES }
_____ } S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, this _____, day of _____, 2025, personally appeared the following individuals:

Name	Competent Evidence of Identity	Date/Place Issued
Leonardo C. Reynoso, CESO III	04-009	01/28/2020/Quezon, City
Hon. Lumelito M. Cabagay		
EnP, Francis Ian G. Mendoza		
Dyna Kryssle F. Cantos		
Hon. Aldrin F. Madra		
Cheradee R. Pamor		

Known to me to be the same persons who executed the foregoing MUTUAL PARTNERSHIP AGREEMENT, consisting of six (6) pages, including this page and they acknowledged to me that the same are their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2025.

NOTARY PUBLIC